

**BULLITT COUNTY PUBLIC SCHOOLS
1040 HIGHWAY 44 EAST
SHEPHERDSVILLE, KY 40165**

REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION

**January 22, 2018
6:00 PM**

MINUTES OF RECORD

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, Kentucky, 40165 at 6:00 PM on January 22, 2018, with the following members present:

Attendance Taken at 6:00 PM:

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|------------------------------|-------------------------|-------------------------|
| (1) Mrs. Lorraine McLaughlin | (2) Mrs. Diane Thompson | (3) Mrs. Debby Atherton |
| (4) Mrs. Dolores Ashby | (5) Mr. Darrell Coleman | |

CALL TO ORDER

- 2018-18- The January 22, 2018, regular meeting of the Bullitt County Board of Education was called to order at 6:00 p.m. by Board Chairperson Debby Atherton.

ADOPT THE AGENDA

- 2018-19- Motion made by Darrell Coleman, seconded by Dolores Ashby, to adopt the agenda with the following changes:

1. Add to Travel two requests: 7773 & 7780
2. Add to Consent Items - Leave of Absence Request for District Nurse Kimberly Buchanan
3. Add to the beginning of New Business - Early Graduation Request by Christopher Schisel, ROC
4. Omit New Business item - Bullitt Young Talent Enrichment (BYTE) Program
5. Add to Executive Session - Discussion related to the Superintendent Search as authorized by KRS 61.810(1)(f)
6. Move 2018-2019 Redistricting Plan Clarification to Unfinished Business
7. Move Confirmation of Retirement Letter to Unfinished Business
8. Move all Construction Items to Unfinished Business

All members voted YES.

PRESENTATIONS

- 2018-20- Chairperson Debby Atherton led the audience in The Pledge of Allegiance.
- 2018-21- Mrs. Atherton also reviewed the Board Team Commitments.
- 2018-22- Communications Director John Roberts reminded anyone wishing to address the Board to please register.
- 2018-23- Safe School Coordinator Sarah Smith congratulated the 2017 Bullitt County VIPs (Very Important Partners). Their framed posters are displayed on the walls of the Bullitt County Board of Education as well as in many community buildings and agencies throughout Bullitt County. The VIPs for 2017 are:

Carly Morris	Shelby Krebs	Alexis Hodgkins	Kinsey Ballard
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Kailah Habib	Maiyuki Druen	John Stillwell	Cortney Bolt
Emma Maddox	Makenna Vance	Grace Lopez	Allison Daugherty
Ella Moore	Makayela Jones	Macy Waddle	Hailey Free
Carly Druen	Isabelle Bradley	Alex Contreras	Abigail Hardy
Ian Rock	Erika Hutchinson	Bailey Korfhage	Tara Bradshaw
Casie Adams	Samuel Brangers	Tyler Frakes	Jalen Dunnavan
Keelin Davis	Justin Nation	Patrick Ballard	Kimberly Bennett
Avery Lee	Ernest Walls	Zachary Ballard	
Tayler Mahoney	Isabel Hart	Jessica Bickett	

- 2018-24- Communications Director John Roberts recognized the high school musicians selected for the 2018 Kentucky Music Educators Association (KMEA) All-State Band & Orchestra: Seth Mitchell of Bullitt Central and Kelsey Richardson, Marlene Michel and Michael Coleman of Bullitt East.
- 2018-25- Congratulations to educators earning National Board for Professional Teaching Standards Certification: Brandi Sheehan and Tiffany Darnell (BEHS); Lisa Carli and Tina Contreras (EMS); Anita Montgomery (BCHS); Nicole Perugini (ZMS); Lindsay Utley (LJES); and Melody Walls (OES)
- 2018-26- Director of College/Career Readiness and Innovative Programs Lee Barger, Director of Secondary Education Rachelle Bramlage-Schomburg, and Zoneton staff members Nicole Perugini (teacher), Kyle Stanton (teacher), Katrina Sherwood (teacher), Tara Perkins (teacher), Ondrea Smallwood (Instructional Coach), and, Ann Ford (Principal) spoke about the success of the Summit Program at the school.
- 2018-27- Ms. Cate Ward Noble of Studio Kremer Architects gave an update on the Bullitt Lick Middle School Renovation/Addition Project.

COMMUNICATIONS

Audience Comments

- 2018-28- Parent April Habib inquired about graduation and if minutes could be added to the school day to make up for the snow days. Superintendent Keith Davis responded that it was not allowed by the state and that school must be in session a specific number of days.

Superintendent's Report

(None)

Other Items from the Board

(None)

CONSENT ITEMS

- 2018-29- Motion made by Dolores Ashby, seconded by Diane Thompson, to approve Consent Items as amended, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on January 16, 2018, which is available online. All members voted YES.

Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period
3. AP Check Reconciliation Register
4. Detailed Paid Warrant Report

Bids

KentuckyOne Health Medical Services - Occupational Health Services Renewal

Presented was the Renewal Bid form for Occupational Health Services. KentuckyOne Health Medical Group was awarded the bid in July 2016 and is renewable annually if agreed upon by both parties. Services provided include:

- Initial Hire Physical
- DOT Physical
- DOT Drug Screen
- Non-DOT Drug Screen
- Onsite Fee for DOT Random Drug Screen
- Non-DOT or DOT Breath Alcohol Testing
- Non-DOT or DOT Breath Alcohol Testing Confirmation
- TB Risk Assessments
- TB Test
- Injury Care

RFP for Certified Orientation & Mobility Instruction

One of the district's students with Visual Impairment is preparing for life after high school. This past summer he had the opportunity to attend a post-secondary preparation program designed to promote self-advocacy and independent living for students who are blind or visually impaired. While attending, he received Orientation and Mobility (O&M) training and an assessment upon completion of the program. O&M is important and an integral part of the curriculum in the comprehensive delivery of services to children with visual impairments in the public school setting. The O&M teacher serves as a member of the multidisciplinary team in developing and implementing individualized education programs for children with visual impairments. One area of concern as noted from the assessment of the student is night travel. This student's IEP requires his receiving instruction in O&M to achieve the goals and objectives pertaining to nighttime travel. Permission was requested to seek bids from a Certified Orientation and Mobility Instructor to help this student meet post-secondary needs. After consultation with the Kentucky School for the Blind, it is anticipated that 60 minutes twice a month is required for the remainder of his 11th grade year and all of his 12th grade year. The anticipated cost of \$2,000 will be paid from the IDEA Budget.

Travel

* All travel by commercial carrier is due to schedule/cost.

<u>School</u>	<u>Group</u>	<u>Date</u>	<u>Event</u>	<u>Location</u>	<u>\$</u>	<u>Travel by:</u>	<u>TRIP#</u>
Bernheim Middle	8th Grade	1/26/18	ATC/CRC/BAMS Tour	Shepherdsville, KY	-0-	Miller Transportation	7697
Bullitt Central H.S.	JROTC Drill Team	2/3/18	Muhlenberg Co. H.S. Drill Meet	Greenville, KY	-0-	DC Tours	7770
	FFA/Ag. Class	2/16/18	National Farm Machinery Show	Louisville, KY	\$5	Miller Transportation	7773
Bullitt East H.S.	All State Choir	2/7-9/2018	All State Choir	Louisville, KY	-0-	BOE Van	7757

Bullitt East H.S.	FBLA	3/13/18	Regional Competition	Louisville, KY	\$10	Miller Transportation	7753
		4/16-18/2018	State Competition	Galt House, Louisville, KY	\$175	Miller Transportation	7756
		5/19/18	Kings Island Group Outing	Mason, OH	\$45	Miller Transportation	7754
	All District Band	2/8/18	KMEA Conference at The Palace Theatre	Louisville, KY	-0-	Miller Transportation	7780
Bullitt Lick Middle	8th Grade	1/26/18	ATC/CRC/BAMS Tour	Shepherdsville, KY	-0-	Miller Transportation	7699
Eastside Middle	8th Grade	1/24/18	ATC/CRC/BAMS Tour	Shepherdsville, KY	-0-	Miller Transportation	7693 / 7694
	Archery Team	2/23/18	Regional Archery Tournament	Campbellsville, KY	-0-	Miller Transportation	7749
Hebron Middle	8th Grade	1/26/18	ATC/CRC/BAMS Tour	Shepherdsville, KY	-0-	Miller Transportation	7698
	7/8 Grade Band & Choir	2/15/18	Kinetics Dance @ YPAS	Louisville, KY	\$26	Miller Transportation	7760
	6th Grade Science	3/9/18	Squire Boone Caverns	Mauckport, IN	\$10	Miller Transportation	7745
Mt. Washington Middle	8th Grade	1/25/18	ATC/CRC/BAMS Tour	Shepherdsville, KY	-0-	Miller Transportation	7695
North Bullitt H.S.	JROTC Drill Team	2/10/18	Drill Meet at Purdue University	West Lafayette, IN	-0-	Miller Transportation	7732
North Bullitt H.S.	Baseball Teams	3/3/18	South Oldham H.S. (V)	Crestwood, KY	-0-	Miller Transportation	7660
		3/19/18	North Oldham H.S. (JV)	Goshen, KY			7661
		3/24/18	Jeffersontown H.S. (V)	Jeffersontown, KY			7663
		3/27/18	PRP H.S. (FR)	Louisville, KY			7665
		3/28/18	Clear Creek Park	Shelbyville, KY			7666
		3/29/18	PRP H.S. (JV)	Louisville, KY			7667
		4/11/18	Fern Creek H.S. (V)	Louisville, KY			7668
		4/12/18	Oldham County H.S. (JV)	Buckner, KY			7669
		4/16/18	Christian Academy (V)	Louisville, KY			7671
		4/20/18	Clear Creek Park (FR)	Shelbyville, KY			7703
		4/23/18	John Hardin H.S. (V)	Elizabethtown, KY			7704
		4/27/18	Eastern H.S. (V)	Louisville, KY			7705
		4/28/18	Eastern H.S. (V)	Louisville, KY			7706
		5/3/18	Anderson County H.S. (JV)	Lawrenceburg, KY			7707
		5/7/18	Central Hardin H.S. (FR)	Cecilia, KY			7708
		5/8/18	North Hardin H.S. (FR)	Radcliff, KY			7709
		5/9/18	St. X. H.S. (FR)	Louisville, KY			7710
		5/10/18	Dean Watts Park (V)	Bardstown, KY			7711
		5/14/18	Collins H.S. (V)	Shelbyville, KY			7712
		5/16/18	PRP H.S. (FR)	Louisville, KY			7713
Overdale Elementary	5th Grade	3/20/18	JA BizTown	Louisville, KY	\$15	Miller Transportation	7733
Pleasant Grove Elem.	1st Grade	2/21/18	Rauch Planetarium	Louisville, KY	\$15	Miller Transportation	7747
Zoneton Middle	8th Grade	1/24/18	ARC/CRC/BAMS Tour	Shepherdsville, KY	-0-	Miller Transportation	7692

