

November 8, 2017

This is a decision paper.

TO: Teresa Morgan, Superintendent
Hardin County Schools

FROM: Brittany Nickell, Principal
Matthew Baucum, Band Director
East Hardin Middle School

SUBJECT: Approval of Out-of-State Trip to Sandusky, Ohio

PROPOSAL: Mr. Baucum would like for 7th and 8th grade band students and parents to participate in an educational and recreational trip to Cedar Point Amusement Park in Sandusky, Ohio from May 4-6, 2018. Students and parents will attend this trip voluntarily and parents will be responsible for the trip cost. This trip occurs when school is dismissed and no instructional time will be missed.

RATIONALE: Mr. Baucum would like for this trip to be an end of year celebration for the students to celebrate their hard work and accomplishments made during the 2017-2018 school year.

Mr. Baucum is estimating that about 100 band students and parents will choose to participate in this event. The student's right to participate will be contingent upon their eligibility according to board guidelines. Each student/parent will be responsible for payment of lodging, transportation and meals during the trip. The estimated cost per student/adult is \$275.00. All participants will be transported on chartered coach busses.

The students will be staying in Best Western Plus Sandusky Hotel & Suites located at 6011 Milan Road, Sandusky, Ohio 44870 on the evenings of May 4-5, 2018. The students will be attending the National

Museum of the American Air Force in Dayton, Ohio on May 4 then will travel to Sandusky, Ohio and visit Cedar Point Amusement Park on May 5. The students will return to school at approximately 4:30 p.m. Eastern Time on Sunday, May 6, 2018. Mr. Baucum, Mr. Leonard and a sufficient amount of parents (at least 1 parent per 10 students) will chaperone this trip.

RECOMMENDATION: Recommend that the Hardin County Schools Superintendent, Teresa Morgan, approve the request.

ATTACHMENT: Trip Itinerary and Cost Estimate

Name of Group: East Hardin Middle School 7th & 8th Grade Band

Teacher: Matthew Baucum

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Commercial Carrier

☐

School Bus

☐

Academic Trip

☐

Athletic Trip

☐

Other (must specify) _____

Date & Location of trip: May 4-6, 2018 to Sandusky, Ohio

Number of Students attending: 85

Detailed costs & Funding Source for students: Each student will be responsible for payment of lodging, transportation and meals. The estimated cost per student or adult is \$275.00 each.

Funds are available for fee waiver students Yes X No _____

Number of Chaperones:	8-10
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Detailed costs & Funding Source for Chaperones:

Chaperones will be responsible for payment of lodging, transportation and meals. The estimated cost per chaperone is \$275.00 each.

Description & reason for trip (Academic trips must include core content information.)

This is an educational and recreational trip to celebrate the many achievements of our band students during this past school year. The students will visit the National Museum of the American Air Force and Cedar Point Amusement Park.

At-Ease Travel, LLC

Group Travel Made Easy

East Hardin MS Band

Cedar Point

11/2/17

Day 1, Friday, May 4th

8:00am	Depart
	Rest Stop
11:30	Lunch, Fast Food
12:30pm	Depart
1:00	Tour The National Museum of the United States Air Force
3:00	Depart
5:30	Arrive in Sandusky
	Dinner, TBD
	Check in Hotel

Day 2, Saturday, May 5th

	Breakfast in hotel
9:30am	Depart
10:00	Visit Cedar Point
	Lunch and Dinner in park
8:00	Depart
8:30	Return to hotel

Day 3, Sunday, May 6th

	Breakfast (hotel)
9:00am	Depart for home
	Lunch in route
4:30pm	Arrive Home

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East Hardin MS
Cedar Point

Proposal #: EHMS1
Dated: 11/2/17

Trip Highlights:

- 3 days' total length
 - 2 nights in Sandusky Hotel
- 2 Meals Included:
 - 2 Breakfast (Hotel)
- Visits to:
 - Cedar Point Amusement Park
 - National Museum of the United States Air Force
- 2 Complimentary Packages (Based on Single occupancy) for Director/Staff

Individual Fees: (Does not include transportation cost)

Persons per room:	Quad (4)	Triple (3)	Double (2)	Single (1)
Student/Adult/Staff	\$160.00	\$188.00	\$245.00	\$417.00

Group Fees:

Transportation: \$8,800.00
Includes all transportation cost for 2, 56 passenger coaches
(Coaches, Drivers, Drivers rooms, Tips, Parking, Tolls, Etc.)