

Meadow View Elementary School

SBDM

December 12, 2017

According to the Meadow View SBDM Bylaws, Meadow View Elementary School does not hold a December or June SBDM meeting. Because of this, email is used as our primary form of communication in the months of December and June.

On December 12, 2017, all SBDM members (Erin Hester/parent rep, Laura Parker/parent rep, Corniesa Johnson/teacher rep, Angela Quillin/teacher rep, Erika Tones/teacher rep and Althea Hurt/chair) approved the following:

1. Comprehensive Improvement Plan (CSIP) for 2017/2018 (including goals/objectives)
2. Extended School Services (ESS) 2017/2018 budget – due to 100% of the funds now being released)



Althea Hurt

Principal/SBDM Chair

-see attachments

Understanding Continuous Improvement: Goals, Objectives, Strategies and Activities

Rationale: The development of goals and objectives to be obtained through strategies and activities is an essential component of executing a continuous improvement plan. In short, the Needs Assessment completed during Phase II expresses the school or district's CURRENT STATE, while goals, objectives, strategies and activities should succinctly plot the school or district's course to their DESIRED STATE. Here are the operational definitions of each:

Goal: Long-term target based on Kentucky Board of Education Goals. Schools may supplement with individual or district goals.

Objective: Short-term target to be attained by the end of the current school year.

Strategy: Research-based approach based on the 6 Key Core Work Processes designed to systematically address the process, practice or condition that the school/district will focus its efforts upon in order to reach its goals/objectives.

Activity: The actionable steps used to deploy the chosen strategy.

Key Core Work Processes: A series of processes that involve the majority of an organization's workforce and relate to its core competencies. These are the factors that determine an organization's success and help it prioritize areas for growth.

Guidelines for Building an Improvement Plan

- There are 5 required District Goals: Proficiency, Gap, Graduation rate, Growth, and Transition readiness.
- There are 4 required school-level goals:
For elementary/middle school: Proficiency, Gap, Growth, and Transition readiness.
For high school: Proficiency, Gap, Graduation rate, and Transition readiness.
- There can be multiple objectives for each goal.
- There can be multiple strategies for each objective.
- There can be multiple activities for each strategy.

1: Proficiency

State your Proficiency Goal

Goal 1: By 2019, we will increase the combined reading and math percentage of proficient/distinguished students 68.5%.			
Which Strategy will the school/district use to address this goal? (The Strategy can be based upon the six Key Core Work Processes listed below or another research-based approach. Provide justification and/or attach evidence for why the strategy was chosen.)	Which Activities will the school/district deploy based on the strategy or strategies chosen? (The links to the Key Core Work Processes activity bank below may be a helpful resource. Provide a brief explanation or justification for the activity.)	Identify the timeline for the responsible for ensuring the necessary funding to execute	
- KCWP 1: Design and Deploy Standards - KCWP 2: Design and Deliver Instruction - KCWP 3: Design and Deliver Assessment Literacy - KCWP 4: Review, Analyze and Apply Data - KCWP 5: Design, Align and Deliver Support - KCWP 6: Establishing Learning Culture and Environment	- KCWP1: Design and Deploy Standards - Continuous Improvement Activities - KCWP2: Design and Deliver Instruction - Continuous Improvement Activities - KCWP3: Design and Deliver Assessment Literacy - Continuous Improvement Activities - KCWP4: Review, Analyze and Apply Data - Continuous Improvement Activities - KCWP5: Design, Align and Deliver Support - Continuous Improvement Activities - KCWP6: Establishing Learning Culture and Environment - Continuous Improvement Activities		
Objective	Strategy	Activities to deploy	Measure of Success
Objective 1: Providing all students in grades 1-5 an Enrichment Block to address academic needs in math and reading.	KCWP 2	Ensure that formative assessment practices allow students to understand where they are going, where they currently are, and how they can close the gap. (ESS Daytime Waiver) Ensure that instructional modifications are made based upon the immediate feedback gained from formative assessments (Assessments for Learning.)	Formative and summative assessment: Formative and summative assessment:
Objective 2: Purposeful "Tuesday" Tutoring (Grades 1-5)	KCWP 4	Ensure that formative, interim, summative assessment results, as well as universal screener data, are used appropriately to determine tiered intervention needs. (Extra Duty Teachers)	Formative and summative assessment:

Goal 1: By 2019, we will increase the combined reading and math percentage of proficient/distinguished students 68.5%.			
Objective 3: Character Education Room	KCWP 6	Ensure the expectations of students are clearly defined, and that group norms have been established within the classroom. (Character Ed Teacher, part time assistant)	Formal & Informal Observations Behavior Referral Data & Monthly Discipline Data Reports
	KCWP 4	Implement student participation in conducting student-led data conferences and goal setting. Use assessment data to help students assess and adjust their own learning. (Admin Team)	Formative and summative assessment.
Objective 4: Goal Setting with 3,4, & 5 th Graders			

2: Gap

State your **Gap Goal**

Goal 2: By 2019, we will increase the achievement for students in the non-duplicated GAP group to 66.3%.			
Which Strategy will the school/district use to address this goal? (The Strategy can be based upon the six Key Core Work Processes listed below or another research-based approach. Provide justification and/or attach evidence for why the strategy was chosen.) - KCWP 1: Design and Deploy Standards - KCWP 2: Design and Deliver Instruction - KCWP 3: Design and Deliver Assessment Literacy - KCWP 4: Review, Analyze and Apply Data - KCWP 5: Design, Align and Deliver Support - KCWP 6: Establishing Learning Culture and Environment	Which Activities will the school/district deploy based on the strategy or strategies chosen? (The links to the Key Core Work Processes activity bank below may be a helpful resource. Provide a brief explanation or justification for the activity.) - KCWP1: Design and Deploy Standards - Continuous Improvement Activities - KCWP2: Design and Deliver Instruction - Continuous Improvement Activities - KCWP3: Design and Deliver Assessment Literacy - Continuous Improvement Activities - KCWP4: Review, Analyze and Apply Data - Continuous Improvement Activities - KCWP5: Design, Align and Deliver Support - Continuous Improvement Activities - KCWP6: Establishing Learning Culture and Environment - Continuous	Identify the timeline for responsible for ensuring necessary funding to ext	

Goal 2:

By 2019, we will increase the achievement for students in the non-duplicated GAP group to 66.3%.

Improvement Activities			Measure of Success
Objective	Strategy	Activities to deploy strategy	
Objective 1: KSI Teacher to administer KSI interventions for all Tier 3 students in grades 1-5	KCWP 5	Ensure that formative, interim, summative assessment results, as well as universal screener data, are used appropriately to determine tiered intervention needs. (KSI Teacher)	Formative and summative assessment
Objective 2: Grade Level Family Nights	KCWP 6	Ensure that effective communication regarding assessments and student performance are shared with appropriate stakeholders to guide instructional planning, student grouping, etc. School-wide programs will be scheduled to expose parents and families to math and literacy programs used by our students. (Faculty & Family Resource Coordinator)	Attendance sheets Survey Data
Objective 3: ESS Daytime Waiver Tutor	KCWP 5	Develop school culture supports, both academic and behavioral, to promote and support learning for all.	Formative and summative assessment
Objective 4: PBIS	KCWP 6	Ensure culturally responsive behaviors are modeled among faculty, staff, and students. Ensure that classrooms operate within the school's guidelines of cultural responsiveness and hold students to high expectations for appreciating and accepting diversity. Ensure the effective implementation of anti-bullying policies and procedures, including how violations are addressed, how reporting and documentation should occur, and how communication measures should be conducted (including parents/guardians, administration, and local law enforcement, if applicable per policy). Monitor the implementation and effectiveness of the PBIS system by	ABE data and PBIS meeting minutes Monthly Discipline D. Report

Goal 2: By 2019, we will increase the achievement for students in the non-duplicated GAP group to 66.3%.		
		meeting monthly with the PBIS team to discuss referrals and academic successes. Use of Trojan Traits tickets and monthly celebrations for positive behavior. (Admin., PLC's and PBIS team.)