Minutes

December 11, 2017 - Special Meeting, KASA Training - Superintendent Search & Selection
 December 11, 2017 - Monthly Meeting
 January 8, 2018 - Academic Progress Review & Work Session

Human Resources

Leaves of Absence Requests

Jennifer Barth - Resource Teacher - District Wide - Ms. Barth requested a leave without pay for the dates of February 15 - March 16, 2018. She is using 12 weeks of FMLA.

Heather Bolin - Teacher - Bullitt Central High School - Ms. Bolin requested a leave without pay for the dates of January 29 - March 27, 2018. She has used all her accrual leave time. She had a medical issue.

Crystal Broussard - Bus Driver - Transportation - Ms. Broussard requested her leave without pay be extended to December 18, 2017. She was previously approved through November 21, 2017. She will be using 8 weeks of FMLA.

Kimberly Buchanan - Nurse - District Wide - Mrs. Buchanan requested a medical leave of absence without pay for the remainder of the 2017-2018 school year. She has used all of her available FMLA and all accruals. She has an ongoing medical issue.

Judy Chandler - Teacher - Eastside Middle School - Ms. Chandler requested leave without pay for the dates of January 16-18, 2018. She will be using all her accrual leave time. She has a non-medical issue.

Andrea Collins - Lunchroom Monitor - Brooks Elementary - Ms. Collins requested leave without pay for the date of November 29, 2017. She does not earn accrual leave time. She had a medical issue.

Emily Crouch - Therapist - District Wide - Ms. Crouch requested a leave without pay for the dates of January 25 - March 1, 2018. She is using 7 weeks of FMLA.

Tammy Crowder - Teacher - Hebron Middle School - Ms. Crowder requested leave without pay for the dates of January 18 - February 12, 2018. She has used all her available accrual leave time. She is using 9 weeks of FMLA.

Tina Denner - Lunchroom Monitor - Mt. Washington Middle - Ms. Denner requested leave without pay for the dates of December 5-6, 2017. She does not earn accrual leave time. She had a medical issue.

Kimberly Haire - Teacher - Bullitt Lick Middle School - Ms. Haire requested leave without pay for the dates of February 3-6, 2018. She is using her available accrual leave. She has a non-medical issue.

Gregory Homeister - Bus Driver - Transportation - Mr. Homeister requested a leave without pay for the dates of January 10 - April 25, 2018. He has used all his accrual leave time. He is using 12 weeks of FMLA plus an additional 2 ½ weeks. He had a medical issue.

Elizabeth Janes - Psychologist - District Wide - Ms. Janes requested a leave without pay for the dates of January 22- March 1, 2018. She is using 12 weeks of FMLA.

Kimberly Joseph - Energy Auditor - District Wide - Ms. Joseph requested a leave without pay for the dates of December 7-19, 2017. She is using 11 weeks of FMLA.

