

CENTER OPERATIONS INFORMATION

(FYs 19-20)

School District: Gallatin Center Name: Gallatin County Family Resource Center Date: 2/5/18

☐ Original ☒ Revision #1

Program Site

Please provide the center hours of operation. Describe the physical location of the center and space allocated specifically for center services for each school served. School districts are required to provide space and maintenance for the center. Center allocation cannot be used to pay for center space.

Hours of Operation: 8:00 a.m. - 4:30 p.m.

Description of Center Site: The Family Resource Center is located in Room 116 of the Gallatin County Upper Elementary School located at 50 Paw Print Path, Warsaw, KY 41095. The Lower Elementary has provided a storage closet and a shared working office when we're in the building.

Staffing Pattern

Describe the center's staffing pattern. Please list each position that will be charging salary to the center's operating budget. **Note: Any change in staffing pattern must be approved by the DFRYSC prior to the change. Vacancy of any center staff position should be reported to the FRYSC Regional Program Manager within 10 days.** Attach current job descriptions for all center staff paid with FRYSC funds.

| Center Staff | | |
|--|--|--|
| Name: Conte Flowers Position/Function: Coordinator/Director Wage Source(s): FRC Grant Direct Supervisor: Shonda Dunn | Hire Date: 6/1/09 Weekly Hours: 40 # Days Per Year: 240 % of salary from each wage source: 100% | <input checked="" type="checkbox"/> Certified <input type="checkbox"/> Classified |
| Name: Kerry Tackett Position/Function: FRC Assistant/Family Advocate Wage Source(s): FRC Grant Direct Supervisor: Conte Flowers | Hire Date: 8/1/11 Weekly Hours: 30 # Days Per Year: 180 % of salary from each wage source: 100% | <input type="checkbox"/> Certified <input checked="" type="checkbox"/> Classified |
| Name: Position/Function: Wage Source(s): Direct Supervisor: | Hire Date: Weekly Hours: # Days Per Year: % of salary from each wage source: | <input type="checkbox"/> Certified <input type="checkbox"/> Classified |
| Name: Position/Function: Wage Source(s): Direct Supervisor: | Hire Date: Weekly Hours: # Days Per Year: % of salary from each wage source: | <input type="checkbox"/> Certified <input type="checkbox"/> Classified |
| Name: Position/Function: Wage Source(s): Direct Supervisor: | Hire Date: Weekly Hours: # Days Per Year: % of salary from each wage source: | <input type="checkbox"/> Certified <input type="checkbox"/> Classified |

For multiple schools, please describe staff coverage for each location (regular schedule for all staff members, hours at each location, etc).

Both coordinator and assistant are located at the Upper Elementary School, but are only a few feet away from the Lower Elementary School are are available when needed. The coordinator works 8:00-4:30, Monday-Friday and the assistant works 180 days, 7 hours a day according to the center and school's activities.

CENTER OPERATIONS INFORMATION

Continued

Comprehensive School Improvement Plan Involvement

Please describe how the center is involved in the Comprehensive School Improvement Plan process for each school served. Include:

1. How center staff, school staff and school administration communicate regarding the center's role in meeting student needs, and
2. Center responsibilities within the school's Improvement Plan.

DO NOT attach copies of the Comprehensive School Improvement Plan.

The FRC coordinator served on the Comprehensive School Improvement Plan committee, viewed the Schools' Improvement plan and added items that pertained to the Family Resource Center

GALLATIN COUNTY SCHOOLS – JOB DESCRIPTION

TITLE: Family Resource Center Coordinator

REPORTS TO: Upper Elementary Principal, Lower Elementary Principal and District Administration Representative – (Currently-Mrs. Debra Foltz)

DEPT/SCHOOL: Elementary and Upper Elementary Schools – Family Resource Center

DATE REVISED: 7/1/15

REGULAR HOURS WORKED: Full time (40 hrs. per week), 240 days a year, salaried according to the schedule in the continuation grant for the Family Resource Center, July 1-June 30.

PRIMARY PURPOSE:

Job Goal: To assume responsibility for the full and complete operation of the center fulfilling the components in the grant as approved by the state. Perform various types of record keeping, including maintaining center budget and reports.

QUALIFICATIONS:

Education/Certification:

Special Knowledge/Skills:

- 1) Bachelor's Degree in social work, psychology, elementary education or related field (required)
- 2) High School diploma or its equivalent required.
- 3) Excellent organizational skills and interpersonal skills.
- 4) Knowledge of the community.
- 5) Strong desire to serve the targeted population
- 6) Clerical experience including efficiency with computer and automated office equipment.

Experience:

Experience in social work, childcare, elementary education, counseling or related field.

MAJOR RESPONSIBILITIES AND DUTIES:

- 1) Coordinate all activities of the Family Resource Center
- 2) Train and supervise FRC Family Advocate/Assistant, volunteers, and other support staff.

- 3) Coordinate orientation and/or training for administrators, teachers, support staff, students, parents and community service providers.
- 4) Communicate with school staff, service providers, students, and parents on a regular basis about FRC activities.
- 5) Make presentations to local clubs and organizations throughout the year as needed.
- 6) Develop and coordinate volunteer programs.
- 7) Develop and disseminate materials and information to the school and community.
- 8) Secure confidentiality agreements from center participants to be shared with appropriate agencies.
- 9) Assist in locating affordable childcare for families.
- 10) Make referrals to and coordinate after-school activities and programs.
- 11) Coordinate parent meetings and trainings.
- 12) Coordinate health services to the school health nurse and Gallatin County health Department.
- 13) Coordinated parent/child education programs.
- 14) Assist in locating and certifying home childcare providers
- 15) Coordinate services with the Department of Family Permanency and the Department of Family Support (CBS)
- 16) Assist families with basic needs
- 17) Serve as liaison with agencies.
- 18) Organize parent support groups.
- 19) Maintain and balance FRC financial books and accounts.
- 20) Maintain a community resource directory for parents.
- 21) Operate center according to by-laws.
- 22) Produce evaluation reports.
- 23) Seek additional sources for center funding.
- 24) Organize Interagency task force.
- 25) Develop yearly work plans.
- 26) Complete monthly advisory council reports, annual state reports, quarterly reports, and site-base council forms.
- 27) Any other duties related to the center assigned by the immediate supervisory.

EQUIPMENT USED: Phone, computer, copier, fax machine, DVD player, answering machine

WORKING CONDITIONS:

Mental demands: Meeting deadlines for reports and newsletters, coordinating major parents and/or child events, organizing and supervising volunteer work.

Physical Demands: Ability to carry and lift boxes, ride buses, drive and make home visits.

Environmental Conditions: Ability to have flexible working hours, attend many evening meetings, ability to work outside, inside, go on field trips in the summer as well as the winter.

TERMS OF EMPLOYMENT:

Contract from July 1 – June 30
Certified Staff

EVALUATION:

To be completed by the building principals (Currently Shonda Dunn and Joe Wright)

Gallatin County Schools – Job Description

TITLE: Family Resource Center Family Advocate/Assistant to the Coordinator

Reports to: Coordinator, Upper Elementary Principal, Elementary Principal, and District Administration Representative – (Currently Debra Foltz)

DEPT/SCHOOL: Elementary & Upper Elementary Schools – Family Resource Center

DATE REVISED: August, 2015

REGULAR HOURS WORKED: Full Time, 180 days, 7 hours per day

PRIMARY PURPOSE:

Job Goal: To assume duties for the full and complete operation of the center as assigned by the coordinator. Perform various types of record keeping, reports and general office types of record keeping, reports and general office type activities.

QUALIFICATIONS:

Education/Certification

Special Knowledge/Skills

- 1) High School diploma or its equivalent required.
- 2) Ability to relate to children, parents, other staff and community.
- 3) Excellent organizational skills and interpersonal skills.
- 4) Knowledge of the community.
- 5) Clerical experience including experience and efficiency with computer and automated office equipment.

Experience: Experience in social work, childcare, elementary education, counseling or related field.

