

STUDENTS

09.36 AP.21

School-Related Student Trip Request Form

-SUBMIT THIS FORM ONE WEEK PRIOR TO THE NEXT REGULAR BOARD MEETING.

SCHOOL Pikeville High School FACULTY MEMBER(S) SPONSORING TRIP Michelle Scott
Kandice Brannan

TYPE OF TRIP (CHECK ONE):

☐ Classroom Field Trip ☐ Class Trip (i.e., junior, senior), specify _____

☐ Organization/Club Trip, specify _____

☒ Other (athletic, band, if applicable) Cheer

DESTINATION Lexington, KY ADDRESS _____ PHONE _____

☐ Out of State ☐ Out of County ☐ Within County

☒ Overnight; give name, address, phone of lodging _____

DATE(S) OF TRIP 1-19 to 1-20 DEPARTURE TIME _____ RETURN TIME _____

PURPOSE/EDUCATIONAL VALUE UCA Cheer Competition

SOURCE OF FUNDING FOR TRIP Brownlee's

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO: ☒ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☐ OTHER, SPECIFY _____

NUMBER OF STUDENTS 35 FACULTY SPONSORS 2 OTHER CHAPERONES

TOTAL # OF PARTICIPANTS 37

Michelle Scott
Kandice Brannan

MODE OF TRANSPORTATION

IS DISTRICT TRANSPORTATION NEEDED? ☒ NO

☐ YES, SEE PROCEDURE 09.36 AP.212.

☐ CERTIFICATED COMMON CARRIER; SPECIFY _____

☐ PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S) _____

SUPERVISION (ATTACH LIST OF NAMES OF ADULTS ACCOMPANYING STUDENTS ON TRIP.)

Have all chaperones undergone the required records check and been designated by the principal/designee to supervise students? ☒ Yes ☐ No

Michelle Scott
Signature of Faculty Sponsor

1-2-18
Date

Trip has been ☐ approved ☐ disapproved. Reason for disapproval _____

[Signature]
Signature of Superintendent/Designee

1-2-18
Date

For overnight and/or out-of-state trips, approval of the Superintendent and/or Board may be required by policy 09.36.

RELATED PROCEDURES:

09.36 AP.211, 09.36 AP.212, 09.36 AP.22, 09.36 AP.23

Review/Revised: 8/20/01