Angela Krogulski - Lunchroom Monitor - Zoneton Middle School - Ms. Krogulski requested leave without pay for the dates of November 28 - December 1, 2017. She does not earn accrual leave time. She had a medical issue.

Jessica McNeese - Lunchroom Monitor - Mt. Washington Elementary School - Ms. McNeese requested leave without pay for the dates of December 12-14, 2017. She does not earn accrual leave time. She had a medical issue.

Scott Minzenberger - Sweeper - Bullitt East High School - Mr. Minzenberger requested his leave of absence be extended to January 22, 2018. He is using 11 weeks of FMLA.

Shawna Perry - Instruction Health Assistant - Shepherdsville Elementary - Ms. Perry requested a leave without pay for the dates of November 21, December 14 - 15, 2017, and March 12, 2018. She has used all her accrual leave time. She had/has a medical issue.

Alicia Ralston - Teacher - Mt. Washington Elementary - Ms. Ralston requested a leave without pay for the dates of January 8 - February 23, 2018. She is using 12 weeks of FMLA.

Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of November 2017 through January 2018 were submitted for the Board's information and inclusion in the minutes of this meeting.

Request to Reduce Contract - B. Connell

Bradford Connell, BCPS bus driver, requested a reduction of his contract due to social security purposes for the following three days: January 2, March 5, and May 29, 2018. Transportation Director Joe Shepherd and HR Director Jennifer Wooley recommended approval of his request.

Contracts

1. Automated External Defibrillator (AED) Program

Presented was a Memorandum of Agreement with Dr. Madison Ryle to allow her to serve as medical director for the AED program in Bullitt County Public Schools. There is no cost associated with this agreement per discussion with Dr. Ryle.

2. Medical/Waste Pick-up and Disposal by DAROB, Inc.

The contract with DAROB, Inc. will continue providing OSHA approved biohazard containers to the schools and transportation office. They will also provide pick-up and disposal of all medical waste per OSHA regulations. DAROB, Inc. is the district's current provider and the contract is automatically renewable; however, they are in agreement to keep the rates the same as this current year requiring a newly dated contract to confirm the amounts.

3. ZFX Flying Effects MOA with BCHS

Bullitt Central High School's Drama Club will be performing *Shrek Jr.* in March 2018. To increase the production value, they would like to hire ZFX Flying Effects at a cost of \$4,400 which will be paid from the Drama Club account. ZFX is a local company and a complete service provider for all flying effects, expert pre-production advice, custom built equipment, skilled and safe installation, effective choreography and experienced flying performances. Once all Waivers and Indemnification Agreements have been signed by the appropriate participants, there is ten hours of required training. Additional safety measures are also scheduled. This production is pending an acceptable certificate of liability insurance that will be obtained once the Agreement is signed and returned to the company showing a true commitment by the school. Secondary Education Director Rachelle Bramlage-Schomburg will ensure its receipt before any work with ZFX begins.

4. Kentucky State Police MOA - Key Fob Access

The Memorandum of Agreement with the Kentucky State Police allows nearby officers access to schools for routine school walk-throughs in everyday situations and in the event of an emergency. This collaborative working relationship is important to ensure the safety of

students and staff and a rapid law enforcement response in the event of an emergency. Eric Farris has reviewed the agreement.

5. TARC - Park & Ride Agreement

The agreement with the Transit Authority of River City (TARC) requested continued use of the parking lot at the Old Shepherdsville High School location for the park and ride bus transportation service. Many local citizens utilize this service on a regular basis with no interruption to the daily operations of the district. The Liability Insurance Certificate was provided.

Permission to Accept Donations/Grant Funding

District Grant Writer Ashley Byrum requested permission for the following schools to accept the donations and grants:

- \$525 to Eastside Middle School from PPG Innovative Classroom Grant/Good Done Great award to be used for a visit by the Owsley Brown II Portable Planetarium
- \$2000 from Alliance Entertainment to be split equally between the Cedar Grove/Lebanon Junction Family Resource Center and the Roby Family Resource Center
- \$1,350 to Mt. Washington Elementary from the Delta Dental Making Smiles Happen grant from Fund for the Arts for an in-school arts performance by Kentucky Shakespeare
- \$1,200 in the form of 15 computer monitors from Allstate Title to the BCPS Technology Department

Use of District Property Requests

1. District Facility Use by the Cabinet for Health and Family Services

The Salt River Area Office of the Cabinet for Health and Family Services requested permission to continue the use of district facilities for January 23, 2018, to December 31, 2018, as a shelter in the case of a local emergency and/or disaster. Facilities Director Mark Mitchell will be the contact person for the district.

