

LEA Notification of Non-Department Audit or Turnaround Team Form
703 KAR 5:280

Following notification of a school's identification for comprehensive support and improvement (CSI), an LEA shall provide notice to the Kentucky Department of Education within thirty (30) days of (1) the LEA's intent to utilize the department or another option available under KRS 160.346(5) for the audit team, and (2) the LEA's intent to utilize the department or another option available under KRS 160.346(7) for the turnaround team.

LEA	
CSI School	

I. Audit Team:

For purposes of the audit team described in KRS 160.346(5), _____ (LEA name) intends to utilize:

- _____ : The Kentucky Department of Education.
- _____ : An LEA comprised team.

A. The LEA shall provide the following information on the form attached to this notice:

- _____ : Names and addresses of all persons included on the audit team;
- _____ : Roles and responsibilities of all persons included on the audit team;
- _____ : Occupations and any vendor affiliations of all persons included in the audit team;
- _____ : An assurance signed by an LEA official (superintendent if applicable) indicating that the LEA shall ensure that all audit team members report potential conflicts of interest and that any discovered conflict will be reported to KDE and remedied.

B. The LEA shall provide the following information in an attachment:

- _____ : The persons' or entity's documented expertise in diagnosing the causes of an organization's low performance and providing advice and strategies resulting in effective turnaround leadership.
- _____ : Framework to be used in the analysis of principal capacity, if not utilizing the framework provided under 703 KAR 5:280, Section 4 (3).
- _____ : Framework to be used in the analysis of a charter school's governing board, if applicable. Section 4 (7).
- _____ : Framework to be used in the analysis of district capacity, if not utilizing the framework provided under 703 KAR 5:280, Section 5 (4).

II. Turnaround Team:

For purposes of the turnaround team described in KRS 160.346(7), _____ (LEA name) intends to utilize:

_____: The Kentucky Department of Education.

_____: A Private Entity (KRS 160.346(7)(a)(1))

If this option is selected, the LEA shall provide to the department evidence of the private entity's documented success at turnaround diagnosis, training, and improved performance of organizations as an attachment to this notice.

_____: Local Staff and Community Partners

If this option is selected, the LEA shall ensure the participation of at least one minority member serving on the turnaround team if the CSI school has eight percent or more minority students enrolled.

If this option is selected, the LEA shall ensure the participation of at least one parent of a student in the identified school.

If the LEA selects any option other than the department for the turnaround team, the LEA shall provide information required under 703 KAR 5:280 as an attachment to this notice.

The LEA shall include the following information in the attachment:

_____: Names and addresses of all persons or entities included on the turnaround team;

_____: Roles and responsibilities of all persons or entities included on the turnaround team;

_____: The evidence-based interventions that shall be utilized by the persons or entity fulfilling the status of turnaround team.

III. Signatures

On _____ (date) this form was forwarded through the local board of education to the Kentucky Commissioner of Education, or designee, for approval.

	Signature:	Date
LEA Board Chair		
Superintendent (if applicable)		
Commissioner of Education, or designee		

Form: Non-Department Audit Team Information

Name	Address	Occupation	Roles/Responsibilities on Audit Team	Vendor Affiliations

Assurance: Ongoing monitoring of potential conflicts of interest.

Form: Non-Department Turnaround Team Information

Name	Address	Occupation	Roles/Responsibilities on Audit Team	Vendor Affiliations

Assurance: Ongoing monitoring of potential conflicts of interest.