

Dayton High School  
SBDM Minutes  
December 13, 2017

Principal Ryan Kellinghaus called the December 13th SBDM meeting to order at 4:00 pm in Room 119. Members present included Ryan Kellinghaus, Angie Buschle, Julie Rubemeyer, Angela Gonzalez, and Steve Watson. Also present were Mr. Meyers, Mr. Wolf, Chad Montgomery, Joe Workman, Angie Boyers, Megan Erdman, Ed Crutchleo, Brian Volpenhein, and Matt Bird.

Angela Buschle made a motion to accept the agenda. Angela Gonzalez seconded the motion. All members approved.

Angela Gonzalez made a motion to accept the November 15th minutes. Angie Buschle seconded the motion. All members approved.

#### **Good News Items**

- Mr. Kellinghaus said the Drug Free Club Events went well. Angela Gonzalez said she would bring ice cream for next week's ER for teachers.

#### **Public Comment**

- None

#### **Committee Reports**

##### **English**

- Mr. Hellmann reported on his Freshman and Sophomore English classes. He has individual meetings with students to discuss progress and gives individual help during Friday school. He also allows extra time to complete Reading Plus writing assignments. He also allows several opportunities to redo/make test corrections on summative assessments. Chronic absences is the main reason of failing grades.
- Mr. Volpenhein reported on his Junior and Senior English classes. He has numerous student/teacher conferences about missing assignments. He gives individual tutoring during Friday school. He has given multiple opportunities for reteaching and retesting of summative assessments, and given alternative assignments. He has also made parent phone calls about consistent struggles.
- Ms. Erdman reported on her Middle School English classes. She offers tutoring after school, and has received a majority of her make-up work. She has made parent phone calls and has had parent-teacher meetings. She also has an intervention attendance plan with needed students. She has done home visits for chronic absences, and has Mentor/Mentees working on improving understanding of material.

##### **Practical Living**

- Mr. Workman reported on his Health and PE Classes. He gives students the opportunity to re-take any assessment before school any day or after school on Tuesdays. He makes parent phone calls detailing the student's current grade. He also has them write an essay. In his Advanced PE class, the students work out 2 days a week and referee inter-scholastic games.
- Mr. Montgomery reported on Daytona. He said that all 4 of his Middle School students are on target to pass for the year, out of his 8 High School students, some are struggling, but

attendance is the biggest issue. CDW is aware and in the process to help get the students to school.

- Mr. Newsome reported on his Spanish classes. He makes parent phone calls home to remind parents of missing assignments and the importance of summative assessments to the student's overall grade. He also makes positive phone calls home on good quiz/test results. He will reteach after school when necessary for poor test results. He also gives CARE Cards for positive behavior and encourages students to strive for 90% in order to be exempt from midterm.
- Mr. Bird and Ms. Rubemeyer reported on Reading Plus, ALEKS, CCR and RTI. ALEKS is one period each day with 7<sup>th</sup> & 8<sup>th</sup> grade students. With 9<sup>th</sup> and 10<sup>th</sup> grade students it is only 2 ½ days a week because it is split with Reading Plus. They work with students on CCR and RTI during classes and before and after school. They also make calls home.

### **Business**

- Ms. Stewart reported on Digital Literacy, Business Principals and Applications and her Keyboarding classes. She stays after school every day and is at school by 7:00 every morning for students to make-up missing assignments or re-take tests.
- Mr. Crutchleo reported on his Financial Literacy, Microsoft Office Specialist Certifications, and Keyboarding. He reported he has 6 students Micro Soft Office Certified. He has the students working in groups or paired so they can share ideas. He meets with students one on one and is at school early every morning and after school every day. He also uses CARE Cards or calls home to express good work.

### **Student Achievement Report/Data and School Improvement Planning**

- Mr. Kellinghaus presented a draft of the CSIP. This needs to be adopted from December to December. Steve Watson made a motion to approve it. Julie Rubemeyer seconded the motion. All members approved.
- Mr. Kellinghaus stated that all students 8<sup>th</sup> grade through 10<sup>th</sup> grade will be given the Pre-ACT.
- Mr. Wolf reported on Title One. The Title One money travels with students if they change and go to private schools such as NCC or Covington Catholic. Both of these schools have declined to take the money.

### **Budget Report**

- There were no new purchases. The deadline for departments to spend their money is the end of February.
- The Board sent over the 2<sup>nd</sup> Month Final Allocation based on enrollment. We received an additional \$619. This was added to the Surplus money for now.

Angie Buschle made a motion to extend the meeting. Steve Watson seconded the motion. All members approved.

### **Bylaw or Policy Review/ Readings/ Adoption**

- Policy 8.04 was revised during the November meeting.
- Dual credit cord still has questions about the C minimum. Katie is checking with Mr. Brewer and Mr. Wolf and the Board expectations.
- By-Laws – Section I through VII of our by-laws have been reviewed during our previous SBDM meetings this year.
- We need to review section X on Committees.

- Our current Parent Involvement Policy needs to be compared to the KASC Policy.

#### **Old Business**

- KPREP scores are being sent home on Friday, December 15<sup>th</sup>, with a cover letter from Mr. Kellinghaus and with be preceded by parent messages on Infinite Campus and Facebook.
- It was asked in the Civics Exam was approved by the Board. It has been approved.
- Teachers were surveyed about grading/assessment practices and challenges, the results were sent to SBDM members and the results will be discussed at the January meeting.
- An altered schedule for a day/week for mentoring/help was reflected on our CSIP and added to the list of considerations for the 2018-19 master schedule.

#### **New Business**

- Angie Buschle went over the two options from the Calendar Committee for next school year. The major changes were starting school on August 8<sup>th</sup> for teachers and the 9<sup>th</sup> for students and moving Fall Break to the end of the 1<sup>st</sup> Quarter.
- We discussed the meeting dates for SBDM for the next 6 months. We are looking at the day after the Board Meeting dates which will be approved at the January Board meeting. We looked at:
  - January 25, 2018
  - February 22, 2018
  - March 22, 2018
  - April 19, 2018
  - May 23, 2018
  - June 28, 2018

Angie Buschle made a motion to accept these dates. Julie Rubemeyer seconded the motion. All members approved.

#### **Adjournment**

Angie Buschle made a motion to adjourn the meeting. Julie Rubemeyer seconded the motion. All members approved. Mr. Kellinghaus adjourned the meeting at 5:58 pm.