2. BCHS - Kentucky Chess Association

Bullitt Central High School requested permission to allow the Kentucky Chess Association to use their facility on February 24, 2018, from 7:00 a.m. to 5:00 p.m. to hold a chess tournament. The Application and Agreement Form and Liability Insurance Certificate were provided.

3. BCHS by the Bullitt County Arts Council

Bullitt Central High School requested permission to allow the Bullitt County Arts Council to use the school on March 3, 2018, from 5:00 p.m. to 8:00 p.m. to hold a fundraiser basketball game. Provided are the Application and Agreement Form and Liability Insurance Certificate. The current Certificate expires on February 27, 2018, and Bullitt Central will obtain the new insurance certificate before the Arts Council can use the facility on March 3, 2018.

Items to be Declared Surplus

The Department of Facilities submitted lists of electronic items to be declared surplus. Once approved, these items will be sold at auction or recycled per district policy.

Additional Fundraising Requests

Presented were additional fundraiser requests submitted by the following schools to add to the main list that was approved in May 2017 for this school year:

Nichols Elementary	Bullitt Central High School	Freedom Elementary School
Eastside Middle School	Bernheim Middle School	

Shortened School Day Requests - 1718-09 & 1718-10

Provided was information that summarized two cases for which parents had requested a modified attendance schedule for students with disabilities. The students are identified by number in order to maintain confidentiality: 1718-09 & 1718-10. There is documentation of medical necessity for the modified schedule and the modified schedule has been recommended for approval by the Admissions and Release Committee (ARC). Full documentation is on file in the office of the Director of Special Education.

PGES Textbook Plan

Presented was a Textbook Plan for Pleasant Grove Elementary School. Director of Elementary Education Sheri Hamilton and Assistant Superintendent Adrienne Usher have reviewed the plan.

Kentucky Center for School Safety Safe School Assessment Survey

The Kentucky Center of School Safety provides Safe School Assessments free of charge for all districts in Kentucky. Bullitt County Public Schools has chosen two schools to participate, Brooks Elementary School and Bullitt East High School. This assessment is provided at no cost to the schools. It consists of a school visit by a team of professionals as well as participation in perceptual surveys for students, parents and teachers. The perceptual survey will be administered online or via paper before the school visit, which is scheduled for March 22, 2018. Postage to return the surveys will be paid with funds from Safe and Drug Free Schools. This survey and school visit is advisory only; its intent is to provide school officials with assistance in making their already-safe school even safer. The report provides valuable information to improve the climate and culture of schools and is often used in presentations, grant applications, and improvement plans.

School Facilities Construction Commission (SFCC) Offer of Assistance

The district received an Offer of Assistance from the School Facilities Construction Commission (SFCC) in the amount of \$57,767 to be used towards proposed construction or major renovation of facilities outlined in the District's most current approved facility plan. The funds or any of those escrowed for the purpose of receiving this offer must be used only on a priority one project of the district's Facility Plan. This means no bonds may be sold prior to June 30, 2018, which assumes that funding is included in the 2018-2020 biennium. In order for the district to be eligible to accept this offer, it is necessary for the district to verify the current offer has been transferred to the SFCC Escrow account, with the fund balances remaining in both the Building Fund and Capital Outlay Fund as of June 30, 2017, plus interest accumulated on these funds.

2018-2019 College/Career Handbook & Curriculum Guide

Presented was the College/Career Handbook and Curriculum Guide that includes changes for the 2018-2019 school year. The changes have been reviewed by High School Principals, CCR Coaches, and High School Counselors. Each SBDM Council has reviewed and

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approved the document. This is a working document for student scheduling and informational purposes.

UNFINISHED BUSINESS

Revised Substitute Teacher Pay Scale

The revised Substitute Teacher pay scale reflects the increased pay approved by the Board at the November 27, 2017, Board meeting. Also recommended is the elimination of Rank VI and Rank VII as the district does not utilize substitute teachers with less than 64 college hours and the elimination of the pay difference for substitute teachers with 10+ years of experience.

- 2018-30- Motion made by Lorraine McLaughlin, seconded by Diane Thompson, to approve the revised Substitute Teacher Pay Scale as presented. All members voted YES.

2018-2019 Redistricting Plan Clarification

This is for clarification of the approved 2018-2019 School Redistricting Plan. When approving moving students living in Hebron Woods from Brooks Elementary School to Maryville Elementary School, keeping the current feeder patterns, keeps the high school students at North Bullitt High School and moves the middle school students from Hebron Middle to Zoneton Middle School.

- 2018-31- Motion made by Debby Atherton, seconded by Darrell Coleman, to leave Hebron Woods resident students at Maryville and rescind that portion of the Redistricting Plan approved on November 27, 2017. All members voted YES.

