**Regular Meeting Boone County Board of Education**

**January 11, 2018 7:30 PM**

**Ralph Rush Professional Development Center**

**99 Center Street**

**Florence, Kentucky 41042**

**I. CALL TO ORDER**

The Regular meeting of the Boone County Schools Board of Education January 11, 2018 was called to order by Chairperson Ed Massey at the Ralph Rush Staff Development Center.

Present Board Members:

Dr. Maria Brown

Ms. Karen Byrd

Mr. Ed Massey

Mr. Matt McIntire

Ms. Bonnie Rickert

Gerry Dusing attended as Board Attorney

Karen Evans, Board Secretary, recorded the minutes.

Eric McArtor, Deputy Superintendent COO sat in for Dr. Randy Poe.

**II. NATIONAL ANTHEM**

The National Anthem was presented by students from Boone County High School Choir.

**III. PLEDGE TO THE FLAG**

The Pledge to the Flag was led by students from Ockerman Elementary.

**IV. STUDENT BOARD MEMBER REPRESENTATIVE REPORT**

Bryan Padilla gave the Student Board Member Representative report. Bryan updated the board of attendance at PBIS meetings in the district, the work the council is doing on the Diversity Statement for the county, promoting student voice teams. Bryan also spoke on the Prichard Committee Advisory Climate Audits will be coming to the schools for students to participate in the audits. He also discussed the Drug Free Clubs and adding addition effectiveness avenues to promote a greater student involvement.

**V. GOOD NEWS**

**V.A.** The board recognized and congratulated the January 2018 Break the Mold Recipient, Mr. Rodney Nesius, Custodian at Erpenbeck Elementary.

**V.B.** January is School Board Member Recognition Month. Karen Byrd, Matt McIntire, Ed Massey, Bonnie Rickert, Dr. Maria Brown and Bryan Padilla, Student Board Member Representative were acknowledged for their commitment and positive contributions to our students and schools. In recognition a proclamation was presented by Judge Executive Gary Moore.

**V.C.** The board recognized Mr. Ed Massey for his service as the 2017 Boone County Board of Education Chairperson.

**V.D.** The board recognized the following 2018 January Parent Power Award recipients.

Congratulations and Thank You for your dedication to our students!!

Conner High School Jessie Lucas

Cooper High School Tina Wilmhoff

Sharon Shores

Camp Ernst Middle School Christina Statem

Clark Earick

Conner Middle School Kelli Lovell

Sarah Mirus

Jenny Murray

Ockerman Middle Amy Knight

Christina Forton

Nicole McNeal

Stephanie Sutter

Erpenbeck Elementary Lauren Duke

Kelly McCallum

Jessica Hampel

Longbranch Elementary Jaclyn Schneider

Mann Elementary Tom Feronti

Missy Trame

Ockerman Elementary Joel Bramlage

Brandon Wilson

Ashleigh Wilson

Sabra Harp

Chris Harp

Amy Knight

Christina Forton

Nicole McNeal

Stephanie Sutter

**VI. AUDIENCE OF CITIZENS**

No one spoke.

**VII. BOONE COUNTY BOARD OF EDUCATION ELECTION OF OFFICERS 2018**

**VII.A. Election of Boone County Board Chairperson for 2018**

Nominations were open for the board to elect a chairperson for 2018 by Eric McArtor, Deputy Superintendent.

1. A motion was made by Karen Byrd, seconded by Ed Massey, to nominate Bonnie Rickert as Chairperson for the year 2018. Karen Byrd, Maria Brown, Matt McIntire, Ed Massey, and Bonnie Rickert voted, “aye.” MOTION: The motion passed 5-0.
2. A motion was made by Karen Byrd, seconded by Ed Massey, to close nominations and that Bonnie Rickert is elected by acclamation as Chairperson for the year 2018. Karen Byrd, Dr. Maria Brown, Matt McIntire, Ed Massey and Bonne Rickert voted, “aye” MOTION: The motion assed 5-0.

