School Calendar

CALENDAR COMMITTEE

Beginning with the 2018-2019 school year, the Board, upon recommendation of the Superintendent, shall annually appoint a District Calendar Committee to review, develop, and recommend school calendar options.

The District Calendar Committee shall consist of:

- 1. One (1) District Principal;
- 2. One (1) District office administrator other than the Superintendent;
- 3. One (1) local Board member;
- 4. Two (2) parents of students attending a school in the District;
- 5. One (1) District elementary teacher;
- 6. One (1) District middle or high teacher;
- 7. Two (2) District classified employees; and
- 8. Two (2) community members from the local chamber of commerce, business community, or tourism commission.

DEVELOPMENT OF CALENDAR

The District Calendar Committee, after seeking feedback from District employees, parents, and community members, shall recommend school calendar options to the Superintendent for presentation to the Board. The committee's recommendations shall comply with state laws and regulations and consider the economic impact of the school calendar on the community and the state.

In order to act on the school calendar, the Board must hold two (2) meetings: 1) one that includes hearing and discussing recommendations from the Superintendent and the calendar committee and 2) a subsequent meeting that includes adoption of the calendar.

The meetings may be regular or special.

In the case of special meetings, the requirements of <u>KRS 61.823</u> and Board Policy 01.44 apply, including describing in the applicable special meeting notice(s) and agenda(s) consideration and discussion of the recommendations of the Superintendent and the calendar committee (regarding an initial special meeting dealing with the school calendar) or adoption of the school calendar (regarding a subsequent special meeting that includes adoption of the calendar).

In the case of an initial regular meeting that includes the required recommendations/discussion or a subsequent regular meeting that includes adoption of the school calendar, notice shall be given to media outlets that have requests on file to be notified of special meetings stating the date of the regular meeting and that one (1) of the items to be considered in the regular meeting will be the school calendar. The notice shall be sent at least twenty-four (24) hours before any such regular meeting. This additional and unique regular meeting notice requirement does not make any of the requirements or limitations relating to special meetings applicable to the regular meeting.

School Calendar

DEVELOPMENT OF CALENDAR (CONTINUED)

On or before May 15, the Board, in a meeting subsequent to the meeting in which the Board heard the recommendations of the District Calendar Committee and the Superintendent, shall adopt a school calendar prior to each upcoming school year that establishes or includes:

- 1. Opening and closing dates of the school term,
- 2. Beginning and ending dates of each school month,
- 3. Days on which students are scheduled to receive instruction at school within designated start and dismissal times (student attendance days) and the length of each student attendance day in accordance with <u>KRS 158.060</u>,
- 4. A minimum school term of not less than one hundred eight-five (185) days composed of student attendance days, teacher professional days, and holidays,
- 5. A student instructional year of at least one thousand sixty-two (1062) hours of instructional time or not less than one-hundred seventy (170) student attendance days,
- 6. Instructional time required for kindergarten per KRS 157.320,
- 7. Any instructional time to be banked to make up for full days that may be missed due to an emergency,
- 8. Days in addition to the student instructional year for the make-up of instructional time missed due to emergency equal to the greatest number of days missed system-wide over the preceding five (5) school years, and
- 9. Days on which schools shall be dismissed.

ADDITIONAL REQUIREMENTS

A testing window in accordance with <u>KRS 158.6453</u> to accommodate state-mandated assessments shall also be included.

The Board may schedule days for breaks in the calendar that shall not be counted as part of the minimum student instructional year.

Schools shall be closed on the Tuesday after the first Monday in November in Presidential election years.

If any school in the District is used as a polling place, the school District shall be closed on the day of the election, and those days may be used for professional development activities, professional meetings, or parent-teacher conferences. Subject to the requirement that schools shall be closed on Presidential Election Day, the District may be open on the day of an election if no school in the District is used as a polling place.

School Calendar

CALENDAR OPTIONS

Beginning with the 2018-2019 school year, if the Board adopts a school calendar with the first student attendance day in the school term starting no earlier than the Monday closest to August 26, the adopted calendar may use a variable student instructional year. The District may set the length of individual student attendance days in a variable student instructional schedule, but no student attendance day shall contain more than seven (7) hours of instructional time unless the District submitted and received approval from the Commissioner of Education for an innovative alternative calendar. ¹

A variable student instructional year means at least one thousand sixty-two (1,062) hours of instructional time delivered on the number of student attendance days adopted by the Board which shall be considered proportionally equivalent to one hundred and seventy (170) student attendance days and calendar days for the purposes of a student instructional year, employment contracts that are based on the school term, service credit under <u>KRS 161.500</u>, and funding under <u>KRS 157.350</u>.¹

AMENDING THE CALENDAR

The Board may amend the school calendar after it is adopted due to an emergency. The Board may lengthen or shorten any remaining student attendance days by thirty (30) minutes or more, as necessary provided it meets at minimum, a student instructional year as defined in statute. No student attendance day may contain more than seven (7) hours of instructional time unless the District submits and receives approval from the Commissioner of Education for an innovative alternative calendar.