Construction Items

- 2018-32- Motion made by Debby Atherton, seconded by Darrell Coleman, to approve Construction Items 6.c.1 through 6.c.15 as presented. All members voted YES.

6.c.1. C.O.#1, BEHS CCC - Unused Funds - Bullitt County Stone

Deductive Change Order #01 for PO#135897 is for unused funds in the amount of (\$11,322.30) for the Direct Purchase Order for Bullitt County Stone. The original PO amount was \$31,400 of which \$20,077 was used for the Bullitt East College and Career Center.

6.c.2. C.O.#1, BEHS CCC - Unused Funds - Plumbers Supply

Deductive Change Order #01 for PO#135919 is for unused funds in the amount of (\$530.58) for the Direct Purchase Order for Plumbers Supply. The original PO amount was \$9,000 of which only \$8,469.42 was used for the Bullitt East College and Career Center.

6.c.3. C.O.#1, BEHS CCC - Unused Funds - Louisville Paving

Deductive Change Order #01 for PO#135912 is for unused funds in the amount of (\$562.36) for the Direct Purchase Order for Louisville Paving. The original PO amount was \$70,000 of which only \$69,437.64 was used for the Bullitt East College and Career Center.

6.c.4. C.O.#1, BEHS CCC - Unused Funds - Independent Concrete Pipe Co.

Deductive Change Order #01 for PO#135903 is for unused funds in the amount of (\$1,189.68) for the Direct Purchase Order for Independent Concrete Pipe Co. The original PO amount was \$21,342 of which only \$20,152.32 was used for the Bullitt East College and Career Center.

6.c.5. C.O.#1, BEHS CCC - Unused Funds - Johns Manville

Deductive Change Order #01 for PO#135906 is for unused funds in the amount of (\$605.17) for the Direct Purchase Order for Johns Manville. The original PO amount was \$53,603 of which only \$52,997.83 was used for the Bullitt East College and Career Center.

6.c.6. C.O. #17, BEHS CCC - Unused DPO Balances

Deductive Change Order #17 is for unused amounts for Purchase Orders with credit balances under \$500. The total amount for this CO is (\$993.68). The POs in this request are as follows:

	PO#	Company	Credit Amount	Original PO Amount	Revised PO Amount
1.	135900	Eckart	(\$226.36)	\$252,839.27	\$252,612.91
2.	135902	H.D. Supply	(\$482.33)	\$13,384.00	\$12,901.67
3.	135907	J.R. Hoe & Sons	(\$98.00)	\$14,210.00	\$14,112.00
4.	135910	Lee Brick/Block	(\$38.21)	\$227,222.00	\$227,183.79
5.	135914	Mills Supply	(\$139.81)	\$54,392.00	\$54,252.19
6.	135923	Quickcrete	(\$8.00)	\$18,420.00	\$18,412.00
7.	135931	Valley Interior Inc.	(\$0.97)	\$20,000.00	\$19,999.03
		Total	(\$993.68)		

6.c.7. BG-4 for BEHS CCC Bid Package #2 (Technology Wiring Package)

Presented was the BG-4 Closeout document for BG 12-143, the Bullitt East High School College & Career Center Bid Package #2 for the Technology Wiring Package. The original contract amount for Delta Services was \$13,477.21 with a DPO for material in the amount of \$22,135.79 to bring the total cost of the project to \$35,613.00. There were no Change Orders for this part of the project.

6.c.8. C.O. #09, NBHS CCCC - Various Unused Funds

Presented was deductive Change Order #09, in the amount of (\$1,242.91), for the North Bullitt High School College and Career Center for the liquidation of the following Direct Purchase Orders:

DPO #	Company	Deduction	Original Amount	Final Amount
135943	Bullitt County Stone	(\$0.04)	\$7,274.00	\$7,273.96
135949	Graybar	(\$99.65)	\$243,096.00	\$242,996.35
135953	Ken API	(\$41.20)	\$18,946.00	\$18,904.80
135955	Lee Brick & Block	(\$115.14)	\$227,222.00	\$227,106.86
135957	Louisville Paving	(\$436.29)	\$49,400.00	\$48,963.71
135963	Plumbers Supply Co.	(\$229.23)	\$44,510.27	\$44,281.04
135966	Quickcrete	(\$308.00)	\$18,420.00	\$18,112.00
135970	Trane	(\$0.26)	\$211,225.00	\$211,224.74
135971	Valley Interior Products	(\$6.88)	\$20,000.00	\$19,993.12
144790	Geothermal Supply Co.	(\$6.22)	\$25,125.81	\$25,119.59
Total		(\$1,242.91)		

The General Contractor contract sum did not change.