Bonnie Rickert accepted the nominations, Ed Massey passed the gavel to Bonnie Rickert as new board chair for 2018 year.

**VII.B. Election of Vice-Chairperson for 2018**

1. A motion was made by Ed Massey, seconded by Maria Brown to nominate Karen Byrd as Vice-Chairperson for the year 2018. Matt McIntire, Karen Byrd, Bonnie Rickert, Maria Brown, Ed Massey, voted, “aye.” MOTION: The motion passed 5-0.
2. A motion was made by Ed Massey, seconded by Maria Brown, to close nominations and that Karen Byrd is elected by acclamation as Vice Chairperson for the year 2018. Matt McIntire, Maria Brown, Karen Byrd, Bonnie Rickert, Ed Massey, voted, “aye.” MOTION: The motion passed 5-0.

**VIII. RECOMMENDED ACTION - CONSENT AGENDA**

Eric McArtor, Deputy Superintendent, recommended the following Consent Agenda items A- Y for Board approval, as presented.

1. A motion was made by Ed Massey, seconded by Maria Brown, to approve the consent agenda items A-Y, as presented. Karen Byrd recused herself from the minutes she was not in attendance at the December meeting. Matt McIntire recused himself on vendor # 53261, Karen Byrd on #20340, Maria Brown on #52109, Ed Massey on # 43041, and Bonnie Rickert on # 497478. . Matt McIntire, Karen Byrd, Maria Brown, Bonnie Rickert and Ed Massey voted, “aye” MOTION: The motion passed 5-0.

**VIII.A. Minutes of the regular board meeting of December 14, 2017.**

The board approved the minutes of the regular board meeting of December 14, 2017, as presented.

**VIII.B. Bill List**

**VIII.C. Treasurer's Report** given by Mrs. Linda Schild.

**VIII.D. Leaves of Absence**

The board approved the following persons submitted unpaid leave of absence requests:

**Recommended by Principal/Supervisor for approval:**

Axon, Melissa, Para-Ed @ Ockerman Middle School, 12/13/17 – 3/05/18

Dirkes, Dana, Teacher @ New Haven ES, 12/11/2017 – 4/14/18

Moore, Randy, Custodian, @ Stephens ES, 11/28/2017 – 1/3/2017

Pack, Timothy, Custodian @ North Pointe ES, 11/13/2017 – 11/20/2017

Ratcliff, Dawn, Café Worker @ RA Jones Middle School, 11/30/2017 – 12/18/2017

Whaley, Danelle, Teacher @ Ryle High School, 11/16/2017 – 12/4/2017

**Not Recommended by Principal/Supervisor for approval:**

Nothing to Report

**Amended Leaves:**

Davis, Katherine, Teacher @ Thornwilde ES, 12/15/17 - EOY

Hall, Barbara, Café Worker @ Goodridge ES, 8/16/2017 – 01/16/2018

Kellinghaus, Delilah, Teacher @ Conner High School, 11/8/2017 – 12/19/2017

**Cancelled Leaves:**

Nothing to Report

**VIII.E. Reappointment of Board Secretary for 2018**

The board approved the reappointment of Karen Evans as the Boone County Board of Education Secretary for the 2018 calendar year, as presented.

**VIII.** **F. Reappointment of Board Treasurer for 2018**

The board approved the reappointment of Linda Schild s the Boone County Board of Education Finance Treasurer for the 2018 calendar year, as presented.

**VIII.G. Bidding Documents and BG-3 for Central Office HVAC Upgrades BG#17-263**

The board approved the Bidding Documents and BG-3 for Central Office HVAC Upgrades BG#17-263, as presented.

**VIII.H. Bidding Documents and BG-3 for Stephens/Collins HVAC Improvements BG#17-263**

The board approved the Bidding Documents and BG-3 for Stephens/Collins HVAC Improvements BG#17-263, as presented.

**VIII.I. Change Order #4 Conner Middle School HVAC Phase 2 BG#16-172**

The board approved the Change Order #4 Conner Middle School HVAC Phase 2 BG#16-172, with the addition of $73,419, as presented.