MAJOR RESPONSIBILITIES AND DUTIES:

- 1) Assist the coordinator in coordinating services for the FRC by working with community agencies and individuals, the school counselor and the administrative staff.**
- 2) Comply with record keeping, evaluation and reporting requirements as directed by the Center coordinator.**
- 3) Attend FRC staff trainings.**
- 4) Assist in locating affordable childcare for families.**
- 5) Make referrals to and assist with after-school programs.**

- 6) Assist with parent meetings and trainings.
- 7) Make referrals for social services to the appropriate agencies.
- 8) Make referrals for health services to the school health nurse and the Gallatin County Health Department.
- 9) Assist families with basic needs
- 10) Conduct home visits/contacts including but not limited to the New and Expecting Home visits and Dolly Parton Imagination Library home visits.
- 11) Provide and/or assist with direct services to children and families.
- 12) Perform a variety of clerical duties, including typing and record keeping.
- 13) Assist in typing letters, memorandums, bulletins, reports, schedules, newsletters and forms or other materials.
- 14) Assist in maintaining a variety of logs, reports, and files related to the FRC.
- 15) Assist in completing forms, applications and other documents.
- 16) Maintain a parent education program for new and expectant parents.
- 17) Communicates with school staff, service providers, students and parents on a regular basis about FRC activities.
- 18) Communicates with school staff, service providers, students and parents on a regular basis about FRC activities.
- 19) Assist with developing and coordinating volunteer programs.
- 20) Assist with maintaining a community resource directory for parents.
- 21) Assist in operating the Center according to the by-laws.
- 22) Assist in the development of yearly work plans.
- 23) Any other duties related to the center assigned by the coordinator.

EQUIPMENT USED: Phone, computer, copier, fax machine, VCR answering machine

WORKING CONDITIONS:

Mental Demands: Meeting deadlines for reports and newsletters, organizing resources.

Physical Demand: Ability to carry and lift boxes, ride buses, drive and make home visits.

Environmental Conditions: Ability to have flexible working hours, attend evening meetings, ability to work outside, inside, go on field trips in the summer as well as the winter.

TERMS OF EMPLOYMENT:

Contract from July 1 to June 30

Classified staff

EVALUATION:

To be completed by the building principals. (Currently Shonda Dunn and Joe Wright)

FY 19-20 ADVISORY COUNCIL MEMBERSHIP

Date: 2/5/18

Center Name: Gallatin County Family Resource Center

School District: Gallatin

| Name | Representing LEGEND: P=Parent Y=Youth S*=School District Staff C*=Community *Must indicate agency or group represented. | Original Appointment Date |
|--------------------------------|---|---------------------------------|
| 1. Amy Dunavent CHAIR | S- Teacher's Aide | 8/13 |
| 2. Sue LeGrand | S - School Nurse | 7/97 |
| 3. Tammy Walters | S - Lower Elementary Teacher | 9/03 |
| 4. Lisa Ray | S - Upper Elementary Teacher | 9/15 |
| 5. Tracy Miles | C - County Government | 9/02 |
| 6. Shirley Warnick | C - County Librarian | 1/03 |
| 7. Lora Stewart | C - 4-H Agent | 7/04 |
| 8. Rosalie Ramsey | C - Community Business | 11/09 |
| 9. Sue Johns | P | 10/15 |
| 10. Adam Perry | P | 8/11 |
| 11. Teresa Siffel | P | 10/07 |
| 12. Brad Hopperton | P | 2/16 |
| 13. Chris Olivigni | P | 2/16 |
| 14. Lyndsey Puckett | P | 8/17 |
| 15. Joe Wright (Non-Voting) | S - Principal - Lower Elementary | 9/02 |
| 16. Shonda Dunn (Non-Voting) | S - Principal - Upper Elementary | 8/14 |
| 17. Kerry Tackett (Non-Voting) | S - Family Advocate | 9/11 |
| 18. | | |
| 19. | | |
| 20. | | |

Council composition must include *at least* 1/3 parents, *not more than* 1/3 school district staff and *at least* two youth on YSC and FRYSC councils. Parents must be representative of parent population served by the center and may not be employees of the school district. The remainder of the Advisory Council membership shall include appropriate community representation. When calculating the 1/3 membership ratio, please remember that 1/3 = 33.333%. (Example: A council with 11 members must have 4 parents)

Inventory List – Gallatin County Family Resource Center

| Item | Serial # | Purchase Date | Price | Notes |
|---|-------------------|---------------------|--------------|---------------------------------------|
| Couch | | 5/15/2000 | \$727.88 | Disposed of – Bad shape |
| 2 Shelf bookcase | | 12/6/2000 | \$24.99 | |
| Dell Computer | | 9/6/2001 | \$1,184.00 | Disposed of item per district policy |
| Conference Table | | 11/12/2001 | \$989.06 | |
| 2 Bookcases | 80440llv | 8/22/2001 | \$49.99 each | |
| Refrigerator | | 1/30/02 | \$439.88 | |
| Computer | 278750-002 | | \$1,420.00 | Disposed of item per district policy |
| Computer Desk and Shelf | | | \$69.99 | |
| 2 metal file cabinets | 1234015 442616 | 3/27/98 11/18/97 | \$79.99 each | |
| Wooden File Cabinet/2 drawer cabinet | | | | |
| Storage Cabinet | SA42361872-07 | 3/27/98 | \$159.99 | |
| 2 folding tables | 14-248-NATX | | \$29.99 each | |
| Zenith TV | | | \$329.97 | |
| 2 desk chairs | | | | |
| Desk | 20313324 | 10/07/97 | \$129.99 | |
| 2 drawer filing cabinet | 874133 | 9/23/97 | \$39.99 each | Disposed of items per district policy |
| Brochure rack | ? | ? | | |
| 3 computers and monitors – Provided by school | | 2015-16 | | |

| | | | | |
|--------------------|--|--|--|---------------------------------|
| 3 storage cabinets | | | | Provided by the school district |
|--------------------|--|--|--|---------------------------------|

CPP Needs Assessment Data Sheet

FRC

FY 19-20

| School District: Gallatin | | Center Name: Gallatin County Family Resource Center | |
|--|--|--|--|
| Required Data | | Possible Sources | Result |
| 1.) % of children in your school NOT prepared for Kindergarten according to the Kindergarten screening tool (i.e., Brigance) | | Preschool director | 1. According to the Kentucky Kids Count Profile, 37% of our Kindergarten students have been evaluated as ready to learn. |
| 2.) Lowest 3 skill areas identified through the Kindergarten screening tool | | Preschool director and Kindergarten head teacher | 2. The 3 lowest skill areas are cognitive/general knowledge skills, physical well-being, self-help skills. |
| 3.) Average # days missed by top 10 truant students | | Attendance Clerk | 3. According to our Attendance Day Count Report, the average number for the Upper Elementary is 15.65 days and the Lower Elementary is 22.9 days. |
| 4.) Average number of minutes parents spend reading with their child(ren) each week | | Parent Survey | 4. Of the 353 surveys returned, 16% said that they read to their children every day. 54% indicated that they read most days. 27% stated that they read once a week with their children and 3% said that they never read with their children. |
| 5.) % of students reading at grade level | | School Reading Coach | 5. According to statistics from the Winter Map Test, 52% of our Upper Elementary students and 34% of our Lower Elementary are reading at grade level. |
| 6.) Top 3 health issues that interfere with learning as reported by teachers and parents | | Teacher Survey, Parent Survey | 6. The top three health issues according to the staff surveys are. 1. Student hygiene 2. Lice and/or bed bugs 3. Stress or worry |
| 7.) Number (or %) of adults lacking a GED in your community | | KIDS COUNT, Gallatin County Profile Parent survey | 7. 8% of our parents surveyed indicated that they had dropped out of school and didn't earn their GED; however, according to the Kentucky Adult Education County Profiles, 24.9% do not have a high school diploma. |

| | | |
|---|--|--|
| | | 8. According to our principals, The average number of behavior violations is 6 for the top 10 offending students. |
| 8.) Average # of behavior/discipline violations committed by top 10 offending students: | Principal | |
| 9.) Top 3 social/emotional issues as reported by staff | Staff survey | 9. Stress or worry, substance abuse within the home, and anxiety |
| 10.) What are the biggest academic needs for your school, according to the most recent K-PREP results? | Principal, K-PREP | 10. The 3 lowest areas according to K-Prep are math, writing, and language mechanics. |
| 11.) % of parents polled who indicate a need for more after-school or summer enrichment? | Parent survey | 11. 47% indicated that they desire after school programming and 40% desire summer enrichment activities. |
| 12.) Number of child care providers serving children 0-5? How many of those providers are rated 2 STARS or below? | Gallatin County Resource Directory and Preschool committee | 12. Gallatin County School system provides preschool for all 4 year olds in the county and the program earned a 5 star rating. Our school houses OVEC'S headstart and early headstart programs which received 5 star ratings. We only have one other licensed child care facility in the county and it doesn't have a star rating. |

FRC Local Supporting Data (list only data that is NOT included above)

SCHOOL DATA:

Examples:

According to the school report card 46.9% of students scored proficient or distinguished on the reading assessment:

The number of absences due to basic needs issues has increased by 6% since last year, according to the guidance counselor.

