



Boone County Conservation District

6028 Camp Ernst Road, Burlington, Kentucky 41005-9520 PHONE:

859.586.7903

E-mail: susanbrown@bccdky.org

boonecountyky.org/agencies/boone_county_conservation_district/

Lenny Beck
Boone County High School
7056 Burlington Pike
Florence, KY 41042

5 December 2017

Dear Mr. Beck,

The Boone County Conservation District is proud to award you the funds for the “Native Plant and Art Garden.” We have accepted your proposal in full and will grant you the amount of \$600. A check will be mailed to the address listed on your application.

Please note that the grant money must be spent within one year. A project report will be required by April 15, 2018. Failure to submit a final report will result in your school being ineligible for future grants. The report must include:

- a. An evaluation of the project including program outcomes
- b. Details on how funds were spent, including receipts

You will be contacted by March 1, 2018 concerning the status of your request or to provide additional details. Please contact us at any time if you have questions or changes to your project.

We look forward to working with you!

Sincerely,

Susan Brown
Conservation Education Specialist
Boone County Conservation District



Boone County Schools SMALL DONATION/GRANT RETENTION

Complete the form below for all cash donations or grants less than **\$5,000**. Based on your answers below it will be determined whether or not your school can deposit these funds into the school activity account or send them to the Finance Department for processing through MUNIS. No grant or cash donation of **\$5,000** or more can be retained in the activity account.

This request form must be submitted to the Grant Manager in Finance in writing via fax or email. Verbal request will not be considered. Very specific information is needed to respond appropriately to the request. The Grant Manager in Finance will approve or disapprove the request in writing. The manager's approval of the request must be retained in the school's files for review by the auditors.

SCHOOL NAME: Boone County High School	DATE: 9-22-17
SCHOOL CONTACT PERSON: Lenny Beck	
GRANTOR/DONOR: Boone County Conservation District	AMOUNT: 600
DONOR CONTACT INFORMATION: (Contact, address, phone, email, fax) 6028 Camp Ernst Rd. Burlington KY 41005 8595867903 Boone@nkcd.org	PAYEE ON THE CHECK: Boone County High School
Is the donation/grant from a federal source? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If Yes, what is the federal source?	
Will "in-kind" resources (school-supplied) services or cash match be required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Is a financial report of expenses required by the donor/grantor during or following the grant? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Must unspent funds be returned to the donor/grantor? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Do the grant allow for indirect costs? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
What purpose will your school/department use the grant/donation funds? My environmental science classes used this grant in 2016 to create a native plant garden to benefit pollinators, but particularly monarchs. Students researched, planned, designed, and created the entire garden. So far this fall we already have found 6 monarch caterpillars in the courtyard and see adult monarch butterflies daily. This year I would like to add to the garden with my environmental science students by creating a rain garden in the courtyard and adding some native flowering shrubs. Students will research, plan, design, and implement the project with me as a facilitator. The goal is allow for students to participate in conservation activities and to teach them ecology in a real world setting. Additionally, I have been collaborating with our art teacher to add nature themed art and seating to the garden. Our goal is to create a beautiful and peaceful area other classes can utilize at their discretion (science project, art sketching, or a place for classes to occur outside).	
Will any of the funds be used to pay Boone County employee wages? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
APPROVED <input type="checkbox"/> /initialed by finance dept. You may deposit these funds in your school Activity Account	

DENIED ____/Initialed by finance dept.

You must forward with the original check or a school activity check, all supporting documentation and a line item budget to the Finance Department/Grant Manager for processing through MUNIS.

Signature:

Tom S. Kletman

Date:

9/26/17



Attach a copy of the Award Notification letter or email.

1. The purpose of all grants is to further support the education of our students. All grants must support the District's goals both long term and short term as well as school goals.

Grant purposes vary but grantors feel their contribution to our students and programs are important if not significant. IF a grantor awards \$250 or \$1M they are invested in our students and district. This presents a high responsibility for accountability and adherence for what is proposed in a grant.

The district resources are limited. Grants can expand those limited resources if strategically planned to enhance the district's/school's goals. While grants can expand the use of resources they also tap internal resources and we need to carefully plan for use of those internal resources in using grant funding sources.