3: Graduation rate

State your *Graduation rate* Goal

Goal 3:		
Which Strategy will the school/district use to address this goal? (The Strategy can be based upon the six Key Core Work Processes listed below or another research-based approach. Provide justification and/or attach evidence for why the strategy was chosen.)	Which Activities will the school/district deploy based on the strategy or strategies chosen? (The links to the Key Core Work Processes activity bank below may be a helpful resource. Provide a brief explanation or justification for the activity.)	Identify the timeline for responsible for ensuring necessary funding to e;
- KCWP 1: Design and Deploy Standards - KCWP 2: Design and Deliver Instruction - KCWP 3: Design and Deliver Assessment Literacy - KCWP 4: Review, Analyze and Apply Data - KCWP 5: Design, Align and Deliver Support - KCWP 6: Establishing Learning Culture and Environment	<u>KCWP1: Design and Deploy Standards - Continuous Improvement Activities</u> <u>KCWP2: Design and Deliver Instruction - Continuous Improvement Activities</u> <u>KCWP3: Design and Deliver Assessment Literacy - Continuous Improvement Activities</u> <u>KCWP4: Review, Analyze and Apply Data - Continuous Improvement Activities</u> <u>KCWP5: Design, Align and Deliver Support - Continuous Improvement Activities</u> <u>KCWP6: Establishing Learning Culture and Environment - Continuous Improvement Activities</u>	
Objective		Measure of Success
Objective 1:		
Objective 2:		

Goal 3:		

4: Growth

State your **Growth Goal**

Goal 4:
By 2019, we will increase the number of students scoring proficient and distinguished in both reading and math by ten students.

Objective		Strategy	Activities to deploy strategy	Measurement of Success
Objective 1: K-Prepper Learning Checks	KDWP 3	Which Strategy will the school/district use to address this goal? (The Strategy can be based upon the six Key Core Work Processes listed below or another research-based approach. Provide justification and/or attach evidence for why the strategy was chosen.) - KCWP 1: <u>Design and Deploy Standards</u> - KCWP 2: <u>Design and Deliver Instruction</u> - KCWP 3: <u>Design and Deliver Assessment Literacy</u> - KCWP 4: <u>Review, Analyze and Apply Data</u> - KCWP 5: <u>Design, Align and Deliver Support</u> - KCWP 6: <u>Establishing Learning Culture and Environment</u>	Which Activities will the school/district deploy based on the strategy or strategies chosen? (The links to the Key Core Work Processes activity bank below may be a helpful resource. Provide a brief explanation or justification for the activity.) - KCWP1: <u>Design and Deploy Standards - Continuous Improvement Activities</u> - KCWP2: <u>Design and Deliver Instruction - Continuous Improvement Activities</u> - KCWP3: <u>Design and Deliver Assessment Literacy - Continuous Improvement Activities</u> - KCWP4: <u>Review, Analyze and Apply Data - Continuous Improvement Activities</u> - KCWP5: <u>Design, Align and Deliver Support - Continuous Improvement Activities</u> - KCWP6: <u>Establishing Learning Culture and Environment - Continuous Improvement Activities</u>	Identify the timeline for responsible for ensuring necessary funding to ex
		Create formative and summative assessments that are aligned to the standards. K-Prepper learning checks will be administered to 3, 4, and 5 grades monthly.		Formative and summative assessments

Goal 4:

By 2019, we will increase the number of students scoring proficient and distinguished in both reading and math by ten students.