Based on school nurse documentation, the nurse averaged 20 student visits a day during the 2013-2014 school year. Head lice and bed bugs accounted for approximately 20% of those referrals.

COUNTY/DISTRICT DATA:

FRYSC DATA:

Information from the 2018 staff surveys indicated that 78% believe there isn't enough parent involvement.
According to the 2018 staff surveys, 60% believe that parents lack parenting skills and 49% would like to have parenting workshops.
According to the fall 2017 parent surveys, 16% of our parents are considered unemployed at the time of the survey.
From the fall 2017 parent surveys, 20% stated that someone in their home suffers from depression.
According to the fall 2017 surveys 41% of the families stated that they had children who weren't theirs living in their home.

OTHER DATA:

Family Resource and Youth Services Centers

School District Assurance Certification FYs 19-20

I certify that, to the best of my knowledge, the information submitted as documentation for Family Resource and Youth Services Center Continuation Program Plan is correct and complete. The school district has authorized me as its representative to obligate this school district to conduct any ensuing program or activity in accordance with all applicable Federal and State laws and regulations and the following program assurances:

- Compliance with all FRYSC-related statutes and any policies or procedures set forth by the Cabinet for Health and Family Services through its Contract with the school district;
- District Contact/Designee representation at required FRYSC meetings designed specifically for these individuals;
- The center Advisory Council must have a shared role in the hiring of the center coordinator by recommending an applicant to the SBDM if one is in place and/or the Superintendent;
- Student and family records will be kept following the guidelines set forth in the FRYSC School Administrators Guidebook;
- Each Center will maintain written documentation verifying:
 - Permanent representation in the Comprehensive School Improvement Planning process effective for the 2019-2020 school years for each school served by the center;
 - The development of Action Component Plans for each core and optional component provided by the center (with evidence of collaboration with other school district programs);
 - Current needs assessment data that supports programs and activities included in the center's Action Components;
 - An active Advisory Council as outlined in the Contract; and
 - Center staff has access to Infinite Campus
 - Center staff receives monthly detailed MUNIS reports and/or desktop access to MUNIS.

It is understood that the submission of this certification and accompanying center budget constitutes an offer, and if accepted by the Cabinet for Health and Family Services or negotiated to acceptance, a contract will form a binding agreement.

School District

Board Item No. & Date

Superintendent Signature

Date

Board of Education Chairperson Signature

Date



FRYSC SBDM/Principal Agreement

Center Name: Family Resource Center School District: **Gallatin**

School Name: **Gallatin County Elementary and Upper Elementary Schools**

Upon submission of the FY 19-20 FRYSC Continuation Program Plan, the SBDM Council hereby assures compliance with all FRYSC-related statutes, and any policies, procedures, and/or requirements as they relate to this application.

Prior to receiving the center allocation, the SBDM Council/Principal shall certify that council/school policies are consistent with the following:

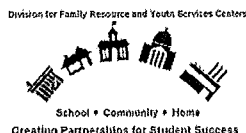
1. Adherence to the locally developed FRYSC Program Plan including budget, action components and designation of center space as contained in the approved application;
2. Assurance that center funds will be utilized for approved center budget and action component activities;
3. Assurance that all job responsibilities of staff funded by this plan will be 100% devoted to center goals, objectives and program activities;
4. Adequate and appropriate record keeping and storage, which includes provisions for the maintenance, custody, security and confidentiality of child and family records;
5. Service priority for children and families with the most urgent needs;
6. Attendance of center coordinators and principals at any required Division of FRYSC training sessions and meetings designed specifically for these individuals;
7. Support for the development of collaborative relationships among the center advisory council, principal, the SBDM Council and other school district programs;
8. The center Advisory Council will have a shared role in the hiring of the center coordinator by recommending an applicant to the SBDM if one is in place and/or the Superintendent.
9. The SBDM Council/Principal will follow the space guidelines outlined in the FRYSC School Administrators Guidebook.
10. Center staff has access to Infinite Campus.
11. Permanent representation in the Comprehensive School Improvement Planning process effective for the 2018-2019 school years for each school served by the center.
12. Principal agrees to complete the DFRYSC Principal Training Module.

Principal Signature

Date

- ☐ This document was reviewed and recorded in the SBDM minutes on _____.
- ☐ There is no SBDM Council at this school.

All centers serving 2 or more schools are considered district programs; however, this form must be submitted by every school served by the center.



FRYSC SBDM/Principal Agreement

Center Name: Family Resource Center School District: **Gallatin**

School Name: **Gallatin County Elementary and Upper Elementary Schools**

Upon submission of the FY 19-20 FRYSC Continuation Program Plan, the SBDM Council hereby assures compliance with all FRYSC-related statutes, and any policies, procedures, and/or requirements as they relate to this application.

Prior to receiving the center allocation, the SBDM Council/Principal shall certify that council/school policies are consistent with the following:

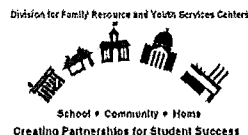
1. Adherence to the locally developed FRYSC Program Plan including budget, action components and designation of center space as contained in the approved application;
2. Assurance that center funds will be utilized for approved center budget and action component activities;
3. Assurance that all job responsibilities of staff funded by this plan will be 100% devoted to center goals, objectives and program activities;
4. Adequate and appropriate record keeping and storage, which includes provisions for the maintenance, custody, security and confidentiality of child and family records;
5. Service priority for children and families with the most urgent needs;
6. Attendance of center coordinators and principals at any required Division of FRYSC training sessions and meetings designed specifically for these individuals;
7. Support for the development of collaborative relationships among the center advisory council, principal, the SBDM Council and other school district programs;
8. The center Advisory Council will have a shared role in the hiring of the center coordinator by recommending an applicant to the SBDM if one is in place and/or the Superintendent.
9. The SBDM Council/Principal will follow the space guidelines outlined in the FRYSC School Administrators Guidebook.
10. Center staff has access to Infinite Campus.
11. Permanent representation in the Comprehensive School Improvement Planning process effective for the 2018-2019 school years for each school served by the center.
12. Principal agrees to complete the DFRYSC Principal Training Module.

Principal Signature

Date

- ☐ This document was reviewed and recorded in the SBDM minutes on _____.
- ☐ There is no SBDM Council at this school.

All centers serving 2 or more schools are considered district programs; however, this form must be submitted by every school served by the center.



**FRYSC Advisory Council
Assurances Page
FYs 19-20**

Center Name: Family Resource Center **School District:** Gallatin County

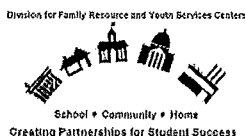
I assure that the local advisory council was actively involved in the planning and development of this Continuation Program Plan and, upon funding, shall assume and perform the following roles and responsibilities:

1. The Advisory Council must have a shared role in the hiring of the center coordinator by recommending an applicant to the SBDM if one is in place and/or the Superintendent;
2. Oversight of center purchase requests through approval of annual budget and amendments to the center operating budget over 10% or \$100, whichever is greater, cumulative within the fiscal year;
3. Written documentation of Advisory Council approval for purchases over \$500 and/or contracts over \$1,000;
4. Review of out-of-state travel requests for center staff;
5. Oversight of center expenditures at least every other month;
6. Strive for a collaborative relationship with the principal(s) and the School Based Decision Making Council(s), if in place;
7. Oversight of the center's action component plans and any revisions with regard to achievement of goals, activities, their implementation and impact, as reflected in the minutes;
8. Brainstorming and planning for new and innovative services, activities and programs for the center, based upon current needs as assessed;
9. Assistance in public relations and public awareness for the center through advocacy;
10. Assistance in outreach to other community representatives for services and support through the center;
11. All advisory council meetings and special called meetings shall be advertised and conducted in accordance with KRS 061.805-850; and,
12. The advisory council will meet at a minimum 5 times per year.

