**Regular Meeting Boone County Board of Education**

**November 09, 2017 7:30 PM**

**Ralph Rush Professional Development Center**

**99 Center Street**

**Florence, Kentucky 41042**

**I. CALL TO ORDER**

The Regular meeting of the Boone County Schools Board of Education November 9, 2017 was called to order by Chairperson Ed Massey at the Ralph Rush Staff Development Center.

**Attendance Taken at 7:30 PM:**

Present Board Members:

Dr. Maria Brown

Mr. Ed Massey

Mr. Matt McIntire

Ms. Bonnie Rickert

Absent Board Members:

Ms. Karen Byrd informed the board she would not be present.

Gerry Dusing attended as Board Attorney

Karen Evans, Board Secretary, recorded the minutes.

**II. VETERANS DAY RECOGNITION**

Ed Massey, Board Chair, recognized all veterans or current service members to stand for recognition and thanked them all for their service.

**III. NATIONAL ANTHEM**

The National Anthem was presented by students from Ockerman Middle School.

**IV. PLEDGE TO THE FLAG**

The Pledge to the Flag was led by students from New Haven Elementary.

**V. STUDENT BOARD MEMBER REPRESENTATIVE REPORT**

Bryan Padilla, Student Board Member Representative, informed the board that he was unable to attend because he was attending the Future Achievers in Science and Technology Fly In Program in California representing Boone County Schools. Bryan report letter was read by Mr. Massey. The letter reported on the work of the council to fight drug use in our community. The report included the first Drug Free Clubs of America first task at Conner High School and the sign-ups of the Club. The letter reported on the “Positive Post-It Notes” work. The letter reported on and requested financial support from the board to facilitate the SSAC work with the Drug-Free Clubs of America in High Schools.

**VI. GOOD NEWS**

VI.A. The board recognized and congratulated the November 2017 Break the Mold Award recipient, Ms. Tammy Dorgan, Psychology Teacher, Ryle High School.

VI.B. The board will recognized and congratulated the 2017 Kentucky Association for Psychology in the Schools (KAPS) Regional Award recipient, Ms. Jill Baird, Counselor, Erpenbeck Elementary.

VI.C. The board recognized the KY 2016-2017 PBIS Network Recognition of Fidelity.

Silver Level, Tier 2 recipients are:

Conner High

Erpenbeck Elementary

Bronze Level, Tier 1 recipients are:

Boone County High

Cooper High

Camp Ernst Middle

Conner Middle

Ockerman Middle

Gray Middle

Burlington Elementary

Collins Elementary

Florence Elementary

Goodridge Elementary

Kelly Elementary

Longbranch Elementary

Mann Elementary

New Haven Elementary

North Pointe Elementary

Ockerman Elementary

Thornwilde Elementary

Yealey Elementary

**VI.D. November Parent Power Awards.**

Congratulations to our 2017 November Parent Power Award Recipients!!

November's Boone County Schools Parent Power Award Recipients are:

Conner High School Cindy Fogle

Cooper High School Emma Sonzogni

Erpenbeck Elementary Asako Yamaguchi

Nicole Walker

Tracey Downing

Longbranch Elementary Deborah Collins

ReAnna Dunn

Mann Elementary Jennifer Kolar

Laura True

North Pointe Elementary Amber & William Gearhart

Thornwilde Elementary Amber Chapa

Denise Wight

Lisa Dyer

Stephens Elementary John White

**VII. AUDIENCE OF CITIZENS**

No one spoke.

**VIII. Financial Audit Report by Barnes Denning, CPA Advisory Firm, Mr. George Sparks**

Mr. George Sparks, presented the Barnes Denning Auditors Report to the Board of Education with a full report given to each member. Copies of the report can be found in the BOE Finance Department. The report included the Executive Summary of the audit of June 30, 2017 financial statements in accordance with generally accepted government auditing standards and Audit of major federal programs under The Uniform Guidance. The audit issued unmodified (clean) opinions on both the financial statements and compliance with major federal programs, excellent cooperation from the District’s finance staff, no significant audit adjustments or uncorrected (due to materiality levels) adjustments, no internal control matters are reportable, no significant difficulties or disagreements, and the management representation letter is available upon request.

**IX. RECOMMENDED ACTION - CONSENT AGENDA**

Dr. Poe recommended the following Consent Agenda items A - GGG for approval.

1. A motion was made by Bonnie Rickert, seconded by Maria Brown, to approve the consent agenda items A-GGG, as presented. Matt McIntire, Maria Brown, Bonnie Rickert and Ed Massey voted, “aye” MOTION: The motion passed 4-0.

**IX.A. Minutes of the regular board meeting of October 12, 2017.**

The board approved the minutes of the regular board meeting of October 12, 2017, as presented.

**IX.B. Minutes of the Special Board Workshop Role of School Board as Learning Advocates October 23, 2017.**

The board approved the Minutes of the Special Board Workshop Role of School Board as Learning Advocates October 23, 2017, as presented.