6.c.9. BG-4 NBHS Addition/Renovation Project Bid Package #2

Presented was the BG-4 Closeout document for BG 12-141, the North Bullitt High School Addition/Renovation Bid Package #2 for the Technology Wiring Package. The original contract amount for Delta Services was \$13,296.22 with a DPO for material in the amount of \$23,320.78 to bring the total cost of the project to \$36,617.00. There were no Change Orders for this part of the project.

6.c.10. C.O. #03, MES Addition/Renovation - Closed Cell Insulation

Change Order #03, in the amount of \$7,700, is to spray closed cell insulation around the perimeter of Maryville Elementary School to prevent heat loss and moisture penetration around the ceiling/roof perimeter. There is a large gap (approximately three (3) inches) between the block wall and the roof deck. The lack of insulation in this area is causing the heat pumps to run continuously, especially during very hot or very cold weather. The heat pumps have a difficult time keeping the rooms at a comfortable temperature, affecting the learning environment in numerous classrooms - including the preschool area. Thermospray had the lowest bid.

6.c.11. C.O. #01, MWES Renovation - Unused Funds for Core Data Communications

Deductive Change Order #01 for Direct Purchase Order #816006451 for Core Data Communications is for the unused funds on the Mt. Washington Elementary Addition/Renovation Project BG-15-105. This changes the original Purchase Order from \$33,098.50 to \$31,225.00.

6.c.12. BG-4 Closeout Form for MWES Addition/Renovation

This BG-4 document for the Mt. Washington Elementary Addition/Renovation is for the Technology Package. The original contract amount for Business Cabling Systems was \$75,766.30 and the DPO for material is \$65,000.00. With the one material Change Order for unused funds, this brings the total project amount to \$138,962.50.

6.c.13. C.O. #01, BLMS Addition/Renovation - Louisville Tile

Deductive Change Order #01, in the amount of (\$11,000.00), for Louisville Tile's PO#1813105 for the Bullitt Lick Middle School Addition/Renovation Project. Louisville Tile cannot furnish the ceramic tile needed for the project. With approval of this deductive Change Order, a new Purchase Order will be created for the same amount to Dal-Tile.

6.c.14. C.O.#02, BLMS Addition/Renovation - New P.O. for Dal-Tile

Per the previous change order, Change Order #2 is necessary to establish a material purchase order for Dal-Tile Corporation in the amount of \$11,000 for the materials that will be used for ceramic tile in the school restrooms and kitchen for the Bullitt Lick Middle School Project. There is no added cost to the Bullitt County School Board.

6.c.15. C.O. #03, BLMS Addition/Renovation - Cafeteria Asbestos Abatement

On December 18, 2017, the demolition crew at the Bullitt Lick Middle School Project discovered what appeared to be asbestos glue that was not documented on the project abatement specifications. Environmental Health Management tested the glue and it showed asbestos. This abatement needed to be performed urgently. Superintendent Keith Davis approved this work so the cafeteria would be safe for school to start back at the end of the Christmas break. Documentation from Cate Noble Ward explains further. This Change Order #03 is in the amount of \$7,450.00 for the abatement. With the approval given by

01/22/2018

December 20, 2017, EH Construction did not charge any profit or overhead. Due to this Change Order, the contract amount has changed from \$9,014,814.93 to \$9,022,264.93.

Confirmation of Retirement

Superintendent Keith Davis presented a letter of official retirement.

- 2018-33- Motion made by Debby Atherton, seconded by Dolores Ashby, to approve the retirement letter from Keith Davis as presented. All members voted YES.

NEW BUSINESS

Early Graduation Request for Christopher Schisel

Christopher Schisel is a senior at Riverview High School and has met all of his senior requirements and benchmarks to make him college ready. He has already enrolled at JCTC and would like to start his college career in spring 2018 and receive Veterans benefits.

- 2018-34- Motion made by Dolores Ashby, seconded by Lorraine McLaughlin, to approve the request for Early Graduation for Riverview senior Christopher Schisel as presented. All members voted YES.

2017-2018 Wellness Recommendations

- 2018-35- KRS 158.856 requires that recommendations to support student wellness be presented to the Board annually 60 days following the presentation of the Student Nutrition and Physical Activity Report. Provided were recommendations for school year 17-18. These recommendations require no action by the Board and are reflective of the District's Wellness Initiative.

Math Interventionist/Tutor for MWES

Mt. Washington Elementary School Principal Terri Lewis requested permission to hire a classified Math Interventionist/Tutor for two hours a day for 64 days only. The Math Interventionist/Tutor will provide small group interventions specifically targeting GAP students in grades 1 and 3. The position will be paid from MWES SBDM funds.