Advisory Council Chairperson

Date

This document was approved and recorded in the Advisory Council minutes on _____.



| | | | | | | | | | | | | | | |
|--|---|--|-----------------------------------|---|--------------------------------|-----------------------------------|---|--------------------------|---|---|---|---|---|---|
| 2018 - 20 | School District | Gallatin County | | | | | | | | | | | | |
| | Center Name | Gallatin Co FRC | | | | | | | | | | | | |
| Center Type | FRC | | | | | | | | | | | | | |
| Action Component | After School Child Care | | | | | | | | | | | | | |
| Goal Of Component | To identify, coordinate and/or develop resources to ensure children have access to quality out-of-school time child care and enrichment activities. This will reduce unsupervised time, increase interpersonal skills, and promote continuation of learning during out-of-school time. (i.e. before/after school hours, seasonal breaks, etc.) | | | | | | | | | | | | | |
| Strengthening Families Protective Factors | Place X below all strengthening families protective factors addressed through this component. <table border="1"> <tr> <td>Parental Resilience</td> <td>Social Connections</td> <td>Knowledge of Child Development</td> <td>Concrete Support in Times of Need</td> <td>Social and Emotional Competence of Children</td> <td>Nurturing and Attachment</td> </tr> <tr> <td>X</td> <td>X</td> <td>X</td> <td>X</td> <td>X</td> <td>X</td> </tr> </table> | | Parental Resilience | Social Connections | Knowledge of Child Development | Concrete Support in Times of Need | Social and Emotional Competence of Children | Nurturing and Attachment | X | X | X | X | X | X |
| Parental Resilience | Social Connections | Knowledge of Child Development | Concrete Support in Times of Need | Social and Emotional Competence of Children | Nurturing and Attachment | | | | | | | | | |
| X | X | X | X | X | X | | | | | | | | | |
| Needs assessment data summary | 47% of the teachers who were surveyed said there is a need for after-school programming and 40% said there is a need for more summer enrichment opportunities. | | | | | | | | | | | | | |
| Is this an amendment | | | | | | | | | | | | | | |
| Desired Outcome (Expected Benefit) | Activity with Timelines | Collaborative Partners (w/ fund source and cost) | | | | | | | | | | | | |
| Afterschool enrichment activities and clubs will be made available to all students, kindergarten - grade 5. Our goal is that at least 125 students will be enrolled in these programs throughout the school year and that they will increase their skills in the areas of study. Students will have the opportunity to be involved in clubs such as: Music, Drama, Computer, Science, Math, Games, Girls' Running, Art, Baseball, 4-H Is Fun, Beginning Cooking, Advanced Cooking and other possibilities. If funding is available, transportation will be provided on Tuesdays and Thursdays. | 1. The Family Resource will contact school staff members and people in the community to lead or assist a club. 2. In the fall the FRC will send descriptions of each club and permission slips. 3. The Family Resource Center will give two reports to the Gallatin County Fiscal Court each year about how their funding has benefited our students. 4. The FRC staff will enter all information about the clubs on spreadsheets which will include: students' names, addresses, phone numbers, parents' names, and attendance records. 5. The clubs will last as long as the funding lasts from the Gallatin County Fiscal Court which is given via the Educational Excellence Foundation of Gallatin County. | Gallatin County Staff Selected Community Members Gallatin County Schools Transportation Department Gallatin County Community Partners Gallatin County 4-H Gallatin County Fiscal Court Educational Excellence Foundation of Gallatin County | | | | | | | | | | | | |
| | INI,PI | | | | | | | | | | | | | |
| | Evaluated (Y/N)? | | | | | | | | | | | | | |
| | If not implemented, briefly, Why? | | | | | | | | | | | | | |
| | Did this activity have the intended impact (Y/N) | | | | | | | | | | | | | |
| Desired Outcome (Expected Benefit) | Activity with Timelines | Collaborative Partners (w/ fund source and cost) | | | | | | | | | | | | |

| <p>Students, kindergarten-grade 5, will have the opportunity to attend the FRC summer program. Our goal is that at least 60 children will participate. The program will take place the first 2 weeks of summer. One week will be held at the Gallatin County Elementary School and the 2nd week will be held at the Napoleon/Concord Community Center. Both programs will provide science, reading, math, and art enrichment activities and the day will begin with an hour of physical fitness activities for all participants. Breakfast and lunch will be provided each day.</p> | <p>1. The FRC will recruit staff and community members to assist with the program. 2. The programs will be advertised in the April and May FRC Newsletters. 3. The programs will be advertised in the Gallatin County News "School News" section and social media. 4. The programs will be the first 2 weeks of summer break which is usually the first two weeks of June.</p> | <p>Gallatin County physical education teachers Community volunteers Gallatin County Interagency Ohio Valley United Charities - \$1,500</p> |
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| | I,NI,PI | |
| | Evaluated (Y/N)? | |
| | If not implemented, briefly, Why? | |
| | Did this activity have the Intended Impact (Y/N) | |
| Desired Outcome (Expected Benefit) | Activity with Timelines | Collaborative Partners (w/ fund source and cost) |
| <p>All Gallatin County Elementary School parents will have access to information in the "Gallatin County Summer Guide"; about summer activities available for their children. The booklet will contain information about Gallatin County Public Library's summer program, 4-H programs, camps, community events, museums, parks, Vacation Bible Schools, YMCA activities, FRC summer programs and much more. Our goal is for parents to increase in their knowledge and provide for the children enrichment activities and childcare help.</p> | <p>1. The FRC staff will gather information for the booklet. 2. The book will be compiled and be uploaded to the school website. 3. In the FRC May Newsletter the link to the booklet will be included. 4. The booklet will be sent digitally to any families that have submitted their e-mail addresses.</p> | <p>Gallatin County Interagency Gallatin County Public Library Gallatin County 4-H Gallatin County School System - will provide printing</p> |
| | I,NI,PI | |
| | Evaluated (Y/N)? | |
| | If not implemented, briefly, Why? | |
| | Did this activity have the Intended Impact (Y/N) | |

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| 2018 - 20 | School District | Gallatin County | | | | | | | | | | | | |
| | Center Name | Gallatin Co FRC | | | | | | | | | | | | |
| Center Type | FRC | | | | | | | | | | | | | |
| Action Component | Family Literacy | | | | | | | | | | | | | |
| Goal Of Component | <p>To move families toward self-sufficiency and work to break the cycle of poverty by providing a comprehensive family literacy program through on-going center, school and community activities that must include:</p> <p>1. Child time: Developmentally-appropriate educational activities for children; 2. Parent time: Instruction in parenting; strategies for families to support their child's education and enhance the home-school relationship; 3. Parent and child together time: Quality educational interaction between</p> | | | | | | | | | | | | | |
| Strengthening Families Protective Factors | <p>Place X below all strengthening families protective factors addressed through this component</p> <table border="1"> <tr> <td>Parental Resilience</td> <td>Social Connections</td> <td>Knowledge of Child Development</td> <td>Concrete Support in Times of Need</td> <td>Social and Emotional Competence of Children</td> <td>Nurturing and Attachment</td> </tr> <tr> <td>X</td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> </table> | | Parental Resilience | Social Connections | Knowledge of Child Development | Concrete Support in Times of Need | Social and Emotional Competence of Children | Nurturing and Attachment | X | X | X | | | |
| Parental Resilience | Social Connections | Knowledge of Child Development | Concrete Support in Times of Need | Social and Emotional Competence of Children | Nurturing and Attachment | | | | | | | | | |
| X | X | X | | | | | | | | | | | | |
| Needs assessment data summary | <p>According to the Kentucky Adult Education County Profiles, 24.9% of Gallatin County adults do not have a high school diploma. Of the 353 returned parent surveys, 16% said that they read to their children every day. 54% indicated that they read most days. 27% stated that they read once a week with their children and 3% said that they never read with their children.</p> | | | | | | | | | | | | | |
| Is this an amendment | | | | | | | | | | | | | | |
| Desired Outcome (Expected Benefit) | Activity with Timelines | Collaborative Partners (w/ fund source and cost) | | | | | | | | | | | | |
| <p>The Family Resource Center will sponsor the AllPro Dad program for dads and their children to eat breakfast together while learning from the topics that are offered each month.</p> <p>The dads and their children will answer questions and play games about the monthly topic. The AllPro Dad group will continue working on projects that will improve our community.</p> | <p>1. Advertisement for the program will be included in each issue of the FRC Newsletter.</p> <p>2. The AllPro Dad breakfasts will be held once a month during the school year.</p> <p>3. The monthly breakfast will be advertised in the Gallatin County News in the School News session.</p> | <p>Ohio Valley United Charities Gallatin County Schools Gallatin County News</p> | | | | | | | | | | | | |
| | <p>I, N, P, I</p> <p>Evaluated (Y/N)?</p> <p>If not implemented, briefly, Why?</p> <p>Did this activity have the intended impact (Y/N)</p> | | | | | | | | | | | | | |
| Desired Outcome (Expected Benefit) | Activity with Timelines | Collaborative Partners (w/ fund source and cost) | | | | | | | | | | | | |
| <p>A Family Literacy night program will be held in each of the elementary schools during the school year. Our goal is to increase the attendance to 50 families. It will be difficult to measure, but we hope to increase the parents' knowledge of the importance of families spending time together in learning activities. The parents will become more familiar with our school environment and will feel welcome in the schools.</p> | <p>1. The FRC staff will meet with the planning committee for the event. We will help choose the theme and the activities.</p> <p>2. The FRC will advertise the event in its newsletter.</p> <p>3. The Gallatin County News will advertise the event in the school news section of the weekly newspaper.</p> | <p>Literacy Committee Leader in Me Lighthouse Team School Reading Coach Gallatin County School</p> | | | | | | | | | | | | |