2. Currently we have a variety of grants awarded throughout the district – presenting the district with a wide opportunity for not only innovative programs and opportunities for our students BUT also a wide opportunity for abuse and loopholes in budgetary accountability, instructional discord or deviance from strategic goals. A seamless approach for purpose, management and accountability to grants and their resources is needed.
3. Grants and other awards are becoming highly competitive. Savvy applications, administration, management, budgets, and accountability are the norm. To be competitive our district needs to align our resources to present that best possible grant applications.
4. Successes, diversity and innovation in our district make us a prime contender for grants and the district needs to take advantage of available opportunities building upon those strengths as well as our needs. Through the development of a process, supported by policies and procedures we can more readily access foundation, grant and business opportunities which will enhance the district's ability to serve our community.



Boone County Schools GRANT PRE-APPROVAL SUMMARY Form

APPLICANT NAME: Lenny Beck		POSITION: Science Teacher
SCHOOL/DEPARTMENT: Boone County High School (science)		WORK PHONE: 859-282-5655
FUNDING SOURCE (Full name and address): 6028 Camp Ernst Rd. Burlington KY 41005		FUNDING AMOUNT/REQUEST: 600
WEBSITE FOR FUNDER/GRANT SOURCE: http://www.boonecountyky.org/agencies/boone_county_conservation_district/index.aspx		
APPLICATION DUE DATE: Undefined	DURATION OF THE GRANT: 1 year	
PURPOSE OF GRANT (Brief summary, who will this grant impact): My environmental science classes used this grant in 2016 to create a native plant garden to benefit pollinators, but particularly monarchs. Students researched, planned, designed, and created the entire garden. So far this fall we already have found 6 monarch caterpillars in the courtyard and see adult monarch butterflies daily. This year I would like to add to the garden with my environmental science students by creating a rain garden in the courtyard and adding some native flowering shrubs. Students will research, plan, design, and implement the project with me as a facilitator. The goal is allow for students to participate in conservation activities and to teach them ecology in a real world setting. Additionally, I have been collaborating with our art teacher to add nature themed art and seating to the garden. Our goal is to create a beautiful and peaceful area other classes can utilize at their discretion.		
PARTNERS IN THIS GRANT: Boone County Conservation District. I will utilize my relationship with Mark Jacobs to aid in our project when necessary.		
WILL THE GRANT REQUIRE MOAs: If YES, Explain: No		NO
ALIGNMENT TO SCHOOL/DISTRICT STRATEGIC GOALS/NEEDS (Cite, Be specific) Develop 21 st Century Skills to Empower students (pg. 27) Problem/Project/Passion Based Learning (pg. 42-43)		
DOES THIS FUNDING SOURCE ALLOW INDIRECT COSTS? NO	YES	NO
DOES THE GRANT REQUIRE ANY MATCHING FUNDS? If YES, Explain how those funds will be acquired. No		NO
WILL THE GRANT REQUIRE PERSONNEL PURCHASES? If YES, Explain:		NO

WILL FRINGE BENEFITS BE COVERED IN YOUR BUDGET?	YES	NO
WILL THIS GRANT REQUIRE THE USE OF SUBSTITUTE TEACHERS?	YES	NO
WILL THIS GRANT PERMIT FUNDS FOR THE COSTS OF ADMINISTRATIVE SUPPORTS (e.g. payroll processing, accounting, inventory costs, maintenance, etc.)?	YES EVIDENCE IN BUDGET	NO
WILL THIS GRANT FINANCIALLY OBLIGATE THE SCHOOL OR THE DISTRICT BEYOND THE GRANT FUNDING? IF YES, Explain:		NO
DOES THE GRANT REQUIRE SUSTAINABILITY? IF YES, Explain:		NO
SIGNATURE OF PRINCIPAL: <i>Jim Silberman</i>	DATE: 9-28-17	
SIGNATURE OF APPLICANT: <i>Denny</i>	DATE: 9-28-17	
POSSIBLE CONCERNS:		
IMPACT ON FUTURE PROGRAMS:		
SPECIAL CONSIDERATIONS:		
POSSIBLE PARTNERS:		
FUTURE STIPULATIONS:		
<input checked="" type="checkbox"/> GRANT APPROVED		<input type="checkbox"/> GRANT DENIED
GRANT APPLICATION REVIEWED BY: <i>James C. [Signature]</i>		DATE: 9/28/17
APPLICANT NOTIFIED OF DECISION:		DATE: 9/28/17
<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		

email



Boone County Conservation District
6028 Camp Ernst Road, Burlington, Kentucky 41005-9520
PHONE: 859.586.7903
E-mail: Boone@nkcd.org Web Site: www.boonecountyky.org/bccd

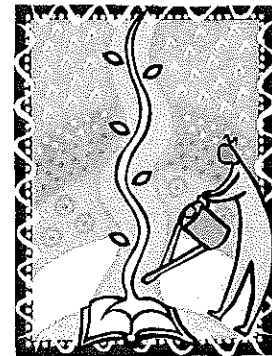
01 January 2015

SCHOOL CONSERVATION GRANTS AVAILABLE

The Boone County Conservation District is offering grants to assist schools in fostering learning about conservation and our environment. The district anticipates funding several grants this year, from \$200 to \$1,000 each.

