

STUDENTS

09.36 AP.21

School-Related Student Trip Request Form

-SUBMIT THIS FORM ONE WEEK PRIOR TO THE NEXT REGULAR BOARD MEETING.

SCHOOL Pikeville High FACULTY MEMBER(S) SPONSORING TRIP Jody Holland
TYPE OF TRIP (CHECK ONE):

☐ Classroom Field Trip ☐ Class Trip (i.e., junior, senior), specify _____
☐ Organization/Club Trip, specify _____ ☒ Other (athletic, band, if applicable) _____

DESTINATION Bryan Station High ADDRESS Washington, KY PHONE _____

☐ Out of State ☐ Out of County ☐ Within County
☒ Overnight; give name, address, phone of lodging _____

DATE(S) OF TRIP 1/5/18 - 1/6/18 DEPARTURE TIME 6:00 pm RETURN TIME _____

PURPOSE/EDUCATIONAL VALUE Writing Tournament

SOURCE OF FUNDING FOR TRIP Boosters

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO: ☐ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☒ OTHER, SPECIFY _____

NUMBER OF STUDENTS 12 FACULTY 1 SPONSORS _____ OTHER CHAPERONES _____

TOTAL # OF PARTICIPANTS 13 Jody Holland

MODE OF TRANSPORTATION

IS DISTRICT TRANSPORTATION NEEDED? ☐ NO ☒ YES, SEE PROCEDURE 09.36 AP.212.

☐ CERTIFICATED COMMON CARRIER; SPECIFY _____

☐ PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S) _____

SUPERVISION (ATTACH LIST OF NAMES OF ADULTS ACCOMPANYING STUDENTS ON TRIP.)

Have all chaperones undergone the required records check and been designated by the principal/designee to supervise students? ☒ Yes ☐ No

[Signature] 1/2/18
Signature of Faculty Sponsor Date

Trip has been ☐ approved ☐ disapproved. Reason for disapproval _____
[Signature] 1-2-18
Signature of Superintendent/Designee Date
For overnight and/or out-of-state trips, approval of the Superintendent and/or Board may be required by policy 09.36.

RELATED PROCEDURES:

09.36 AP.211, 09.36 AP.212, 09.36 AP.22, 09.36 AP.23

Review/Revised: 8/20/01