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| | I,NI,PI | |
| | Evaluated (Y/N)? | |
| | If not implemented, briefly, Why? | |
| | Did this activity have the intended impact (Y/N) | |
| Desired Outcome (Expected Benefit) | Activity with Timelines | Collaborative Partners (w/ fund source and cost) |
| All parents will have access to trainings that will increase their knowledge of issues such as parenting skills, financial management, employment opportunities, job training, and other skills. These classes and others will be used as part of the requirements for receiving Christmas assistance. Pre-tests and Post-tests will be given at the various trainings and participants will indicate a 10% increase in the knowledge presented. Childcare will be provided by qualified staff so more families will participate. | <ol style="list-style-type: none"> 1. At the Interagency group's July meeting, a plan will be made for the classes. The different organizations will choose what they can do to offer this to our families. 2. A central spread sheet will be kept of all participants and their post test results. 3. At each monthly interagency meeting we will discuss the coming events and all groups will advertise the events. | Gallatin County Interagency Gallatin County Community Action Gallatin County Preschool Gallatin County Extension Service Gallatin County Adult Education Gallatin County Health Department Qualified Area Presenters Ohio Valley United Charities - \$1,000 |
| | I,NI,PI | |
| | Evaluated (Y/N)? | |
| | If not implemented, briefly, Why? | |
| | Did this activity have the intended impact (Y/N) | |
| Desired Outcome (Expected Benefit) | Activity with Timelines | Collaborative Partners (w/ fund source and cost) |
| An FRC program will be made available for moms and their children to attend each nine weeks. Each gathering will have a theme for the evening when the moms and their children will eat together and a topic will be presented with fun activities for the families. | <ol style="list-style-type: none"> 1. At the July Advisory Council meeting the group will brainstorm ideas for the four events. 2. The FRC coordinator will meet with Gallatin County's Extension agent and Gallatin County Public Library's staff to see if they have some resources that will work well with the program. 3. After plans are made, each event will be advertised in the FRC Newsletter, 4. The event will be advertised in the Gallatin County News in the "School News" section and all social media outlets. | Gallatin County Advisory Council Gallatin County Extension Service Gallatin County Interagency Gallatin County Public Library Ohio Valley United Charities - \$1,200 |
| | I,NI,PI | |
| | Evaluated (Y/N)? | |
| | If not implemented, briefly, Why? | |
| | Did this activity have the intended impact (Y/N) | |

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| 2018 - 20 | School District | Gallatin County | | | | | | | | | | | | |
| | Center Name | Gallatin Co FRC | | | | | | | | | | | | |
| Center Type | FRC | | | | | | | | | | | | | |
| Action Component | Preschool Child Care | | | | | | | | | | | | | |
| Goal Of Component | To provide access to full-time quality child care, centers will identify, coordinate and/or develop resources for child care. Early learning experiences promote growth, education and successful transition into school for children. Access to quality care may help families continue employment and/or education. | | | | | | | | | | | | | |
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| Parental Resilience | Social Connections | Knowledge of Child Development | Concrete Support in Times of Need | Social and Emotional Competence of Children | Nurturing and Attachment | | | | | | | | | |
| X | X | X | X | X | X | | | | | | | | | |
| Needs assessment data summary | Gallatin County School system provides preschool for all 4 year olds in the county and the program earned a 5 star rating. Our school houses OVEC's headstart and early headstart programs which received star ratings. The headstart/early headstart programs always have waiting lists. The problem in our county is that we have only one other licensed child care facility and it doesn't have a star rating. The majority of our preschoolers are being watched by family or friends. | | | | | | | | | | | | | |
| Is this an amendment | | | | | | | | | | | | | | |
| Desired Outcome (Expected Benefit) | Activity with Timelines | Collaborative Partners (w/ fund source and cost) | | | | | | | | | | | | |
| All Gallatin County families with children ages 4 or younger will have the opportunity to attend family night events including Born Learning and preschool resource nights which will include resource information, developmental training, and social interaction for the children and their families. | 1. The monthly events will be advertised in the FRC Newsletter, Gallatin County News, and social media. 2. The preschool and FRC staffs will meet together on Friday mornings to make plans for reaching families with these resources. | Preschool Staff Gallatin County Public Library Gallatin County Extension Service Medical agencies | | | | | | | | | | | | |
| | I, N, I, P I Evaluated (Y/N)? If not Implemented, briefly, Why? Did this activity have the intended impact (Y/N) | | | | | | | | | | | | | |
| Desired Outcome (Expected Benefit) | Activity with Timelines | Collaborative Partners (w/ fund source and cost) | | | | | | | | | | | | |

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| <p>The Family Resource Center will keep a current list of licensed childcare facilities and will assist families in finding childcare for families. This list will be included in the "Welcome to Gallatin County" binder which is made available to any new family who moves into the county. Our goal will be to find childcare for all children whose parents ask our assistance.</p> | <p>1. Information about Gallatin County's licensed childcare facilities will be edited during the year. 2. A survey will be sent in the FRC September Newsletter asking parents to contact the center if childcare is needed.</p> | <p>Early Childhood Council Gallatin County Headstart and Early Headstart Local childcare facilities</p> |
| | I, N, PI | |
| | Evaluated (Y/N)? | |
| | If not implemented, briefly, Why? | |
| | Did this activity have the intended impact (Y/N) | |

