This document identifies a Memorandum of Agreement between  **Gallatin County Board of Education\_** and **NorthKey Community Care** for the delivery of clinical mental health services by NorthKey Community Care staff in designated Gallatin County Schools.

NorthKey agrees to provide duly qualified mental health professionals in **Gallatin County Schools** to deliver the identified clinical services when deemed clinically appropriate. These clinical mental health services may include individual and family therapy or psycho-educational group services.

With proper authorization for services, a NorthKey counselor will provide the previously identified mental health services to children with a Medicaid payer and/or appropriate insurance payers. Children without a payer source will be directed to a NorthKey “Kynector” who will work with the guardian/parent in an effort to assist them in obtaining Medicaid for their child/adolescent to receive services.

Services will be initiated based on referrals from the school health center, family resource center, school staff, parent, student or NorthKey staff. Cases must be opened through NorthKey’s intake process before any services can be provided.

During times when **Gallatin County Board of Education** buildings are unavailable, NorthKey may provide client/family services at another site that is mutually agreeable to the client/family and NorthKey staff.

Schools agree to ensure communication and collaboration with the assigned NorthKey counselor, as well as provide appropriate space to conduct confidential individual and family therapy sessions.

NorthKey staff will generally be on-site in the currently assigned (5) schools of **Gallatin County District** and will work each week during the school year beginning January 1, 2018 until the end of the fiscal year on June 30, 2018. The Gallatin County District will reconvene with Northkey rural county school based coordinator in late May 2018 to discuss new fiscal year contract for July 1, 2018-June 30, 2019.

**Gallatin County Schools** will be notified by NorthKey for any days that the counselor/social worker is not able to see students due to holidays, snow days, sick leave, or other absence.

The active (5) Gallatin County School sites may work with the schedules of the assigned NorthKey staff person and the Gallatin County Board of Education officials for continued collaboration and efforts of meeting needs of the population served. Should Gallatin County Board of Education schools/programs desire to request additional time, Northkey is open to discussion with Gallatin County Board of Education officials to discuss services.

The **Gallatin County Board of Education** agrees it will not solicit for employment by the Board, nor hire any Northkey employee for a period of a minimum of one year after said employee ceases to be employed by Northkey.

Any questions between the two parties about this memorandum of agreement shall be communicated via phone, email or in writing to the following contacts:

Ashley Nicole Brooks, LPCC-S, NCC JoAnn McCaughan

Rural Counties School-based Coordinator Director of Special Education

Northkey Community Care Gallatin County Schools

308 Barnes Road 75 Boardwalk Drive Williamstown, KY 41097 Warsaw, KY 41095

[Ashley.brooks@northkey.org](mailto:Ashley.brooks@northkey.org) [joann.mccaughan@gallatin.kyschools.us](mailto:joann.mccaughan@gallatin.kyschools.us)

(859) 824-4442 ext. 6277 (859) 824-3323

The term of this agreement is from August 2017 until June 2018. However, either party may terminate this agreement by giving the other party 30 days notice of their intent to terminate the agreement.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

Larry Hammond, Superintendent of Schools

Gallatin County Schools

75 Boardwalk Drive

Warsaw, KY 41095

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Owen Nichols, PsyD, MBA, CPM, ABPP, ABMP

NorthKey Community Care  
PO Box 2680

Covington, KY 41012-2680