EMERGENCY WAIVERS

Emergency day waivers may be requested if the District has missed more than twenty (20) regular student attendance days and demonstrates that an extreme hardship will result if not granted the waiver. Board requests for District-wide emergency day waivers shall be submitted to the Commissioner.

REFERENCES:

¹KRS 157.350; KRS 158.070; KRS 161.500 KRS 2.190; KRS 61.823; KRS 118.035 KRS 157.320; KRS 157.360 KRS 158.060; KRS 158.6453 702 KAR 007:130; 702 KAR 007:140

RELATED POLICIES:

01.42; 08.31

Adopted/Amended: 7/10/2017

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2018-2019 School Calendar

Livingston County Schools

127 East Adair Street/P.O. Box 219 270-928-2111 (Fax) 270-928-2112 Smithland, KY 42081

| Aug 2 | Planning Day (G) - No classes |
|--------------|-------------------------------------|
| Aug 3 | Planning Day (G) - No Classes |
| Aug 6 | Required Planning Day for All Staff |
| Aug 7 | Opening Day for Staff - No Classes |
| Aug 8 | First Day of Classes for Students |
| Sep 3 | Labor Day Holiday-No Classes |
| Oct 8-12 | Fall Break - No Classes |
| Nov 19-23 | Thanksgiving Break-No Classes |
| Dec 19-Jan 2 | Christmas Break-No Classes |
| Jan 2 | Required Planning Day for All Staff |
| Jan 3 | Students 1st Day of Second Semester |
| Jan 21 | MLK Jr. Holiday - No Classes |
| Feb 18 | Flexible PD Day - No Classes |
| March 15 | Flexible PD Day - No Classes |
| April 1-5 | Spring Break No Classes |
| May 14 | Last Day of Classes for Students |
| May 15 | Closing Day for Staff - No Classes |
| May 16 | Flexible PD Day |
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TEST DATES

State Assessment Window-Last 14 Days of Calendar April 25th-May14th

9 Weeks Grading Periods

Tentative Grading Period Ending Dates: 1st Nine Weeks Friday, October 5th (42 days) 2nd Nine Weeks Tuesday, December 18th (42 days) 3rd Nine Weeks, Friday, March 1st (40 days) 4th Nine Weeks, Tuesday, May 14th (46 days)

| Weather/Emerger | ncy Makeup Days |
|-----------------|-----------------|
| January 2nd | May 15-17 |
| February 18th | May 20th-24th |
| March 15th | |

As a last option, the board reserves the right to designate April 1st, 2nd and 3rd as make-up days. All other days will be added to the end of the calendar.

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Instructional Days = 84 first sememster 86 second semster

Total Instructional Days=170

Total Instructional Hours for each School:

NLES & SLES: 1082 Hours

LCMS: 1119 Hours LCHS: 1105 Hours

Parent teacher conferences will be scheduled by each individual school

Calendar approved 2017 by

the Livingston County Board of Education

Holidays (4) Opening/Closing Day Planning (no school for students) (5) Professional Development (4)

Non-School Day First & Last Day of School Option#2

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2018-2019 School Calendar

Livingston County Schools

127 East Adair Street/P.O. Box 219 270-928-2111 (Fax) 270-928-2112 Smithland, KY 42081

| Aug 9 | Planning Day (G) - No classes |
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| Aug 10 | Planning Day (G) - No Classes |
| Aug 13 | Required Planning Day for All Staff |
| Aug 14 | Opening Day for Staff - No Classes |
| Aug 15 | First Day of Classes for Students |
| Sep 3 | Labor Day Holiday-No Classes |
| Oct 8-12 | Fall Break - No Classes |
| Nov 19-23 | Thanksgiving Break-No Classes |
| Dec 19-Jan 2 | Christmas Break-No Classes |
| Jan 2 | Required Planning Day for All Staff |
| Jan 3 | Students 1st Day of Second Semester |
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| March 15 | Flexible PD Day - No Classes |
| April 1-5 | Spring Break No Classes |
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| May 22 | Closing Day for Staff - No Classes |
| May 23 | Flexible PD Day |
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TEST DATES

State Assessment Window-Last 14 Days of Calendar May 2nd -May 21st

9 Weeks Grading Periods

Tentative Grading Period Ending Dates:

1st Nine Weeks Friday, October 5th (37 days)

2nd Nine Weeks Tuesday, December 18th (42 days)

3rd Nine Weeks, Friday, March 8th (45 days)

4th Nine Weeks, Tuesday, May 21st (46 days)

| Weather/Emerge | ncy Makeup Days |
|----------------|-----------------|
| January 2nd | May 22nd-24th |
| February 18th | May 28th-31st |
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As a last option, the board reserves the right to designate April 1st, 2nd and 3rd as make-up days. All other days will be added to the end of the calendar.

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FY

Instructional Days = 79 first sememster 91 second semster

Total Instructional Days=170

Total Instructional Hours for each School:

NLES & SLES: 1082 Hours

LCMS: 1119 Hours LCHS: 1105 Hours

FY

Parent teacher conferences will be scheduled by each individual school

FY

Calendar approved 2017 by the Livingston County Board of Education

Holidays (4)
Opening/Closing Day

Planning (no school for students) (5)
Professional Development (4)

Non-School Day First & Last Day of School