

**BULLITT COUNTY PUBLIC SCHOOLS
1040 HIGHWAY 44 EAST
SHEPHERDSVILLE, KY 40165**

REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION

December 11, 2017

6:00 PM

MINUTES OF RECORD

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, Kentucky, 40165, at 6:00 PM on December 11, 2017, with the following members present:

Attendance Taken at 6:00 PM:

- | | | |
|------------------------------|-------------------------|-------------------------|
| (1) Mrs. Lorraine McLaughlin | (2) Mrs. Diane Thompson | (3) Mrs. Debby Atherton |
| (4) Mrs. Dolores Ashby | (5) Mr. Darrell Coleman | |

CALL TO ORDER

- 2017-380- The December 11, 2017, regular meeting of the Bullitt County Board of Education was called to order at 6:00 p.m. by Board Chairperson Debby Atherton.

ADOPT THE AGENDA

- 2017-381- Motion made by Dolores Ashby, seconded by Diane Thompson, to adopt the agenda with the following changes:

1. Add to Travel four requests
2. Add to Consent Items - Contracts -BP Educational Consulting MOA
3. Add to Consent Items - Contracts - JCTC MOA Addendum C
4. Add to New Business - PGES Request for a Reading Intervention Teacher

All members voted YES.

PRESENTATIONS

- 2017-382- Board member Dolores Ashby led the audience in The Pledge of Allegiance.
2017-383- Mrs. Ashby also reviewed the Board Team Commitments.
2017-384- Communications Director John Roberts reminded anyone wishing to address the Board to please register.
2017-385- Finance Director Lisa Lewis spoke about the District Budget Process & Transparency.

COMMUNICATIONS

Audience Comments

- 2017-386- Parent Jessica Donaldson spoke about the redistricting process and asked that it be taken in consideration how many times an area has been previously redistricted before making another recommendation to redistrict again. Chairperson Debby Atherton and Superintendent Keith Davis responded.

Superintendent's Report

(None)

Other Items from the Board
(None)

CONSENT ITEMS

- 2017-387- Motion made by Dolores Ashby, seconded by Lorraine McLaughlin to approve Consent Items as amended, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on December 4, 2017, which is available online. All members voted YES.

Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period
3. AP Check Reconciliation Register
4. Detailed Paid Warrant Report

Travel

* All travel by commercial carrier is due to schedule/cost.

<u>School</u>	<u>Group</u>	<u>Date</u>	<u>Event</u>	<u>Location</u>	<u>\$</u>	<u>Travel by:</u>	<u>TRIP#</u>
Bullitt East High School	AP Government	1/18/18	We The People/McConnell Center	Louisville, KY	-0-	Miller Transportation	7636
	AP Lit & Comp	2/9/18	Hamlet at Stage One	Louisville, KY	\$15	Miller Transportation	7702
	All-District Band Students	1/5/18	All-District Band at Collins H.S.	Shelbyville, KY	-0-	Miller Transportation	7718
Eastside Middle	7th/8th Grade All District Members	1/5/18	All District Band	Shelbyville, KY	\$25	Miller Transportation	7649
	GT Students	1/31/18	Frankfort Capitol/ Liberty Hall	Frankfort, KY	\$15	Miller Transportation	7685
Hebron Middle	7th/8th Grade Band, Choir, Arts & Humanities	1/19/18	Children of a Lesser God @ Clarksville Little Theater	Clarksville, IN	\$10	Miller Transportation	7658
HMS & NBHS	All-District Band Students	1/5/18 & 1/16/18	All-District Band at Collins H.S.	Shelbyville, KY	-0-	Miller Transportation	7687-7688
North Bullitt High School	JROTC	2/3/18	Drill Meet at Xavier University	Cincinnati, OH	-0-	Miller Transportation	7640
		2/5/18	University of Louisville Campus Visit	Louisville, KY			7631
		2/24/18	Drill Meet at UK	Lexington, KY			7639
	Baseball	3/23/18	Holy Cross	Shively, KY	-0-	Miller Transportation	7662
		3/26/18	DeSales H.S.	Louisville			7664
		4/13-14 /2018	McCracken Co. H.S.	Paducah, KY			7670
	All District Band	1/5-6/ 2018	All District Band	Shelbyville, KY	-0-	Miller Transportation	7686
						Parents	

Minutes

	All State Band/Choir	2/7-10/ 2018		Louisville, KY			
			All State Band/Choir				7691
Overdale Elementary	2nd Grade	1/26/18	Falls of the Ohio	Louisville, KY	\$14	Miller Transportation	7632
	5th Grade	1/15/18	BizTown Junior Achievement	Louisville, KY	\$15	Miller Transportation	7638

November 27, 2017 - Monthly Meeting

Construction Items1. BG-4 BCHS Addition/Renovation Bid Package #2

Submitted was a BG-4 closeout document for the Bullitt Central High School Addition/Renovation Bid Package #2. The original contract amount for Hall Contracting was \$66,990.64. With approval of Deductive Change Order totaling (\$15,000) the corrected contract amount is \$51,990.00.