**VIII.J. Longbranch Road Widening by KDOT-Donation of Property**

The board approved the donation of land to KDOT for the purpose of widening for sidewalks for the safety of students, as presented.

**VIII.K. Revised BG-1 for Ockerman Elementary Flooring BG#18-100**

The board approved the Revised BG-1 for Ockerman Elementary Flooring BG#18-100, additional $3500.00 in cost, as presented.

**VIII.L. Queen City Transportation Agreement for New Haven Elementary**

The board approved the Queen City Transportation Agreement for New Haven Elementary Field trip to Frankfort, as presented.

**VIII.M. Annual Child-Care Center License Application-Conner Child Development Center**

The board approved the Annual Child-Care Center License Application-Conner Child Development Center, as presented.

**VIII.N. Agreement for Tech Olympics 2018 for Cooper High School**

The board approved the Agreement for Tech Olympics 2018 for Cooper High School for February 23-25, 2018, as presented.

**VIII.O. Longbranch Elementary Maintenance Agreement**

The board approved the Longbranch Elementary Maintenance Agreement with Millennium Business System, as presented.

**VIII.P. Surplus Equipment**

The board approved the surplus equipment being stored in the warehouse as surplus and approve the disposal of in accordance with Board Policy, as presented.

**VIII.Q. AIA Standard Form of Agreement Contractor Ockerman Elementary Flooring Replacement BG#18-100**

The board approved the AIA Standard Form of Agreement Contractor Ockerman Elementary Flooring Replacement BG#18-100, as presented.

**VIII.R. Schematic Design/Design Development Drawings and BG-3 Paving 2018 BG#18-233**

The board approved the Schematic Design/Design Development Drawings and BG-3 Paving 2018 BG#18-233, as presented.

**VIII.S. Duke Energy PowerShare Agreement**

The board approved the Duke Energy PowerShare Agreement, as presented.

**VIII.T. Leadership Matters Contract**

The board approved the Leadership Matters LCC, Principal coaching services with Dr. Chirichello, as presented.

**VIII.U. Boone County High School Grant Award Boone County Conservation District**

The board approved the Boone County High School Grant Award Boone County Conservation District, as presented.

**VIII.V. Architectural Services for Steeplechase Elementary**

The board approved the Architectural Services for Steeplechase Elementary, as presented.

**VIII.W. Field Trips**

The board approved the following Field Trips, as presented.

|  |  |  |  |
| --- | --- | --- | --- |
| **School** | **Date Of Trip** | **Location** | **Reason** |
| New Haven Elementary | April 17, 2018 | Frankfort | Educational |

**VIII.X. Boone County Board of Education & Northern Kentucky Education Council MOU- Ignite Institute**

The board approved the Boone County Board of Education & Northern Kentucky Education Council MOU, as presented.

**VIII.Y. Toyota Motor Engineering and Manufacturing North America Donation Agreement of Assets**

The board approved the Toyota Motor Engineering and Manufacturing North America Donation Agreement of

Assets, as presented.

**IX. RECOMMENDED ACTION - OLD BUSINESS**

**IX.A. Addition of Board Policy 04.61-Gifts and Grants Second Reading**

Eric McArtor, Deputy Superintendent recommended the board to approve the Addition of Board Policy 04.61-Gifts and Grants Second Reading, as presented.

1. A motion was made by Karen Byrd, seconded by Maria Brown, to approve the addition of Board Policy 04.61 Gifts and Grants, second reading, as presented. Matt McIntire, Karen Byrd, Maria Brown, Bonnie Rickert and Ed Massey voted, “aye” MOTION: The motion passed 5-0.

**X. RECOMMENDED ACTION - NEW BUSINESS**

**X.A. Draft Budget for 2019 Fiscal Year**

Eric McArtor, Deputy Superintendent, recommended the board to approve the Draft Budget for 2019 Fiscal Year, as presented.