- 2018-36- Motion made by Lorraine McLaughlin, seconded by Darrell Coleman, to approve the request to hire a Math Interventionist/Tutor for MWES as presented. All members voted YES.

Revised Procedure 08.22 AP.2 - Kindergarten Exit Criteria Guidelines

- 2018-37- A revision to Procedure 08.22 AP.2 - Kindergarten Exit Criteria is necessary to change pages 1 and 2 from a letter format to simply "Kindergarten Exit Criteria Guidelines." This will match the bottom part of page 2 which is the signature portion for the parents that states, "I have received and read the exit criteria guidelines for Kindergarten." This change will ensure the procedure does not have to be revised each time there is a personnel change. For review and comment only; no action was required by the Board.

Draft Budget FY 19

- 2018-38- Pursuant to KRS 160.470 (6)(a), the Board of Education is required to publicly examine anticipated revenues and expenditures for Fiscal Year 2019 by January 31, 2018. Submitted is the draft budget containing these items. No certification is required to be submitted to the Kentucky Department of Education, but the minutes of record must reflect presentation of the draft budget. The budget cycle begins with the Draft Budget. At this time, each

department submits their budget projections for the upcoming fiscal year. These projections have been included with no revisions made to the original departmental requests. The CERS employer contribution rates were approved by the Kentucky Retirement Systems Board of Trustees and will be in effect on July 1, 2018. The combined rate (pension and insurance) increased from 19.18% to 28.05%, which is a substantial increase from the previous fiscal year. The draft budget is prepared only as an estimate. Total Projected General Fund Budget is \$118,840,222.77. This does include budgets for On Behalf expenses. All Departmental Budgets will have to be scrutinized for savings prior to the Tentative Budget submission, as the Fund 1 General Fund Budget is not balanced. The General Fund is out of balance by \$5,233,785.22. The Draft Budget only includes General Fund, Capital Outlay Fund 310, Building Fund 320, and Food Service. The total Draft Budget as presented is \$140,113,045.23. In May, the Tentative Budget will be submitted that will have a more accurate reflection of all revenue and expenses for the upcoming school year.

Resolution on SBDM Reform

For the Board's consideration is a Resolution regarding School-Based Decision Making (SBDM) Reform. The wording comes from the Kentucky School Boards Association. It endorses no specific piece of proposed legislation, but it does signal support for the enactment of legislation that brings a better balance between the role of school councils and the school board and the creation of a stronger chain of accountability from the classroom to the Board room.

- 2018-39- Motion made by Lorraine McLaughlin, seconded by Dolores Ashby, to approve the Resolution regarding 2018 SBDM Legislation. All members voted YES.

Comprehensive School Improvement Plans (CSIPs) for 2017-2018

- 2018-40- Provided were the School Improvement Plans for each school in the district for the 2017-2018 school year. These plans were reviewed and approved by the Directors of Elementary and Secondary Education and also the Assistant Superintendent for Student Learning. The Plans were for review and comment only; no action required by the Board.

Comprehensive District Improvement Plan (CDIP) for 2017-2018

Presented was the 2017-2018 Comprehensive District Improvement Plan (CDIP). All District Principals were consulted and the Kentucky Department of Education has received this Plan. As with any plan, revisions can be made after board and/or state reviews if necessary.

- 2018-41- Motion made by Darrell Coleman, seconded by Debby Atherton, to approve the 2017-2018 Comprehensive District Improvement Plan (CDIP) as presented. All members voted YES.

EXECUTIVE SESSION

- 2018-42- Motion made by Darrell Coleman, seconded by Lorraine McLaughlin, to enter Executive Session as authorized by KRS 61.810(1)(c) to discuss pending litigation due to the sensitive nature of the matter and strategy to be discussed with counsel and KRS 61.810(1)(f) for discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested. All members voted YES.

RECONVENE REGULAR SESSION

- 2018-43- Motion made by Darrell Coleman, seconded by Lorraine McLaughlin, to exit Executive Session and resume regular session. All members voted YES. No action was taken in Executive Session. The Board did receive the recommendations from the Superintendent Screening Committee for further consideration by the Board.
- 2018-44- Chairperson Debby Atherton announced the four names recommended by the Superintendent Screening Committee: Jesse Bacon of Flemingsburg, KY /Fleming County Schools; Dr. Matt Baker of South Portsmouth, KY /Greenup County Schools; William Foster of Mt. Washington, KY / Oldham County Schools; and, Rebecca Sexton of Louisville, KY /Bullitt County Schools.

ADJOURNMENT

- 2018-45- Motion made by Darrell Coleman, seconded by Lorraine McLaughlin, to adjourn at 8:43 p.m. All members voted YES.

CHAIRPERSON

SECRETARY