		Admin. Team will score and return the assessments to the PLC's. Teachers will review the data and adjust instructions based on results. Direction instruction, including reteaching and enrichment, will take place based in individual student data. Students will be given feedback and will be able to track their own improvement. (admin, teachers and support personnel-certified and classified)	
Objective 2: Enrichment/Enhancement Block	KDWP 2	Ensure that formative assessment practices allow students to understand where they are going, where they currently are, and how they can close the gap. (all teachers and support staff) The enrichment/enhancement block will take place for all grades (1-5). This will be a 40 minute block of focused instruction. Students are grouped based on assessment results (common, MAP, K-Prepper). The groups are fluid and when concepts are mastered, students will be assigned to a different enrichment/enhancement group. (all teachers and support staff)	Formative and summative assessment Formative and Summative Assessment
Objective 3: Math 180	KDWP 5	Identify curricular modification needs using pre-assessment strategies, and use data results to "frontload" concepts where high levels of below proficient prerequisite skills are identified. Implemented for 5 th grade General and SPED teachers)	Formative and Summative Assessment: Math 180 Progress Monitoring
Objective 4: iXL	KDWP 5	Identify curricular modification needs using pre-assessment strategies, and use data results to "frontload" concepts where high levels of below proficient prerequisite skills are identified. (all teachers)	Formative and Summative Assessment: IXL Progress Monitor

5: Transition readiness

State your *Transition readiness* Goal

Goal 5:

By 2018, we will increase the percentage of students transitioning at entry to exit points.

Goal 5:

By 2018, we will increase the percentage of students transitioning at entry to exit points.

Which Strategy will the school/district use to address this goal? (The Strategy can be based upon the six Key Core Work Processes listed below or another research-based approach. Provide justification and/or attach evidence for why the strategy was chosen.)	Which Activities will the school/district deploy based on the strategy or strategies chosen? (The links to the Key Core Work Processes activity bank below may be a helpful resource. Provide a brief explanation or justification for the activity.)	Identify the timeline for responsible for ensuring necessary funding to ensure
• KCWP 1: Design and Deploy Standards • KCWP 2: Design and Deliver Instruction • KCWP 3: Design and Deliver Assessment Literacy • KCWP 4: Review, Analyze and Apply Data • KCWP 5: Design, Align and Deliver Support • KCWP 6: Establishing Learning Culture and Environment	• KCWP1: Design and Deploy Standards - Continuous Improvement Activities • KCWP2: Design and Deliver Instruction - Continuous Improvement Activities • KCWP3: Design and Deliver Assessment Literacy - Continuous Improvement Activities • KCWP4: Review, Analyze and Apply Data - Continuous Improvement Activities • KCWP5: Design, Align and Deliver Support - Continuous Improvement Activities • KCWP6: Establishing Learning Culture and Environment - Continuous Improvement Activities	
Objective	Strategy	Measure of Success
Objective 1: Entry Point - Kindergarten to first grade	KCWP 6	Formative and Summative Assessment
Objective 2: Exit Point – 5 th grade to 6 th grade	KCWP 6	Formative and Summative Assessment

6: Other (optional)

State your **Other Goal** (optional)

Goal 6:

Which Strategy will the school/district use to address this goal? (The Strategy can be based upon the six Key Core Work Processes listed below or another research-based approach. Provide justification and/or attach evidence for why the strategy was chosen.)	Which Activities will the school/district deploy based on the strategy or strategies chosen? (The links to the Key Core Work Processes activity bank below may be a helpful resource. Provide a brief explanation or justification for the activity.)	Identify the timeline to responsible for ensuring necessary funding to e:
- KCWP 1: Design and Deploy Standards - KCWP 2: Design and Deliver Instruction - KCWP 3: Design and Deliver Assessment Literacy - KCWP 4: Review, Analyze and Apply Data - KCWP 5: Design, Align and Deliver Support - KCWP 6: Establishing Learning Culture and Environment	KCWP1: Design and Deploy Standards - Continuous Improvement Activities KCWP2: Design and Deliver Instruction - Continuous Improvement Activities KCWP3: Design and Deliver Assessment Literacy - Continuous Improvement Activities KCWP4: Review, Analyze and Apply Data - Continuous Improvement Activities KCWP5: Design, Align and Deliver Support - Continuous Improvement Activities KCWP6: Establishing Learning Culture and Environment - Continuous Improvement Activities	
Objective	Strategy	Measure of Success
Objective 1:		
Objective 2:		

Erin Hester <ehester@bluegrasscellular.com>

Reply all |

Today, 8:23 AM

Hurt, Althea

Inbox

You replied on 12/12/2017 8:32 AM.