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| 2018 - 20 | School District | Gallatin County | | | | | | | | | | | | |
| | Center Name | Gallatin Co FRC | | | | | | | | | | | | |
| Center Type | FRC | | | | | | | | | | | | | |
| Action Component | Optional #2 | | | | | | | | | | | | | |
| Optional Action Component | Reducing Barriers to Education | | | | | | | | | | | | | |
| Optional Goal of Component | Because of the apparent needs of our students and their families, the Family Resource Center will collaborate with the families, school system, and community to help bridge the barriers for families. | | | | | | | | | | | | | |
| Strengthening Families Protective Factors | Place X below all strengthening families protective factors addressed through this component <table border="1"> <tr> <td>Parental Resilience</td> <td>Social Connections</td> <td>Knowledge of Child Development</td> <td>Concrete Support in Times of Need</td> <td>Social and Emotional Competence of Children</td> <td>Nurturing and Attachment</td> </tr> <tr> <td>X</td> <td>X</td> <td></td> <td>X</td> <td>X</td> <td></td> </tr> </table> | | Parental Resilience | Social Connections | Knowledge of Child Development | Concrete Support in Times of Need | Social and Emotional Competence of Children | Nurturing and Attachment | X | X | | X | X | |
| Parental Resilience | Social Connections | Knowledge of Child Development | Concrete Support in Times of Need | Social and Emotional Competence of Children | Nurturing and Attachment | | | | | | | | | |
| X | X | | X | X | | | | | | | | | | |
| Needs assessment data summary | According to the 2017 Early Childhood profile, 20.7% of Gallatin County children live in poverty. According to Kids Count 8% of our children live in deep poverty, 23.8% live in poverty, and 52% live in low-income families. 63% teachers have observed children being hungry in their classroom. | | | | | | | | | | | | | |
| Is this an amendment | | | | | | | | | | | | | | |
| Desired Outcome (Expected Benefit) | Activity with Timelines | Collaborative Partners (w/ fund source and cost) | | | | | | | | | | | | |
| Families will receive direct assistance or be referred to other agencies for basic needs such as housing, electric, clothing, water, holiday assistance through community resources. 50+ families will be referred or receive assistance as recorded in the daily log and Infinite Campus | 1. The FRC staff will refer families to community agencies, local groups, or churches to help families in need. 2. The FRC staff will make calls to various agencies if needed by the ones in need. | HOPE (Helping our People in Emergencies) Community Action Local Churches Ohio Valley United Charities (1,000) | | | | | | | | | | | | |
| | INIPI | | | | | | | | | | | | | |
| | Evaluated (Y/N)? | | | | | | | | | | | | | |
| | If not implemented, briefly, Why? | | | | | | | | | | | | | |
| | Did this activity have the intended impact (Y/N) | | | | | | | | | | | | | |
| Desired Outcome (Expected Benefit) | Activity with Timelines | Collaborative Partners (w/ fund source and cost) | | | | | | | | | | | | |

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| <p>All parents will have the opportunity to receive gently used clothes for their children at two community clothing giveaways during the school year. The "Clothing Free for All" event will take place on a Saturday in the fall and a Saturday in the spring. 50+ families will receive clothes for their families.</p> | <p>1. The FRC staff will request top-notch used clothes in the September and April FRC Newsletters. The collection will take place one week before the events. 2 The events will be advertised in the FRC Newsletters, Gallatin County News, and social media. 3. Volunteers will organize the clothes and help with organization of the events. 4. Leftover clothes will be given to a local church that provides clothes to families.</p> | <p>Community Volunteers Community Donors Gallatin County News</p> |
| | I, N, P | |
| | Evaluated (Y/N)? | |
| | If not implemented, briefly, Why? | |
| | Did this activity have the intended impact (Y/N) | |
| <p>Desired Outcome (Expected Benefit)</p> | <p>Activity with Timelines</p> | <p>Collaborative Partners (w/ fund source and cost)</p> |
| <p>140+ students, Head Start - grade 5 will receive weekend food bags. Those who receive the bags will be determined by parents requests and teacher/staff referrals. Our goal is that none of our students will be hungry during the weekend and on school breaks.</p> | <p>1. The FRC staff will compile a list of students who are believed to be in need of weekend food. 2. The list will change throughout the year based on changing needs and transient students. 3. The FRC staff will apply for grants as they become available to fund the program. 4. The FreeStore/FoodBank are currently supplying food for all students in need. If more students are added, the FRC staff will bag the food. 5. The FRC staff will distribute the food on Thursdays to preschoolers and Head Start students and on Fridays to Kindergarten - Grade 5 students.</p> | <p>Free Store/ Food Bank (currently 144 bags) Ohio Valley United Charities - \$2,000 Volunteers Food donors</p> |
| | I, N, P | |
| | Evaluated (Y/N)? | |
| | If not implemented, briefly, Why? | |
| | Did this activity have the intended impact (Y/N) | |
| <p>Desired Outcome (Expected Benefit)</p> | <p>Activity with Timelines</p> | <p>Collaborative Partners (w/ fund source and cost)</p> |
| <p>All elementary students will participate in the annual food drive for the Gallatin County Food Pantry. Even if students can't donate, they will be involved in the counting of cans and other classroom activities. This drive will be a service project for our school during the month of November.</p> | <p>1. The annual food drive will be advertised in the November FRC Newsletter. 2. Boxes will be provided for each classroom. 3. Teachers will encourage their students to give and will use the food collections as learning experiences. Stickers will be given for each can that is donated to the students. 4. The FRC staff will collect the cans from each classroom. 5. Gallatin County's Road Department will pick up the cans and deliver them to the Gallatin County Food Pantry.</p> | <p>Classroom teachers Gallatin County Food Pantry Gallatin County Road Department.</p> |
| | I, N, P | |
| | Evaluated (Y/N)? | |
| | If not implemented, briefly, Why? | |
| | Did this activity have the intended impact (Y/N) | |
| <p>Desired Outcome (Expected Benefit)</p> | <p>Activity with Timelines</p> | <p>Collaborative Partners (w/ fund source and cost)</p> |

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| <p>The Wildcat Market will supply food for families in need. The number of families experiencing food insecurity will decrease.</p> | <p>1. A supply of emergency food will be kept at the Wildcat Market, located at the Youth Service Center. 2. The Wildcat Market will be advertised in the FRC monthly Newsletter. 3. The Wildcat Market will be supplied by the Free Store/ Food Bank and donations from the community. 4. Families can visit the market and pick out the food that their family needs.</p> | <p>Youth Service Center Free Store/ Food Bank Community donors</p> |
| | <p>I, N, I, P, I</p> | |
| | <p>Evaluated (Y/N)?</p> | |
| | <p>If not implemented, briefly, Why?</p> | |
| | <p>Did this activity have the Intended impact (Y/N)</p> | |

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| 2018 - 20 | School District | Gallatin County | | | | | | | | | | | | |
| | Center Name | Gallatin Co FRC | | | | | | | | | | | | |
| Center Type | FRC | | | | | | | | | | | | | |
| Action Component | Optional #1 | | | | | | | | | | | | | |
| Optional Action Component | Educational Support | | | | | | | | | | | | | |
| Optional Goal of Component | The FRC will collaborate with support the Gallatin County Elementary Schools to offer successful programs and provide quality services to our students and their families. | | | | | | | | | | | | | |
| Strengthening Families Protective Factors | Place X below all strengthening families protective factors addressed through this component. <table border="1"> <tr> <td>Parental Resilience</td> <td>Social Connections</td> <td>Knowledge of Child Development</td> <td>Concrete Support in Times of Need</td> <td>Social and Emotional Competence of Children</td> <td>Nurturing and Attachment</td> </tr> <tr> <td>X</td> <td>X</td> <td>X</td> <td>X</td> <td>X</td> <td>X</td> </tr> </table> | | Parental Resilience | Social Connections | Knowledge of Child Development | Concrete Support in Times of Need | Social and Emotional Competence of Children | Nurturing and Attachment | X | X | X | X | X | X |
| Parental Resilience | Social Connections | Knowledge of Child Development | Concrete Support in Times of Need | Social and Emotional Competence of Children | Nurturing and Attachment | | | | | | | | | |
| X | X | X | X | X | X | | | | | | | | | |
| Needs assessment data summary | According to statistics from the Winter Map Test, 52% of our Upper Elementary students and 34% of our Lower Elementary are reading at grade level. The three lowest academic areas according to K-Prep scores are math, writing, and language mechanics. | | | | | | | | | | | | | |
| Is this an amendment | | | | | | | | | | | | | | |
| Desired Outcome (Expected Benefit) | Activity with Timelines | Collaborative Partners (w/ fund source and cost) | | | | | | | | | | | | |
| 1. 100% of students preschool-grade 5 will experience and gain appreciation for the performing arts through productions during the school year. Students and teachers from various grade levels will evaluate the effectiveness of the program. | 1. The FRC staff will acquire or work with other groups to provide arts and humanities programs for each school during the school year. 2. The performance will be advertised in the Gallatin County News in the "School News" section of the paper and forms of social media. 3. The performance will be advertised in the FRC Newsletter. 4. The FRC staff will work with the teachers to evaluate effectively the growth of appreciation among the students. | Gallatin County News Gallatin County Public Library Gallatin County Elementary School staff Ohio Valley United Charities | | | | | | | | | | | | |
| | INI/PI | | | | | | | | | | | | | |
| | Evaluated (Y/N)? | | | | | | | | | | | | | |
| | If not implemented, briefly, Why? | | | | | | | | | | | | | |
| | Did this activity have the intended impact (Y/N) | | | | | | | | | | | | | |
| Desired Outcome (Expected Benefit) | Activity with Timelines | Collaborative Partners (w/ fund source and cost) | | | | | | | | | | | | |

