Certification of Time for Extended Employment

Each central office employee shall complete and submit this form to the immediate supervisor for each pay period at the time designated	by
Central Office personnel.	

Central Office p	La contraction of the contractio			_			
EMPLOYEE'S N	NAME: JAY 🕅	NEWER	POSITION/DEPARTM	IENT: SHYER INTENDENT			
PAY PERIOD E	BEGINNING: NOVE	MBER 6, 2017	_PAY PERIOD ENDING: _	NOVEMBER 17, 2017			
DATE	On Campus Work Day	Off Campus Work Day	Off Campus Site	LEAVE TYPE/ AMO	UNT USED ³		
11/6/17	~						
11/7/17							
11/8/17		~		NKCES Board Meet:	2		
11/9/17		<i>ii</i>					
11/10/17	NC			Non-contract			
11/13/17				Day Flee Club Presentation - Legislative Comm.			
11/14/17				Education Form for Ind, School			
11/15/17				WKY Ed. Council Sommit	·		
11/16/17							
11/17/17							
			- No.				
TOTAL I	DAYS WORKED						
I hereby tertify Signature of E		is a correct statement	of actual days worked dun Signature of Super		3 <u>LEAVE KEY</u> E=emergency P=personal H=holiday S=sick		
Review/Revis					J=jury U=unpaid M=military/disaster V=vacation NC=Non Contract Day		

Certification of Time for Extended Employment

Central Office	personnel.	•	this form to the immediate	•	- 1	e time designated by	
EMPLOYEE'S	NAME: Jay 19	[cwe/	POSITION/DEPARTM	IENT: Superin ten	den t		
PAY PERIOD	BEGINNING: NOVE	MBER 20 <u>, 2017</u>	PAY PERIOD ENDING:	DECEMBER 1,_2	2017		
DATE	On Campus Work Day	Off Campus Work Day	Off Campus Site	LEAVE TYPE/ AMOUNT USED ³			
11/20/17							
11/21/17							
11/22/17	/						
11/23/17							
11/24/17							
11/27/17							
11/28/17				AESA Confe	rence Dit	fict	
11/29/17				AESA Confe	leace /		
11/30/17				AESA Confer			
12/1/17				AESA Cfa	lenc		
				- Commence of the Commence of			
TOTAL	DAYS WORKED						
I hereby certify	y that this time sheet i	is a correct statement	of actual days worked du	ring this pay period.		³ LEAVE	KEY
13/13/17					E=emergency	P=personal	
Signature of Employee Date		Date	Signature of Supervisor Date		Date	H=holiday J=jury	S=sick U=unpaid
\circ						M=military/disast	
Review/Revis	sed: 3/16/17					NC=Non Contrac	