

Fee \$18.00

OK
\$18.-

School-Related Student Trip Request Form

SUBMIT THIS FORM TWO (2) WEEKS PRIOR TO THE TRIP.

SCHOOL SCES FACULTY MEMBER(S) SPONSORING TRIP Ashley Phillips

TYPE OF TRIP (CHECK ONE):

- ☐ Classroom Field Trip ☒ Class Trip (i.e., junior, senior), specify 4th Grade
☐ Organization/Club Trip, specify _____ ☐ Other (athletic, band, if applicable)

DESTINATION Louisville Slugger Museum 800 West Main St ADDRESS 235 West Market St PHONE 877-775-8443
Old Smokey Factory ADDRESS 502-581-1070

☐ Out of State ☒ Out of County ☐ Within County

☐ Overnight: give name, address, phone of lodging

DATE(S) OF TRIP 3-9-18 DEPARTURE TIME 9:00 RETURN TIME 2:00

PURPOSE/EDUCATIONAL VALUE Career exploration of

jobs available in a factory setting

SOURCE OF FUNDING FOR TRIP Students

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO:

☐ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☐ OTHER, SPECIFY _____

NUMBER OF STUDENTS 102 FACULTY SPONSORS 6 OTHER CHAPERONES 4

TOTAL # OF PARTICIPANTS 112

MODE OF TRANSPORTATION

IS DISTRICT TRANSPORTATION NEEDED? ☐ NO ☒ YES, SEE PROCEDURE 09.36 AP.212.

☐ CERTIFICATED COMMON CARRIER; SPECIFY _____

☐ PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S) _____

SUPERVISION (Attach list of names of adults accompanying students on trip.)

Have all chaperones undergone the required records AOC check and been designated by the principal/designate to supervise students? ☒ YES ☐ NO

Ashley Phillips
Signature of Faculty Sponsor

1-4-18

Date

Trip has been ☒ approved ☐ disapproved. Reason for disapproval _____

Greg L. Gable
Signature of Superintendent/Designee

1-4-18

Date

For overnight and/or out-of-state trips, approval of the superintendent and/or Board may be required by policy 09.36.

FIELD TRIP CHARGES

\$.93 per mile

Regular hourly rate for driver, plus overtime if driver's hours exceed 40 per week

Meals provided by sponsor: ☐ Yes ☒ No

Admission to event provided by sponsor: ☐ Yes ☒ No

Send copy to lunchroom: ☒ Yes ☐ No

Bus limits: 2 persons per seat

Overnight lodging: Single room

Driver time starts 15 min. before departure and ends 15 min. after arrival.

Driver requested: 1. _____ 2. _____ Number of buses requested: 2

Instructional Plan for Field Study/Special Event Learning Experience

Teacher: Atcher, Coots, Dennis & Tobbe

Class: 4th Grade

Date: 3/9/17

Class Size: 102

Instruction Plan

PRE Activities

* Career guidance lesson
* Career Day

POST Activities

* research various manufacturing jobs to learn more about needed training/education, skills required & pay

Reading/Writing/Math/Science/Social Studies/Arts and Humanities Strategies
(Use any that apply)

Choose one post-assessment of learning activity:

☐ Open Response Prompt: _____

* ☒ Student Product: brochure of manufacturing jobs

☐ Performance Event: _____

* ☒ Writing for Authentic Audience: thank you letter

Adaptations or Special Strategies (if applicable)