I have reviewed and approve of this.

Erin Hester | Manager-Omnichannel Operations

Bluegrass Cellular | [2902 Ring Rd](#) | [Elizabethtown, KY 42701](#)

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Johnson, Corniesa

Reply all |

Yesterday, 5:54 AM
Hurt, Althea

Inbox

I approve

Corniesa Johnson

Meadow View Elementary School
4th Grade Writing/S.S.



Girls on the Run Coach/Writing Hall of Fame Director

"Step with care and great tact, and remember that life's a great balancing act."

Dr. Seuss

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Re: CSIP Information - For Review & Approval

LP

Laura Parker

Thu 12/7, 9:43 PM

Hurt, Althea

Reply all |

Inbox

You replied on 12/7/2017 9:46 PM.

I vote to accept the CSIP as written.

Laura Parker

12/12/2017

Mail - althea.hurt@hardin.kyschools.us

Quillin, Angela

Reply all |

Thu 12/7, 6:56 PM

Hurt, Althea

Inbox

I vote to approve

Sent from my iPhone

CSIP Information - For Review & Approval

1

TE

Tones, Erika

Today, 9:49 AM

Hurt, Althea

Reply all |

Inbox

Approved

Erika Tones

4th Grade Special Education Teacher

Meadow View Elementary

270-352-0500

"Every student can learn, just not at the same time, or in the same way." ~George Evans

Meadow View Elementary

[illegible]

ESS Budget
2017-2018
Meadow View Elementary

MATERIALS/Not to exceed 10% of allocation (includes all 0600 codes listed below)	
On-Line Network - 0533	
Consumable/ General Supplies - 0610	
Food Instructional Non Food Service - 0617	
Transportation Mileage - 0627	
Supplemental Books/Study Guides - 0643	
Audio/Visual - 0645	
Supplies - Technology Related - 0650	
Incentives/Not to exceed 2% of allocation	
Incentives/Awards - 0674	
Technology Software - 0735	
No Percentage Cap	
TOTAL NON-SALARY	
TOTAL BUDGET*	

Total Budget MUST equal your school's ESS allocation amount

Erin Hester <ehester@bluegrasscellular.com>

Reply all |

Today, 8:26 AM

Hurt, Althea

Blocked content will be shown while this message is open.

Reviewed and approved!

Erin Hester | Manager-Omnichannel Operations

Bluegrass Cellular | 2902 Ring Rd | Elizabethtown, KY 42701

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Office: 270-765-6361, ext 5033 | Fax: 270-769-0600

Cell: 270-272-8185



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Re: ESS Approval Needed (& CSIP Goals)

QA

Quillin, Angela

Reply all |

Today, 8:33 AM

Hurt, Althea; Tones, Erika; Johnson

Inbox

Approval

Re: ESS Approval Needed (& CSIP Goals)

TE

Tones, Erika

Today, 8:38 AM

Hurt, Althea

Reply all |

Inbox

Approved

Erika Tones

4th Grade Special Education Teacher

Meadow View Elementary

270-352-0500

"Every student can learn, just not at the same time, or in the same way." ~George Evans

ESS Approval Needed (& CSIP Goals)

1

Johnson, Corniesa

Reply all |

Today, 10:03 AM

Hurt, Althea

Approval

Corniesa Johnson

Meadow View Elementary School

4th Grade Writing/S.S.

*Girls on the Run Coach/Writing Hall of Fame Director*

"Step with care and great tact, and remember that life's a great balancing act."
Dr. Seuss