2. C.O. #03, MES Renovation/Addition Project -Flag Pole Light

Change Order #03 for \$1,051.76 is for a solar light kit to power the lights on the flagpole at Maryville Elementary. On June 19, 2017, the Board approved Change Order #25 for Parco Construction to install a 30' flagpole. Unfortunately that Change Order did not include a solar panel at the top of the pole because the supplier would not quote one. Through research and consulting with the BCPS Maintenance Supervisor, a solar kit was found to power the light. Contingency funds for the project will be used to pay for the solar kit. This will leave a balance of \$285,990.83.

3. C.O. #02, BLMS Addition/Renovation - Additional Core Drilling

Presented was Change Order #02, in the amount of \$4,968.00, for an additional 16" of core drilling through concrete that was wider than indicated in the original 1977 drawings. This C.O. was approved by Dr. Davis on December 1, 2017, so work could stay on schedule. This Change Order will change the Contract for EH Construction from \$9,009,846.93 to \$9,014,814.93.

Human Resources1. Leaves of Absence Requests

Crystal Broussard - Bus Driver - Ms. Broussard requested her leave without pay be extended to December 4, 2017. She was previously approved through November 21, 2017. She will be using 6 weeks of FMLA.

Jammie Creek - Teacher - Pleasant Grove Elementary - Ms. Creek requested leave without pay for the dates of December 1-15, 2017. She is using 6 weeks of FMLA.

Tina Denner - Lunchroom Monitor - Mt. Washington Middle - Ms. Denner requested leave without pay for the date of November 16, 2017. She does not earn accrual leave time. She had a medical issue.

Leslie DeWitt - Psychologist - District Wide - Ms. DeWitt requested leave without pay for the dates of January 8 - February 2, 2018. She is using 9 weeks of FMLA.

Peggy Johnson - Bus Driver - Transportation - Ms. Johnson requested leave without pay for the dates of February 9 - 13, 2018. She is using 10 weeks of FMLA.

Rhiannon Jones - Teacher - North Bullitt High School - Ms. Jones requested leave without pay for the dates of January 16 - February 12, 2018. She is using 9 weeks of FMLA.

Jessica Oden - Lunchroom Monitor - Overdale Elementary - Ms. Oden requested leave without pay for the date of November 13, 2017. She does not earn accrual leave time. She had a medical issue.

Erin Sizemore - Teacher - Brooks Elementary - Ms. Sizemore requested leave without pay for the dates of January 19 - February 2, 2018. She is using 9 weeks of FMLA.

2. Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of November 2017 through December 2017 were submitted for the Board's information and inclusion in the minutes of this meeting.

Contracts

1. Paroquet Springs Conference Center for Preschool/Head Start Screening/Registration

The contract with Paroquet Springs Conference Centre is for April 13, 2018, to host a District Wide Preschool/Head Start screening. This venue has worked well for the last two years and the Preschool Department would like to continue coordinating the recruitment of at-risk students at this location. Preschool funds will cover the cost of this event.

2. BP Educational Consulting MOA

It is essential to provide support and coaching to new and/or experienced school leaders who collaborate with staff to set the vision to create a culture that is child-centered, holds high expectations and creates academic excellence at each school. The MOA with BP Educational Consulting provides mentoring and coaching for school leadership teams to help with data analysis, school initiative implementation support and a variety of other mentoring responsibilities. The MOA is for 50 days of service. The total cost is \$10,000 plus limited travel and supplies. This MOA was reviewed by Buckman and Farris, PSC.

3. JCTC MOA Addendum C

Presented was an addition to the MOA with Jefferson Community and Technical College for the remainder of the school year to address Dual Credit classes within the Geospatial Technologies Program.

Permission to Accept Donations/Grant Funding

- \$6,000 to Bullitt East High School from the Bullitt East Athletics Boosters for the softball batting cage project

UNFINISHED BUSINESS

2nd Reading of Revised Policy 08.113 - Graduation Requirements

A proposed revision to Policy 08.113 included changes in the college and career ready diploma program after input from high school principals and college and career coaches. The revision continues to uphold the current standard of rigor for all students and help Bullitt County Public Schools with efforts to transition to a new accountability system. The changes have been reviewed by Amanda Hale of KSBA and Eric Farris of Buckman & Farris Law Office. The major change is a provision of the delineation of two diploma programs. Successful completion of a College and Career Ready diploma will be determined by criteria adopted by the 2016-2017 standards and/or by the proposed 2018-2019 Transition Readiness standards by the Kentucky board of Education.

- 2017-388- Motion made by Darrell Coleman, seconded by Diane Thompson, to approve the 2nd Reading of Policy 08.113 - Graduation Requirements as presented. All members voted YES.

Proposed 2018-2019 School Calendar

As per KRS 158.070 (2)(b)(c)(d), the School Calendar Committee, after seeking feedback from school district employees, parents, and community members, presents school calendar options to the Board. The calendar options comply with state laws and regulations and consider the economic impact of the school calendar on the community and state. Two options are presented for the Board's consideration for approval of one calendar for the upcoming school year. The District Calendar Committee recommends Calendar Option #1, with fall break in the first week of October rather than the third week.

