



PROGRESS REPORT

**HARDIN COUNTY SCHOOLS
JT ALTON MIDDLE SCHOOL – RE-ROOF PROJECT
JHHS ATHLETIC FACILITIES
NEW PK-8 FACILITY**

Project No: 2016133, 201752
Date: December 21, 2017
Time: 6:00 PM
Location: Hardin County Board of Education

JHHS ATHLETIC IMPROVEMENTS (BG# 17-111)

The fifth regular construction progress meeting was held on November 28th. A report of the meeting activities is attached to this report. The contractor is making good progress, and communications between contractor, architect, and HCS personnel continue to be excellent. Work on the JHHS security vestibule is complete.

Punch list inspections for the various buildings are to begin on 12/15, and conclude on 12/22 weather permitting.

Payment application #5 has been submitted by JRA to HCS for processing.

Action Items tonight include approval of Change Order #2, which is a zero cost change order.

The current contract milestones are as follows:

Substantial Completion (all work):	January 14, 2018 (197 calendar days - unchanged)
Contract Amount:	\$2,380,300.00 (unchanged)

NEW PK-8 FACILITY (BG# 18-098)

No items to report.



PROGRESS MEETING MINUTES

HARDIN COUNTY SCHOOLS ATHLETIC FACILITIES (BG 17-111)

Project No: 2016133
Meeting No: 5
Date: November 28, 2017
Time: 10:00 AM
Location: Congleton-Hacker Trailer, John Hardin High School
Participants: (see attached sign-in sheet)

I. Review and Acceptance of the Previous Meeting Minutes

- No comments.

II. Project Schedule

Past Thirty Days:

- Doors and door hardware are in the process of being installed at the soccer and baseball/softball buildings.
- All door hardware will be in by the end of next week.
- R-38 batt insulation is 100% installed in the soccer building, 100% in the baseball/softball building, and 80% in the track building.
- The plywood ceiling and wood trim are complete in the soccer and baseball/softball buildings.
- The plywood ceiling and wood trim are complete in the track building, except for the access hole and some trim work.
- The majority of sidewalks at the track building are in place. There is one that remains.
- The sidewalks at the baseball/softball are in place, along with the trench drain.
- The soccer building sidewalks are in progress.
- There is permanent power at the soccer and baseball/softball buildings.
- Transformer installation is complete at the track building.
- Fixtures are 100% in the soccer building, 90% in the baseball/softball building, and 80% in the track building.

Next Thirty Days:

- Finish door hardware at track building.
- Install all lockers. Lockers are on site and ready for installation.
- Media Towers need ceilings, handrails, and door hardware.
- Pour accessible curb cut and sidewalk at the soccer building.
- Install fencing and relocate gate at the soccer building.
- Connect soccer sewer to sewer main.
- Permanent power will be complete at the track building by the end of next week.
- Communication contractor will set the comm panels tomorrow.
- IDF's are in each building, but the fiber cable installation is not complete. The

- contractor will coordinate installation with HCS to connect to comm rooms in a week.
- C-H will sod all areas instead of seeding.

III. Submittals

- All submittals are complete, and there are no new submittals expected.

IV. ASI

- There are no outstanding ASIs.
- There may be instructions coming to provide a wire partition in the soccer buildings storage area.

V. RFI

- There are no outstanding RFIs.
- C-H will send a new RFI regarding the installation of receptacles for the new heaters condensation pumps

VI. Material/Equipment Delivery Conflicts

- The only material not on site is the fire extinguishers. C-H is coordinating their delivery.

VII. Progress Payment Status

- The design team received Pay Application 5 on November 22, and it is under review.

VIII. Proposed Changes to the Work

- Change Order Proposal 5 is complete and ready to be sent to HCS for approval.
- Change Order Proposal 6's pricing is acceptable, but the pricing needs to be broken out and not shown as a lump sum.
- Change Order Proposal 7 was sent to JRA on 11/28 and is under review.
- All Change Order Proposals need to be received by JRA by 12/6 for submission to the HCS Board on 12/8.

IX. Old Business

- Irrigation Repair: Irrigation vendor needs to visit the site to repair the broken lines.
 - *The vendor is on site and will test everything including blowing the lines.*
- Invoice from Nolin RECC: C-H to work with an electrician to confirm payment for installation charges.
 - *Completed.*
- Invoice for Lift Station: Invoice was sent directly to HCS, but to be paid by C-H.
 - *Sent to Flynn.*
- Baseball/Softball Speakers and Scoreboard Controls: JRA confirmed these should move to the new buildings.
 - *A test of the sound systems for the baseball, softball, soccer, and track will take place on 12/7, along with the scoreboard.*

- Exit Lights: Exit lights for the new buildings are not a requirement. C-H will advise the design team if the local inspectors bring up the issue.
 - *Confirmed.*
- Track Grandstand Rail: JRA to contact Toadvine to lower the back rail of the new grandstands. The rail blocks the media tower window line of sight.
 - *In progress.*
- Softball/Baseball Backstops: A portion of the media tower windows is above the backstop netting. The netting may extend to cover the windows.
 - *Needs to be addressed ASAP. Joe Stuecker is working with HCS's fencing contractor.*

X. New Business

- C-H will schedule a keying meeting with HCS/JHHS, hopefully allowing all keying to finish by 12/15.
- The soccer buildings storage area may require a wire cage partition.
- Icon Engineering will check on some outstanding structural issues after the progress meeting.
- Closeout Items for the project completion are in the closeout section of the specifications. These include punch lists, keying, turning over of keys, O&M's, final cleaning, and other information such as final inspections and the BG-4 for KDE.
 - C-H will submit O&M's to JRA for review in electronic format before submitting them to HCS in hard copy.
- A special inspections letter from CSI is required.
 - The installation of three hangers in the softball media tower needs to happen before the letter is signed.
- The following dates were confirmed:
 - 12/7: sound system and scoreboard testing
 - 12/15: soccer building punch
 - 12/16 to 22: punch remaining buildings
 - 12/19: brief progress meeting at 10:00 am
 - ASAP: keying and baseball and softball netting
- No electrical contractors will be on site on 12/4 and 5.

