

**RECORD OF BOARD PROCEEDINGS  
MINUTES FROM THE MEETING  
Ludlow, Kentucky, November 16, 2017**

The Ludlow Independent Board of Education met at the Conference Room  
525 Elm Street  
Ludlow, KY 41016 at 7:00 PM, on November 16, 2017, with the following members present:

**Attendance Taken at 7:00 PM:**

Present Board Members:

Mr. Stephen Chapman  
Ms. Amy Hayden  
Ms. Judy Lantry  
Mr. William McMillen  
Ms. Cindy Powell

**1. Call to Order**

**1.1. Call to Order by Mr. Chapman**

Rationale:

Board President, Mr. Stephen Chapman, will call the meeting to order.

Discussion:

Others Present at the Meeting: Mike Borchers, Superintendent; Jenny McMillen, CCR Coordinator & Board Secretary; Beth Ketzer, Director Special Education; Travis Caudill, High School Principal; Jason Steffen, Elementary Principal; George Sparks, Barnes & Dennig; Trisha Scheyer, River City News; Yolanda Mitchell, Substitute Teacher; Chloe Mitchell and Kahleah Dugan, NKU Students

**1.2. Pledge of Allegiance by Ms. Lantry**

Rationale:

Ms. Judy Lantry will lead the Pledge of Allegiance.

**2. Approval of Agenda**

Rationale:

It is recommended that the board approve the Agenda.

**Order #31 - Motion Passed:** Approval of the Agenda as presented passed with a motion by Ms. Amy Hayden and a second by Ms. Judy Lantry.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Judy Lantry	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

### 3. Recognition and Information Agenda

Rationale:

These items are presented for recognition and information.

#### 3.1. Monthly Reports

Rationale:

These items are presented for information.

Discussion:

Ms. Powell asked for clarification on the differences of services between two different plumbing companies used by the district, and about the \$500.00 check listed as "Admin Office of Courts #5".

#### 3.2. Personnel

Rationale:

In accordance with the provisions of KRS 160.390, personnel changes are reported to the Board of Education by the superintendent of schools. These items are presented for information only.

#### 3.3. Monthly Activities

Rationale:

These items are presented for information.

#### 3.4. Fundraising Requests

Rationale:

The fundraising requests are presented for information purposes.

### 4. Consent Agenda

Rationale:

It is recommended that the board approve the Consent Agenda.

**Order #32 - Motion Passed:** Approval of the Consent Agenda passed with a motion by Mr. William McMillen and a second by Ms. Amy Hayden.

Mr. Stephen Chapman      Yes

Ms. Amy Hayden              Yes

Ms. Judy Lantry              Yes

Mr. William McMillen      Yes

Ms. Cindy Powell            Yes

#### 4.1. Approval of Minutes

Rationale:

It is recommended that the board approve the minutes of the October regular meeting.

#### 4.2. Monthly Bills

Rationale:

It is recommended that the board approve payment of the monthly bills.

#### 4.3. Request for Family/Medical Leave

Rationale:

Paula Hartman - October 5, 2017 - approximately December 28th, 2017 (12 weeks)

Tracy Record - September 18, 2017 - November 3, 2017 (7 weeks)

#### 4.4. Substitute Teachers

Rationale:

Justin Brown

Kelsey Miller

Kylie Noltemeyer

It is recommended that the board approve adding the substitute teachers to the district list.

### 5. Discussion and Action Agenda

#### 5.1. Financial Audit

Rationale:

It is recommended that the board approve the 2016-2017 Financial Audit, as submitted by Barnes Dennig.

Discussion:

George Sparks from Barnes Dennig reported on the district's financial audit for 2016-2017. The audit was clean with no major findings or concerns. He noted that Vikki Wofford was efficient and could produce items in a timely manner, and that the financial processes of the district were organized and in good shape.

**Order #33 - Motion Passed:** Approval of the 2016-2017 Financial Audit, as submitted by Barnes Dennig, passed with a motion by Mr. William McMillen and a second by Ms. Cindy Powell.

Mr. Stephen Chapman      Yes

Ms. Amy Hayden            Yes

Ms. Judy Lantry            Yes

Mr. William McMillen      Yes

Ms. Cindy Powell            Yes

## 5.2. Pension Reform

Discussion:

Mr. Borchers presented information about the current status of the pension system. He explained concerns with components of the new pension proposals and discussed the possible impact on the district and NKY region. He discussed the intention to close school if a special session was to be called so that all staff could allow their voice to be heard at the meeting.

**Order #34 - Motion Passed:** Approval to close school for one day if a special session is called for state legislators in order to allow district staff to attend that meeting passed with a motion by Ms. Cindy Powell and a second by Ms. Judy Lantry.

Mr. Stephen Chapman      Yes

Ms. Amy Hayden          Yes

Ms. Judy Lantry          Yes

Mr. William McMillen      Yes

Ms. Cindy Powell          Yes

## 6. Other Business

Rationale:

Is there any other business to be brought before the board?

### 6.1. Board

Discussion:

No items presented.

### 6.2. Faculty & Staff

Discussion:

No items presented.

### 6.3. Public

Discussion:

No items presented.

## 7. Adjourn

Rationale:

It is recommended that the board adjourn the meeting.

**Order #35 - Motion Passed:** Approval to adjourn the meeting at 8:01 PM passed with a motion by Ms. Amy Hayden and a second by Ms. Judy Lantry.

Mr. Stephen Chapman     Yes

Ms. Amy Hayden         Yes

Ms. Judy Lantry         Yes

Mr. William McMillen     Yes

Ms. Cindy Powell         Yes

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PRESIDENT

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SECRETARY