

School Field Trip Packet - Overnight/Greater than 100 miles without District Transportation

Organization: **Marion County Public Schools**Employee: **TARA TATUM**Assigned To: **User - teresa.preston**[Show History](#)[Remove Applicants or Employees](#)

NOTE: Field trip packets that require Board approval will only be approved at the first regular board meeting each month.

School Professional Leave

PERSONNEL

03.125 AP.21

✿ Employee Name	Tara Tatum
✿ School/Work site	Marion County High School
✿ Date(s) of leave	6/25/18-6/27/18
✿ Time of departure	05:00 am
✿ Destination	New York City, NY
✿ Purpose/Rationale for attending	Bi-annual FBLA trip to New York City, NY
✿ Number of students involved	7

✿ Substitute needed (please remember to enter No your absence in Aesop, even if a substitute is not required.)

*Number of days (Avg. \$100 a day)**Substitute code*

✿ Registration No

*Registration cost**Registration code*

✿ Mileage No

*Number of miles**Number of days*

✿ Lodging No

*Cost per night**Number of nights**Lodging rate*

✿ Meals No

*Estimated **total** meal cost*