1. A motion was made by Ed Massey, seconded by Karen Byrd, to approve the Draft Budget for the 2019 Fiscal Year, as presented. Matt McIntire, Karen Byrd, Maria Brown, Bonnie Rickert and Ed Massey voted, “aye” MOTION: The motion passed 5-0.

**X.B. Process and Performance Analyst**

Eric, McArtor, Deputy Superintendent, recommended the board approve the Position of Process and Performance Analyst, as presented.

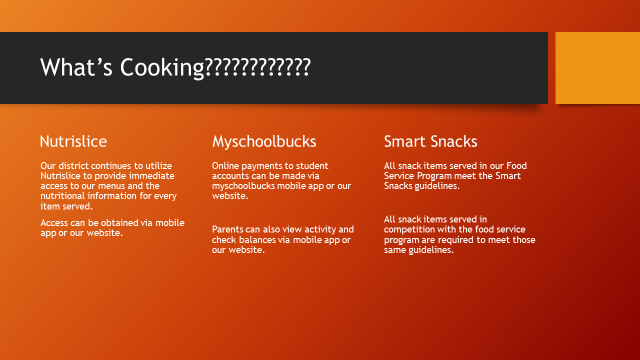
1. A motion was made by Karen Byrd, seconded by Ed Massey, to approve the Process and Performance Analyst position, as presented. Matt McIntire, Karen Byrd, Maria Brown, Bonnie Rickert and Ed Massey voted, “aye” MOTION: The motion passed 5-0.

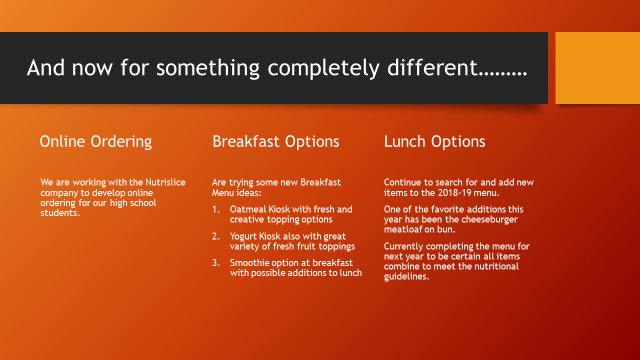
Mr. McArtor discussed the position will fall under the Director of Process and Performance that was previously approved. The position will provide all administrative duties as well as working directly with performance data and measurements.

**XI. SUPERINTENDENT'S REPORT**

XI.A. Mrs. Barbara Kincaid, Food Service Director, presented the board the powerpoint Nutrition and Wellness Activity Report Card of 2016-2017. This is an annual report given by Mrs. Kincaid and sent to the State, the full report can be found in its entirety on the Boone County Schools Website. Any questions can be directed to Mrs. Kincaid at the District Office Food Service Department.







**XII. INFORMATION, PROPOSALS, COMMUNICATIONS**

XII.A. Human Resource Actions

XII.B. Worker's Compensation Claims

XII.C. Overtime Report

XII.D. Construction Status Report

XII.E. Energy Management Report

XII.F. Gerry Dusing, Board Attorney – distributed for signature, the annual Board Member Code of Ethics Form and reviewed Board Polices for Board Members.

XII.G. Results of Refinancing Bond Series 2011 and Bond Rating Memo and Information from Mrs. Linda Schild, Finance Director

**XIII. AUDIENCE OF CITIZENS**

The following college education major students introduced themselves to the board: NKU students - Megan Courtney, Suzanne Woodring, Arah Samuels; University of the Cumberlands – Kristen Stainforth.

**XIV. CLOSED EXECUTIVE SESSION PER KRS 61.810**

XIV.A. No closed session

**XV. ADJOURN**

9. A motion was made by Matt McIntire, seconded by Maria Brown, to adjourn the meeting. Ed Massey, Bonnie Rickert, Karen Byrd, Maria Brown and Matt McIntire voted, “aye” MOTION: The motion passed 5-0.

Meeting was adjourned at approximately 8:21 pm

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Bonnie Rickert/Chairperson

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Karen Evans/Secretary