Grant funds may be used for a variety of projects and materials including:

- materials to enhance an outdoor learning area;
- trees, perennial plants, and seeds when directly related to a program of conservation study (native plants preferred);
- developing trails and trail guidebooks;
- conservation-related library materials;
- reference books;
- water monitoring equipment;
- soils testing equipment.



Applications must be postmarked or delivered to the conservation district office no later than **Fri., Jan. 23, 2015.**

District board members feel that educating people is the best way to conserve and protect our natural resources. The conservation district offers technical assistance as well as financial help. Please contact our staff with any questions you may have.

For information, contact

The Boone County Conservation District, 6028 Camp Ernst Road, Burlington, KY 41005;

Phone 859-586-7903

E-mail: Boone@nkcd.org

or visit our web site at <http://www.boonecountyky.org/bccd>

Scroll down for application.
Type your information into the form, print, and sign.

The U.S. Department of Agriculture (USDA) Natural Resources Conservation Service and Conservation Districts prohibit discrimination in all programs and activities on the basis of race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation or marital or family status.

Boone County Conservation District Education Grant Application

Application must be postmarked by Friday, January 23, 2015, and must include:

1. Cover Sheet
2. Project Description
3. Budget

You may include other supporting information or photographs if you wish.

Mail to: Grants Committee
Boone Co. Conservation District
6028 Camp Ernst Road
Burlington, KY 41005

Applicant: Lenny Beck

Grade/Position: Science Teacher 9-12

School: Boone County High School

School Phone 8592825655

School Address: 7056 Burlington Pike

Home Phone 8594455772

City Florence

State Ky Zip Code 41042

E-mail (home) lenny_beck@yahoo.com


(school) lenny.beck@boone.kyschools.us

Project Title: Native Plant and Art Garden (continued)

Budget Request \$ 600

In the space below, provide a Brief Summary Statement about your project:

Last year students planned and created the first phase of a native plant garden in the school's courtyard. Phase 2 of the project is a continuation from last year. Students in Environmental Science class will plan, design, and create a native plant rain garden in a low depression in the courtyard. Additionally, they will choose and plant a variety of native shrubs along the outside wall of the courtyard to fill in some of the open spaces, provide shelter for wildlife, and to provide additional food sources. This project will be student led throughout the entire process.

	9-12-17		9/13/17
Signature of Applicant	Date	Signature of Principal	Date
		9/28/17	
Signature of Superintendent		(required for projects involving improvements to school grounds) Date	

Boone County Conservation District Education Grant Requirements

1. Proposals will be reviewed on a competitive basis by the Conservation District Board.
2. Purchase requests should not conflict with school district responsibilities or purchase plans. The signature of the superintendent of schools is required for any grant projects involving improvements to school grounds such as establishment of outdoor learning areas, tree and other permanent plantings, etc.
3. Grant money must be used to accomplish the approved project.
4. Grant money must be spent within one year. A project report will be required by April 15 of the following year. Failure to submit a final report will result in your school being ineligible for future grants. The report must include:
 - a. an evaluation of the project including program outcomes
 - b. details on how funds were spent, including receipts.
5. Applicants or applicant schools who have received grants in the past and have not met the reporting or other requirements to complete the grant will not be eligible for consideration. The Conservation District reserves the right to have grant money returned to the district if these requirements are not met.
6. Joint proposals from a team of teachers are welcome. If grants are written by students, they must be accompanied by a letter of endorsement from the teacher sponsoring the project.
7. Teachers may submit more than one proposal.
8. Proposals for the expansion of existing programs will be considered.
9. Proposals for equipment, speakers, and/or field trips will only be considered if the item is an integral part of a larger strategy.
10. Proposals need not be limited to the academic calendar.
11. The Review Panel may offer partial funding of a worthy proposal. The teacher(s) will have the option of accepting or rejecting the partial funding.
12. Strong consideration will be given to groups that will use additional materials, labor, or dollars for this project (i.e., donations, volunteer labor, other grants, PTA involvement school funds).
13. Grant recipients may be requested to furnish information and/or make a presentation about their project for the district's annual awards dinner and other district-sponsored functions and publications.
14. You will be contacted by March 1 concerning the status of your request or to provide additional details.
15. Applications must include:
 - a. **Grant Cover Sheet - signatures are required**
 - b. **Project Description** addressing questions listed under Section I "Requirements".
 - c. **Detailed Budget** addressing questions listed under Section II. "Requirements".
16. Applications may be submitted electronically, mailed or hand delivered to the Conservation District office on or before the deadline during regular office hours – Monday – Friday, 8 a.m. – 4:30 p.m. If mailed, applications must be postmarked by: **Friday, January 23, 2015.**