- 2017-389- Motion made by Dolores Ashby, seconded by Lorraine McLaughlin, to approve the Committee's recommendation of Calendar Option #1 for the 2018-2019 school year. All members voted YES.

Redistricting - Beech Grove Road/Cundiff Lane

At last month's Board meeting, Mrs. Atherton, the Chairperson, proposed an alternative redistricting plan. Mr. Coleman made the following motion, which was seconded by Mrs. Thompson: A redistricting proposal that moves the Hebron Woods subdivision from Brooks Elementary School to Maryville Elementary. **(This was rescinded at the January 22, 2018, monthly business meeting. See Page 9, Board Order# 2018-31 in the Minutes of Record.)** Also, move the area between Floyd's Fork and Hall's Lane (including Hall's Lane) from Pleasant Grove Elementary, Eastside Middle, and Bullitt East High School to Roby Elementary, Bullitt Lick Middle, and Bullitt Central High School. Move a portion of Cundiff Lane area to be determined from Roby Elementary to Cedar Grove Elementary.

Dr. Davis understood the direction to be that he would make a recommendation at the December meeting regarding the particular streets on Beech Grove Road around Cundiff Lane that should be moved based on numbers.

After reviewing the projected numbers, Dr. Davis recommended none of the students on Beech Grove Road and the Cundiff Lane area be moved for the 2018-2019 school year. Neither of the receiving schools (Roby Elementary and Bullitt Lick Middle) will become immediately overcrowded by the redistricting passed by the Board majority, so he did not see the need to disrupt those families next year. When Roby or Bullitt Lick does fill to capacity, the Board may wish to reconsider this recommendation, or even engage in a complete review and adjustment of attendance zone boundaries.

- 2017-390- Motion made by Darrell Coleman, seconded by Diane Thompson, to move no students from the Beech Grove Road and Cundiff Lane area from Roby Elementary and Bullitt Lick Middle to Cedar Grove and Bernheim Middle. All members voted YES.

NEW BUSINESS

Hardship Graduation Requests - Kendra Cox & Cody Williams

Two Hardship Graduation requests were submitted for review and approval.

- Kendra Cox is a senior at Riverview Opportunity Center and has completed all of her senior requirements except for Algebra II, which she will have completed by the end of the semester. Kendra is Career Ready in childcare. She has already been accepted into the Family Scholar House program. This program provides an apartment along with

tuition for college as long as she is enrolled full time. Along with living arrangements and tuition, she will be provided a mentor to help her through and childcare.

- Cody Williams is a fifth year senior at Bullitt Central High School. He has conquered many obstacles during his high school years. Cody has taken multiple carpentry classes in Bullitt County as well as other districts and has earned enough credits to be career ready. However, with the vacancy of the carpentry instructor at the Area Technology Center, he cannot complete his required NCCER Industry Tests to earn his certification. Cody was interviewed and hired, pending his high school diploma.

- 2017-391- Motion made by Darrell Coleman, seconded by Lorraine McLaughlin, to approve the hardship graduation requests for Kendra Cox and Cody Williams as presented. All members voted YES.

Preschool Request for Additional Staff - CGES

Due to the student needs at Cedar Grove Elementary School, a full-day second preschool assistant is requested. Funding is available for the additional position in the preschool budget. The district non-renews all second preschool assistants at the end of the year in an effort to avoid over-staffing, knowing that needs may require some positions be added to meet student needs.

- 2017-392- Motion made by Diane Thompson, seconded by Darrell Coleman, to approve an additional full-day second preschool assistant at Cedar Grove Elementary. All members voted YES.

Technology Integration Specialist Job Description Revisions

A revised version of the job description for Technology Integration Specialist is submitted for approval. Please access the attached document for the changes indicated in red.

- 2017-393- Motion made by Diane Thompson, seconded by Dolores Ashby, to approve the revised Technology Integration Specialist job description as presented. All members voted YES.

2018-2019 Staffing Plan

Submitted is the district Staffing Plan for the 2018-2019 school year. There are no changes from last year. Once approved by the Board, it will be sent to the Kentucky Department of Education for review.

- 2017-394- Motion made by Darrell Coleman, seconded by Lorraine McLaughlin, to approve the 2018-2019 Staffing Plan as presented. All members voted YES.

PGES Request for a Reading Intervention Teacher

Pleasant Grove Elementary School is in need of a Reading Intervention Teacher for the remainder of the 2017-18 school year. Funding is available in the school's SBDM funds and the SBDM has approved the expenditure.

- 2017-395- Motion made by Darrell Coleman, seconded by Diane Thompson, to approve the request for a Reading Intervention Teacher for PGES. All members voted YES.

- 2017-396- Chairperson Debby Atherton thanked Donna Miller with JCTC for attending the meeting and invited her to share information about the new program being offered to students that was the purpose of the MOA Addendum C that was added for approval in Consent Items.

ADJOURNMENT

- 2017-397- Motion made by Darrell Coleman, seconded by Lorraine McLaughlin, to adjourn at 6:39 p.m. All members voted YES.

CHAIRPERSON

SECRETARY