XI. Announcement of the Next Scheduled Progress Meeting

- The next scheduled progress meeting will be Tuesday, December 19, at 10:00 a.m. in the Congleton-Hacker Trailer on the project site.



FIELD OBSERVATION REPORT

Hardin County Schools Athletic Facilities (BG 17-111)

Date: 12/6/2017

Time: 9:00 am

Weather: 30/Partly Cloudy

Observed by: Craig Chamberlain

Report No: 6

Est. Completion: 90%

Trades Present on Site:

General Contractor, Painters, Electrical, Mechanical

1. Work in Progress

- Painting
- Mechanical
- Electrical

2. General Observations

Baseball/Softball

- Baseball and Softball Media Towers



- Items to complete include the storage room doors, fascia cover, handrail, second-level guard wall, ceiling, and hardware installed, the interior finished and cleaned, electrical completed, and asphalt patched around the exterior.

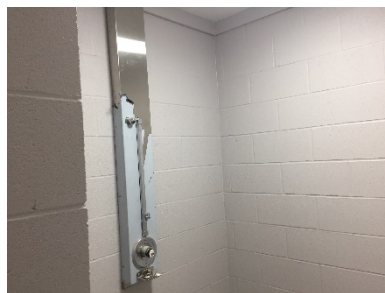


JRA Architects

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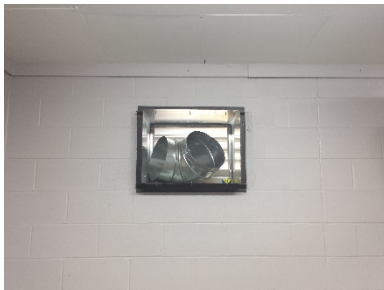
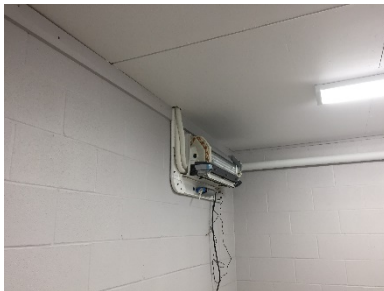
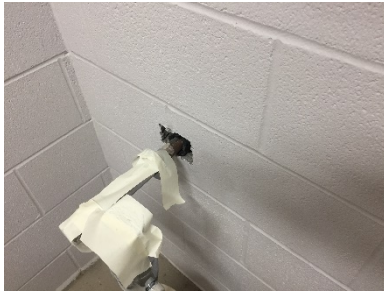


- Baseball and Softball Locker Building
 - Completed items include lockers, plumbing fixtures, and water fountains.
 - Items to complete include painting, mirrors, patching of the block at the plumbing fixture stub-outs, caulk at receptacles, louvers, and sealing gaps around inset hose bib box.



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- The sidewalks and trench drain are complete between the existing and new baseball/softball buildings.



Track

- The sidewalks are complete.



- The outside of the track building has the same items needing completion as the Baseball/Softball building.



- The band observation tower is complete.



- The Track Media Tower has the same items to complete as the baseball and softball media towers.
- The track building's lockers are in and protected.



- Items to complete also include the ceiling, plumbing fixtures, partitions, and painting exterior doors.



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Soccer

- The same exterior items to complete on the baseball/softball and track building apply to the soccer building.
- Seal exterior masonry joints.



- Items completed include lockers, benches, louvers, water fountain, plumbing fixtures, and partitions.



- Items to complete include electrical fixtures.

General

- Complete marker board and tack board installation.



- Install rubber flooring.



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- Complete the installation of the room signage.



- Complete sound system installation.
- Complete mechanical work.



3. Stored Material:

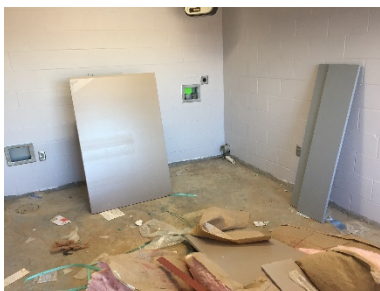
- Conduit



- Sound system equipment



- Toilet Partitions



- Insulation



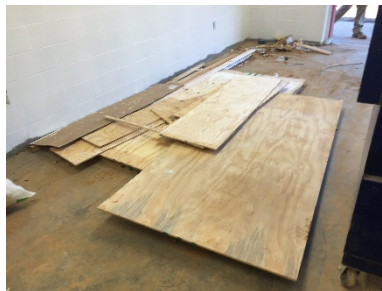
- Misc. metals



- Paint and equipment
- Rebar



- Plywood



- Electrical components



- Pipe insulation



- Markerboards



4. Follow-up items:

Follow up by:

- ☐ Architect, ☐ Owner, ☐ MEP Engineer, ☐ Structural Engineer, ☐ Civil Engineer
☒ General Contractor, ☐ Other

Respectfully submitted,

JRA Architects

Cc: 2016133, CA8