PROJECT GUIDELINES

1. Purchase requests should not conflict with school district responsibilities or purchase plans.
2. Proposals for equipment, speakers, and/or field trips will only be considered if the item is an integral part of a larger strategy.
3. Joint proposals from a team of educators are welcome. If grants are written by students, they must be accompanied by a letter of endorsement from the teacher sponsoring the project.
4. Educators may submit more than one proposal.
5. Proposals for the expansion of existing programs will be considered.
6. Proposals need not be limited to the academic calendar.
7. Strong consideration will be given to proposals that will use additional materials, labor, or dollars for the project (i.e., donations, volunteer labor, other grants, PTA involvement school funds).

Boone County Conservation District Education Grant

Section I: Project Description

- A. What classroom or student need, problem or opportunity does the proposed project address? These should be related to environmental or conservation activities.

My students have very little experience and knowledge of local biodiversity. Educational experiences in my classroom are often the only exposure they have. When they are given the chance to learn about local biodiversity, it's importance, and participate in remediation their attitude towards conservation changes.

- B. Is this a new initiative or an expansion of existing project?

This is an expansion of the native plant and art garden project the Conservation District and Lowe's funded last school year.

- C. What are your objectives? Please be specific.

Objectives include: 1). Completion of a service learning project that will require students to research and learn about native biodiversity. 2). Creation of a place students can safely explore nature and learn about native biodiversity. 3). Empower students to participate in conservation activities in the community.

- D. How does this project correlate with the Program of Studies for Kentucky Schools and the Core Content for Assessment?

This project addresses NGSS standards LS4.D Biodiversity and Humans, as well as, ETS1.B Developing Possible Solutions

- E. Approximately how many students will be affected by this project? Explain your numbers.

28 students will take part in the decision making process, design, and planting. However, art students are utilizing the area for nature sketches and other projects focused on native biodiversity. Additionally, other classes are starting to use the area more. Thus, the number of students impacted is far greater.

- F. Does this project involve the entire school or is it a joint project with one or more teachers? Please explain.

The native plant portion of the project will be done with the Environmental Science class. The art portion of the project will be completed by Rita Grant, our art teacher. Her students are creating nature inspired art and signs with information about each species.

- G. Will the project also benefit the community? If so, how?

Our students live and will likely continue to live in our community. Educating them on the importance of native species, their relationship to non-plant species, and ways they can help conserve our local ecosystems and biodiversity is vital to long term community conservation goals.

- H. Has the school participated in the art and writing contest, sponsored by the Conservation District, Kentucky Farm Bureau, and the Kentucky Division of Conservation, in the past three years?

Yes, Mrs. Grant's art classes participated a couple of years ago.

Section II: Budget

1. Specific dollar amount requested. \$600
2. Will you consider accepting a partial grant if the total amount requested is unavailable? Yes

How would you scale back or adapt the project?

If we do not obtain enough financial support to buy the native shrubs and plugs we need to complete the project, then we will plant less native shrubs in the area and try to obtain more funds next school year.

3. Describe any commitments of money, volunteer labor, donations, or grants from other sources.

Currently we still have approximately 30 bags of mulch and 40 bags of top soil donated by Lowe's last year.

4. What will happen to the project at the conclusion of the grant?

Science, Art, and other classes will use the area for different educational projects surrounding nature.

If it is to continue, how will it be funded?

Future financial needs are minimal. We will ask Lowe's to donate some mulch yearly.

5. Itemize your budget request - List all items or services that you intend to purchase, contract for, or have donated to accomplish the project.

Item	Total Cost	Grant Request	Cash and/or In-kind
Native Bushes from Dropseed Nursery (15)	\$420	\$420	
Native Plant Plugs from Dropseed Nursery for Rain Garden (50)	\$180	\$180	
Total Cost	\$600		
Percentage of Cost	100 %		