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| Gallatin County students and their families will benefit from the annual district wide BlockFest event. Gallatin County schools, agencies, churches, clubs, businesses, government officials, and community will come together to provide supplies and information to students and their families. Our goal is to have 250+ families attend the event. | 1. The district administrators will set the date for the school kickoff event. 2. The FRC staff will send e-mails and advertise in the Gallatin County News, school website, and social media in an effort to secure groups to have booths and offer school supplies and information to families. 3. The FRC staff will keep the list of the vendors and organize the gym to best serve the families. 3. The FRC coordinator will contact law enforcement to help manage the crowd at the event. | Gallatin County Schools Gallatin County Sheriff's department Gallatin County Maintenance department Health agencies Churches Community Clubs Businesses Raceway Ministries |
| | I,N,I,P,I | |
| | Evaluated (Y/N)? | |
| | If not implemented, briefly, Why? | |
| | Did this activity have the intended impact (Y/N) | |
| Desired Outcome (Expected Benefit) | Activity with Timelines | Collaborative Partners (w/ fund source and cost) |
| 100% of students will be given schools supplies when they need them throughout the school year. At least 75 students will receive school supplies as recorded in the daily log and infinite campus. | 1. The FRC staff will keep school supplies which have been purchased by or donated to the center. 2. Teachers, parents, or students may request the items that are needed. 3. If school supplies are needed but are not donated to the center, the items will be purchased by the center. | FRC friends Classroom Teachers Crayons to Computers Ohio Valley United Charities - \$300 Speedway Children's Charities - \$200 |
| | I,N,I,P,I | |
| | Evaluated (Y/N)? | |
| | If not implemented, briefly, Why? | |
| | Did this activity have the intended impact (Y/N) | |
| Desired Outcome (Expected Benefit) | Activity with Timelines | Collaborative Partners (w/ fund source and cost) |
| New students who move into the school district will receive backpacks filled with valuable information and necessary supplies to welcome them to our school. All new students and families will gain knowledge of our school's goals and resources. | 1. The FRC staff and classroom teachers will secure backpacks from Crayons to Computers. If more are needed the FRC will purchase them. 2. The backpacks will contain the "Welcome to Gallatin County" binder which contains valuable information about our county. | Classroom Teachers Attendance Clerks Crayons to Computers Dorman Products Gallatin County Fiscal Court |
| | I,N,I,P,I | |
| | Evaluated (Y/N)? | |
| | If not implemented, briefly, Why? | |
| | Did this activity have the intended impact (Y/N) | |
| Desired Outcome (Expected Benefit) | Activity with Timelines | Collaborative Partners (w/ fund source and cost) |

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| <p>The Family Resource Center staff will assist the school's ESS program with its after school tutoring program. The goal is that student's MAP and KPrep scores will increase in reading and math.</p> | <p>1. The ESS coordinators will give the list of students to the FRC staff. 2. The FRC staff will work with the transportation department to determine what buses the students will ride after the tutoring sessions. 3. The FRC staff will make name tag lanyards for each student designating transportation plans.</p> | <p>ESS coordinators Classroom Teachers Transportation department Gallatin County Food Service</p> |
| | I,NI,PI | |
| | Evaluated (Y/N)? | |
| | If not implemented, briefly, Why? | |
| | Did this activity have the Intended Impact (Y/N) | |

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| 2018 - 20 | School District | Gallatin County | | | | | | | | | | | | |
| | Center Name | Gallatin Co FRC | | | | | | | | | | | | |
| Center Type | FRC | | | | | | | | | | | | | |
| Action Component | FIT (Families in Training) | | | | | | | | | | | | | |
| Goal Of Component | <p>To ensure a productive start in life for every child ages prenatal – 5 (with emphasis on prenatal – age 3), and promote a strong foundation for future school success.</p> <p>Centers will:</p> <ol style="list-style-type: none"> 1. Recruit, engage and educate parents on early child development and parenting skills through consistent and ongoing contact* ; 2. Assist families in identifying developmental concerns; 3. Collaborate with community partners and link families to appropriate prevention and intervention services. | | | | | | | | | | | | | |
| Strengthening Families Protective Factors | <p>Place X below all strengthening families protective factors addressed through this component</p> <table border="1"> <tr> <td>Parental Resilience</td> <td>Social Connections</td> <td>Knowledge of Child Development</td> <td>Concrete Support in Times of Need</td> <td>Social and Emotional Competence of Children</td> <td>Nurturing and Attachment</td> </tr> <tr> <td>X</td> <td>X</td> <td>X</td> <td></td> <td>X</td> <td>X</td> </tr> </table> | | Parental Resilience | Social Connections | Knowledge of Child Development | Concrete Support in Times of Need | Social and Emotional Competence of Children | Nurturing and Attachment | X | X | X | | X | X |
| Parental Resilience | Social Connections | Knowledge of Child Development | Concrete Support in Times of Need | Social and Emotional Competence of Children | Nurturing and Attachment | | | | | | | | | |
| X | X | X | | X | X | | | | | | | | | |
| Needs assessment data summary | <p>According to the Kentucky Kids Count Profile, only 37% of our kindergarten students have been evaluated as ready to learn. The 3 lowest skill areas are cognitive/general knowledge skills, physical well-being, self-help skills. 30 children are currently enrolled in the HANDS program.</p> | | | | | | | | | | | | | |
| Is this an amendment | | | | | | | | | | | | | | |
| Desired Outcome (Expected Benefit) | Activity with Timelines | Collaborative Partners (w/ fund source and cost) | | | | | | | | | | | | |
| <p>Parents will have the opportunity to receive and read high quality Dolly Parton Imagination Library books to their children, birth-age 5. If the parents register their children, they will receive a book each month in the mail. Our goal is to increase the number of recipients from 185 - 220 during the year.</p> | <ol style="list-style-type: none"> 1. Registration forms will be included in the September and January FRC Newsletters. 2. The Gallatin County News will include registration information in the school news section. 3. The FRC will give books and provide the registration forms at the schools' annual BlockFest. | <p>Speedway Children's Charities - \$6,000. Ohio Valley United Charities - \$250 Gallatin County Fiscal Court - \$1,000 Gallatin County Public Library - \$1,000 Other clubs, churches, businesses, and individuals - \$500</p> | | | | | | | | | | | | |
| | INI,PI | | | | | | | | | | | | | |
| | Evaluated (Y/N)? | | | | | | | | | | | | | |
| | If not implemented, briefly, Why? | | | | | | | | | | | | | |
| | Did this activity have the intended impact (Y/N) | No | | | | | | | | | | | | |
| Desired Outcome (Expected Benefit) | Activity with Timelines | Collaborative Partners (w/ fund source and cost) | | | | | | | | | | | | |
| <p>The Family Resource Center will sponsor the "Dolly Parton Imagination Library" night for all preschoolers and their families in the spring. The children will visit stations where they will hear the books read and will do activities for those books. The children will participate in a "Book Walk" which will allow children to receive several books. Our goals is that we'll increase the number of families from 30 to 40+ at this annual event.</p> | <ol style="list-style-type: none"> 1. Meet with preschool staff to plan the night - January, February, March, and April. 2. Contact teachers and individuals who have helped us in the past to participate again this year starting in February. 3. Advertise in the FRC March and April Newsletters. 4. Advertise on Facebook and other social media inviting families to come. 5. Advertise in the Gallatin County News. | <p>Speedway Children's Charities - \$500 Gallatin County Early Childhood Council - \$500 Gallatin County Public Library Gallatin County Elementary School Gallatin County News FRC Friends</p> | | | | | | | | | | | | |

