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**SBDM Minutes
November 27, 2017
3:15 pm
Special-called Meeting
SLES Conference Room**

- I. Call to order and roll call of members.
 - a. 3:21pm Called to order
 - b. Present- Kristie Stanfield, Cortney Vasquez, Kim Hays, Joe Moneymaker
- II. Opening Business
 - a. Agenda Approval
 - i. Motion- Kim Hays, Second- Kristie Stanfield, Approved by consensus
 - b. Approval of minutes from SBDM meeting on October 18, 2017
 - i. Motion-Kristie Stanfield, Second- Joe Moneymaker, Approved by consensus
 - c. Good News
 - i. STAR testing starts next week.
 - ii. Moosical next week on Dec. 5th at 6:30 PM
 - iii. KEA SBDM training for new teacher member is next week at no cost to school.
 - d. Public comments-None
- III. Financial Reports:
 - a. SBDM: \$ 21,306.50
 - i. SBDM Carry-forward funds allocation/budget - \$14,444.45
 - 1. Allocate \$5110 (Copier0444)
 - 2. Allocate \$3000 (Supple. Bks/ study guides 0643)
 - 3. Discussion commenced over the allocation of the remainder of funds.
 - a. Allocate \$1000 to Art supplies
 - b. Allocate \$3000 of the funds to the (Library books line 0641)
 - c. SBDM decided to remit the remainder of the funds to the (other Miscellaneous Expenses Line 0899) - \$3,334.45
 - b. KMEA Conference
 - i. Feb. 7-10: Louisville, KY - \$130 registration, plus hotel and meals
 - 1. Motion made by Kim Hays to allocate funds, Second by Joe Moneymaker; Approved by consensus
 - c. ESS: \$10,252.53
 - i. All ESS funds are used for instructional assistant to provide tutoring for students
 - d. PL : \$0 (All funds have been spent for MAF required trainings – 3 teachers)
 - e. 2017 Vulcan donation: \$1,152.62 (earmarked to pay for the reading training in May)
 - f. PTO donation (playground): \$97.73
 - g. Westat Healthy School Program: \$713.00
 - h. Title I funds: \$99,826.84– Earmarked for 2017-2018 staffing
 - i. Instructional Resource Materials - \$12,961.00
 - i. Consider approval for spending this fund
 - 1. Lexia Core 5 – subscription renewal for 1 year - \$5,965.86 (NLES sharing cost and paying the other \$2,916.64)
 - 2. Reading Plus - \$2750 (NLES sharing cost for 100 seats)
 - 3. BrainPop & BrainPop Jr.
 - 4. Journeys for K, 4th, 5th
 - 5. Other

- ii. Discussion over the elimination of Reading plus, consulted with intermediate ELA teacher and consensus was established.
 - 1. Motion made by Joe Moneymaker, Second by Cortney Vasquez to renew the Lexia subscription and cancel the Reading plus subscription when it expires 12/31/17, Approved by consensus
 - 2. SBDM suggests the usage of Moby Max for all of the students who advance beyond the Lexia Core program.
 - j. Motion made by Kim Hays, Second by Kristie Stanfield to approve the budget report and allocations; Approved by consensus
- IV. eProve Assurances & CSIP- Tabled due to lack of information from the State Department, assurances are not available to complete at this time.
- V. Consultation for hiring AmeriCorps tutor
 - a. Consider entering closed session to discuss new applicants
 - i. Motion made to enter closed session by Kristie Stanfield, Second by Kim Hays; Approved by consensus
 - b. Re-enter open session
 - i. Motion made to reenter Open session by Kim Hays, Second by Cortney Vasquez; Re-enter open session
 - c. Next steps
 - i. Date set for interviews
 - ii. Interview question and discussion on what is the most important information for consideration for the position.
- VI. Announcements
 - a. PTO mtg. tonight at 5:00pm
- VII. Next SBDM meeting day/time/location
 - a. Interviews on December 4th starting at 3:15 PM. No December mtg. unless something comes up requiring a special-called meeting.
 - b. January 17, 2018 at 3:30pm
- VIII. Motion made to adjourn Kristie Stanfield Second by Joe Moneymaker; Approved by consensus