**Lincoln Trail Elementary**

Site Base Decision Making Council

Meeting Minutes

October 9, 2017

Gena Jeffries, Chairperson, called the meeting of School-Based-Decision-Making-Council of Lincoln Trail Elementary to order at 2:50pm in the schools Media Center. Members present were Ahmad Almasarweh, Kristy Bacon, Lisa O’Brien, Emily Robbins and Jenny Schrock. Visitors present were Mikki Bland and Demarcus Compton.

**Motion 17-08** to approve the agenda was made by Jenny Schrock and seconded by Emily Robbins. Motion Carried.

**Motion 17-09** to approve the SBDM September meeting minutes was made by Emily Robbins and seconded by Kristy Bacon. Motion Carried.

**Good News Report-** The schools 4th and 5th grade boys’ basketball team league.

**Student Achievement-** Results of the KPREP were viewed.

**School Improvement Planning-** Ms. Jeffries discussed Phase 2 Continuous Improvement Process.

**Reports/Budgets-** The council viewed the School Accident, PBIS Data, Enrollment Reports and the Financial Reports for the month of September.

**Committee Reports-** Lisa O’Brien, a member of the Wellness Committee, updated the council of the upcoming Fall Family Fun Night.

**Upcoming Deadlines-** SBDM Training Deadline.

**Policy Reading –** The council viewed the Policy Statement and Ms. Jeffries made the recommendation of language change and renumber policy for a total of four items under criteria for assigning.

**New Business Items/Adjournment –** It was noted the schools Needs Assessment would be addressed at the next SBDM meeting on November 13th. **Motion 17-10** to adjourn was made by Lisa O’Brien and seconded by Jenny Schrock. Motion Carried. Meeting ended at 3:35pm.