

## **SUPERINTENDENT'S REPORT ON PERSONNEL ACTIONS**

**January 2018**

Below are personnel actions taken since the last meeting of the Board of Education:

### **1. Accepted the resignation and/or retirement of the following employees:**

#### ***Classified:***

##### District-wide:

- Craig Bowman-Custodian, Panther Academy & Valley View

### **2. Approved the employment of the following individuals, effective for the 2017-2018 school year:**

#### ***Certified:***

##### District:

- Lauren Kennedy, Substitute
- Julee Corbin, Substitute
- Lauren Kappel, Substitute

##### Helmwood Heights Elementary:

- Candace Dailey, Math Interventionist, part time

#### ***Classified***

##### District-wide:

- Leanna Allen-classified substitute
- Kelly Garcia-District Nurse

##### Panther Academy:

- Carolyn Buckles, Cafeteria Monitor

##### Panther Place:

- Tina Anderson-Panther Place Worker

#### ***Extra Service Assignment:***

##### Helmwood Heights Elementary:

- Victoria Carey, After School Supervision

### **4. Approved the following individuals for Level I Volunteer status for their respective schools/programs, effective for the 2017- 2018 school year:**

- Derotha Gardner

- Larry Hay
- Elizabeth Mangan
- Saima Rabbani
- James Washington

**5. Approved the transfer of the following employees for the 2017-2018 school year:  
*Extra Service Assignment:***

Panther Academy:

- Sharon Allen from Nutrition Worker to Assistant Cafeteria Manager

**6. Approved increase in employment for the following employees and corresponding increase in salary for the 2017-2018 school year:**

None at this time

**7. Approved the following leave requests as submitted by the following employees:**

Panther Academy:

- Carolyn Buckles, leave without pay, commitment planned prior to being hired. February 19-March 3, 2018

District Wide

- Linda Williams, Bus Driver, requesting medical leave of absence December 14, 2017-January 16, 2018.