



## JUSTICE AND PUBLIC SAFETY CABINET

Matthew G. Bevin  
Governor

### Department of Juvenile Justice

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John C. Tilley  
Secretary

Carey D. Cockerell  
Commissioner

November 21, 2017

Justin Meek  
Louisville Day  
8711 LaGrange Road, Building D  
Louisville, KY 40242

Dear Mr. Meek:

This is notification to you and the Jefferson County School District that your education program is awarded Title I Part D Subpart 1 federal supplemental education grant funding for 2017-2018.

The FY 2017-2018 Title I allocation for Louisville Day is \$22,980.00 (Project # 313D).

These funds must be used to provide supplemental education and transition services for youth enrolled in your program.

- Send quarterly reports (MUNIS) to me [BarbaraA.Hamilton@ky.gov](mailto:BarbaraA.Hamilton@ky.gov)
- Quarterly reports are due 25 days after the end of quarter, which makes them due on October 25, January 25, April 25, and July 25.
- All allocated funds should be spent or encumbered by the end of the school year.
- Any changes to the budget must be approved before you spend funds in any MUNIS code not open.

It is extremely important that your school district finance officer gets this information and that you work collaboratively to make sure funds are only used as described in your approved budget.

If you have questions please contact me at (502) 573-2738, Ext. 290 or [BarbaraA.Hamilton@ky.gov](mailto:BarbaraA.Hamilton@ky.gov)

Sincerely,

*Barbara Hamilton*

Barbara Hamilton  
Education Branch, DJJ