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| | Evaluated (Y/N)? | |
| | If not implemented, briefly, Why? | |
| | Did this activity have the intended impact (Y/N) | |
| Desired Outcome (Expected Benefit) | Activity with Timelines | Collaborative Partners (w/ fund source and cost) |
| The program, Born Learning, will be offered to all Gallatin County preschool parents and their children for 6 workshops. The parents will indicate an increase in their knowledge of child development based on pre and post surveys. A meal will be provided for the families. Childcare will be provided for all preschoolers and the older children will participate in a literacy activity each session. Door prizes will be given during each session. | <ol style="list-style-type: none"> 1. The FRC and Preschool staff will meet on Fridays to make plans for each session.. 2. The FRC will send flyers and include advertisement in its monthly newsletter. 3. The Gallatin County News will advertise the event in the School News section of the newspaper. 4. We will advertise on Facebook and other social media. | United Way Preschool Staff Ohio Valley United Charities - \$1,000 Educational Excellence Foundation - \$500 Gallatin County News Gallatin County Public Library |
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| | Evaluated (Y/N)? | |
| | If not implemented, briefly, Why? | |
| | Did this activity have the intended impact (Y/N) | |

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| 2018 - 20 | School District | Gallatin County | | | | | | | | | | | | |
| | Center Name | Gallatin Co FRC | | | | | | | | | | | | |
| Center Type | FRC | | | | | | | | | | | | | |
| Action Component | Health Services or Referrals to Health Services | | | | | | | | | | | | | |
| Goal Of Component | <p>To improve the overall health and well-being of students and increase their ability to succeed in school by addressing the coordinated school health components*, safety and oral health, thereby promoting a lifetime of personal wellness.</p> <p>*Coordinated school health components include:</p> <ul style="list-style-type: none"> Physical Education Health Services Nutrition Counseling/Psychological Services | | | | | | | | | | | | | |
| Strengthening Families Protective Factors | <p>Place X below all strengthening families protective factors addressed through this component</p> <table border="1"> <tr> <td>Parental Resilience</td> <td>Social Connections</td> <td>Knowledge of Child Development</td> <td>Concrete Support in Times of Need</td> <td>Social and Emotional Competence of Children</td> <td>Nurturing and Attachment</td> </tr> <tr> <td></td> <td></td> <td>X</td> <td>X</td> <td>X</td> <td></td> </tr> </table> | | Parental Resilience | Social Connections | Knowledge of Child Development | Concrete Support in Times of Need | Social and Emotional Competence of Children | Nurturing and Attachment | | | X | X | X | |
| Parental Resilience | Social Connections | Knowledge of Child Development | Concrete Support in Times of Need | Social and Emotional Competence of Children | Nurturing and Attachment | | | | | | | | | |
| | | X | X | X | | | | | | | | | | |
| Needs assessment data summary | <p>When asked about health issues that teachers have observed in the classroom this year, these are the areas that concern teachers:</p> <p>Stress/worry - 84%</p> <p>Lice/bed bugs - 84%</p> <p>Hunger among students - 63%</p> <p>Vision problems - 56%</p> <p>Dental problems - 63%</p> <p>Mental health issues - 56%</p> | | | | | | | | | | | | | |
| Is this an amendment | | | | | | | | | | | | | | |
| Desired Outcome (Expected Benefit) | Activity with Timelines | Collaborative Partners (w/ fund source and cost) | | | | | | | | | | | | |
| 100% of the first grade students will gain knowledge of the importance of dental health care, good hygiene, home and school safety by receiving information and instruction from a first grade health fair. | <p>1. The Family Resource Center staff will secure representatives from health organizations to speak to all first grade students in May.</p> <p>2. In the March meeting, the interagency group will help with planning and securing speakers.</p> <p>3. The health fair will take place in May.</p> | <p>First Grade Teachers</p> <p>Gallatin County Interagency</p> <p>Gallatin County Health Department</p> <p>School Smiles</p> <p>Gallatin County EMS and Fire Department</p> <p>Anthem</p> <p>Other agencies</p> | | | | | | | | | | | | |
| | <p>INI/PI</p> <p>Evaluated (Y/N)?</p> <p>If not implemented, briefly, Why?</p> <p>Did this activity have the Intended Impact (Y/N)</p> | | | | | | | | | | | | | |
| Desired Outcome (Expected Benefit) | Activity with Timelines | Collaborative Partners (w/ fund source and cost) | | | | | | | | | | | | |

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| <p>The FRC will assist families who are struggling to get medical care for their children, so that there will be an increase in the number of students receiving necessary health care. We will provide assistance in providing lice shampoo, eye glasses and eye exams for those who can not afford the expense. If a parent doesn't have transportation, we'll work with other agencies to provide the needed transportation. Our goal is to increase attendance by .5% by helping families receive the resources needed for their children to be healthy.</p> | <p>1. Before school starts, the FRC will purchase lice shampoo and combs to keep in the center for families who can not afford them. The FRC will compile a small booklet about what families can do to prevent head lice and how they can get rid of them. 2. The lice prevention booklet will be sent home the first month of school. 3. The FRC will assist families during the school year as the needs arise.</p> | <p>Gallatin County Health Department Speedway Children's Charities - \$300 for lice shampoo Ohio Valley United Charities - \$250 for lice shampoo and combs Gallatin County School Nurse</p> |
| <p>Desired Outcome (Expected Benefit)</p> | <p>Activity with Timelines</p> | <p>Collaborative Partners (w/ fund source and cost)</p> |
| <p>All families who attend the annual BlockFest will gain knowledge of health care providers, medical assistance, and health insurance.</p> | <p>1. The Family Resource Center will recruit health agencies and insurance providers to attend the annual BlockFest that is held in early August. 2. The event will be advertised throughout the community through the Gallatin County News, Community Flyers, and Social Media.</p> | <p>Healthcare providers Insurance providers Gallatin County School System</p> |
| <p>Fifth grade students will have the opportunity to participate in the program "Always Changing, Always Growing Up" which will explain the changes in the body as they go through puberty. The students will become aware of natural changes that occur physically and will be given products needed to maintain proper hygiene. Additional products will be available at the Family Resource Center.</p> | <p>1. The FRC will order information materials and samples from Proctor and Gamble. 2. The FRC staff will collaborate with the school nurse and the fifth grade teachers in planning the event. 3. The FRC staff/volunteers will put together the information and supply bags for the students. 4. An explanation of the program a waiver form will be sent home to the parents. 5. The school nurse will present to the female students and the men teachers will facilitate the sessions for the male students by showing the "Always Changing, Always Growing Up" video and discussing its content.</p> | <p>Proctor and Gamble School Nurse 5th grade teachers Ohio Valley United Charities \$200</p> |

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| <p>Early Head Start - Grade 5 students, who apply for school dental care, will receive the needed screenings, treatments, or referrals. The students can receive these services through the organization School Smiles and with their parent's permission. If a child doesn't have insurance, he/she can still be seen by the dental team if the parents authorize the exam.</p> | <p>1. The FRC staff will distribute the dental program description and consent forms in the paperwork that is sent home at the beginning of the school year. 2. The dates of treatment will be established by School Smiles, FRC, and the building principals. 3. The FRC staff will take the students from the classroom to the dental treatment area in the school and will take them back to class. 4. An evaluation/treatment form and a goody bag will be sent home with each patient.</p> | <p>School Smiles</p> |
| | I,NI,PI | |
| | Evaluated (Y/N)? | |
| | If not implemented, briefly, Why? | |
| | Did this activity have the intended impact (Y/N) | |
| Desired Outcome (Expected Benefit) | Activity with Timelines | Collaborative Partners (w/ fund source and cost) |
| <p>The students, preschool - grade 5 will participate in the "Be a Better Me" week. The week will complement the "Leader in Me" program which both elementary schools have adopted. With assistance from all staff the students will focus on living healthy lifestyles, showing kindness to others, helping those in need, and setting goals for the future. The teachers and counselors will help the students set goals for making themselves the best they can be. This week will include dress up days and an assembly. By focusing on kindness and building children's self-esteem, we hope for a</p> | <p>1. The FRC staff will meet with the counselors and principals from both schools to set the date and make plans for the week. 2. The principals, counselors, and FRC staff will present the week to the teachers at a faculty meeting. 3. The FRC will make contacts and secure an assembly presenter. 4. Without prior knowledge of prizes, the students will turn in their completed kindness acts charts and prizes will be awarded.</p> | <p>Ohio Valley United Charities - \$700 for assembly Community - Prizes for the event Champions for a Drug Free Gallatin County - \$500 for assembly</p> |
| | I,NI,PI | |
| | Evaluated (Y/N)? | |
| | If not implemented, briefly, Why? | |
| | Did this activity have the intended impact (Y/N) | |