**IX.C. Bill List**

**IX.D. Treasurer's Report**  - Report given by Mrs. Linda Schild.

**IX.E. Leaves of Absence**

The following persons submitted leave of absence requests were approved:

**Recommended by Principal/Supervisor for approval:**

Barker, Joseph, Bus Driver @ Transportation, 11/13/2017 – 11/30/2017

Bonta, Kathryn, Bus Driver @ Transportation, 8/16/2017 – 11/8/2017

Burger, Jenna, Teacher @ Mann Elem, 1/3/2018 – 2/9/2018

Cahill, Lindsay, Teacher @ Goodridge Elem, 1/3/2018 – 1/12/2018

Dziad, Lynn, Bus Driver @ Transportation, 8/14/2017 – 12/8/2017

Holt, Rebecca, Bus Driver @ Transportation, 11/15/2017 – 1/24/2018

Houp, Donna, Café Wkr @ Mann Elem, 10/19/2017 – 11/10/2017

Johnson, Robyn, Instructional Coach @ Goodridge Elem, 9/18/2017 – 9/26/2017

Kaminsky, Rosemary, Bus Driver @ Transportation, 10/9/2017 -10/24/2017

Kishimoto, Junko, Para Educator @ Mann Elem, 12/4/2017 – 12/19/2017

McGuire, Leigh, Custodian @ Cooper High School, 10/23/2017 – 11/20/2017

Pettit, Misty, Café Wkr @ Boone County High School, 9/11/2017 – 11/18/2017

Schaub, Danielle, Para Ed @ Collins Elem, 11/15/2017 – 1/19/2018

Vickers, Christine, Teacher @ Camp Ernst Middle, 10/4/2017 – 10/19/2017

**Not Recommended by Principal/Supervisor for approval:**

Nothing to Report

**Amended Leaves:**

Armstrong, Paula, Nurse @ Student Services, 9/25/2017 – 10/16/2017

Davis, Katie, Teacher @ Thornwilde Elem, 11/21/2017 – 2/2/2017

Hall, Barbara, P/T Café Wkr @ Goodridge Elem, 8/16/2017 – 12/5/2017

Lake-Brooks, Stephanie, Bus Driver @ Transportation, 9/25/2017 – 11/30/2017

Murphy, Dennis, Teacher @ Ryle High School, 8/14/2017 – 9/29/2017

Scott, Mary, Teacher @ Mann Elem, 8/14/2017 – 5/24/2017

Warner, Megan, Teacher @ Thornwilde Elem, 11/30/2017 – 1/16/2018

Whaley, Danelle, Teacher @ Ryle High School, 9/18/2017 – 10/17/2017

**Cancelled Leaves:**

None

**IX.F. Approval to Present Waiver for Ignite Institute to Kentucky Board of Education.**

The board approved the Waiver for Ignite Institute to Kentucky Board of Education, as presented.

**IX.G. Surplus Equipment**

The board approved and declared the surplus equipment to be disposed of in accordance with board policy, as presented.

**IX.H. Surplus Technology**

The board approved and declared items surplus technology and approved the disposal of the items in accordance with board policy, as presented.

**IX.I. Textbook Purchases Camp Ernst Middle School**

The board approved the textbook purchases for Camp Ernst Middle School, as presented.

**IX.J. Real Estate Donation Agreement with Toyota Motor Engineering and Manufacturing North America Lab Property Revised Transfer Agreement**

The board approved the Real Estate Donation Agreement with Toyota Motor Engineering and Manufacturing North America Lab Property Revised Transfer Agreement, as presented.

**IX.K. Agreement between Franklin Covey Client Sales, Inc. and Ockerman Elementary**

The board approved the Agreement between Franklin Covey Client Sales, Inc. and Ockerman Elementary, as presented.

**IX.L. Agreement between Ockerman Elementary and Rockets LEGO League**

The board approved the agreement between Ockerman Elementary and Rockets LEGO League, as presented.

**IX.M. Revised BG-1 for Boone County High School MEP Upgrades BG#14-014**

The board approved the Revised BG-1 for Boone County High School MEP Upgrades BG#14-014, as presented.

**IX.N. Revised BG-1 for Conner Middle School HVAC Improvements (Phase I) BG#16-087**

The board approved the Revised BG-1 for Conner Middle School HVAC Improvements (Phase I) BG#16-087, as presented.

**IX.O. Meal Service Agreement with Children, Inc.**

The board approved the Meal Service Agreement with Children, Inc., as presented.

**IX.P. Agreement between Receptions, Inc. and Conner High School for Character Counts Recognition Dinner**

The board approved the Agreement between Receptions, Inc. and Conner High School for Character Counts Recognition Dinner, as presented.

**IX.Q. Agreement between Boone County High School and Paul Brown Stadium for Prom**

The board approved the agreement between Boone County High School and Paul Brown Stadium for 2017-2018 Prom, as presented.

**IX.R. Change Order #5 Ballyshannon Middle School BG#15-279**

The board approved the Change Order #5 Ballyshannon Middle School BG#15-279, deduction of $1879.00 as presented.

**IX.S. Field Trips**

The board approved the Field Trips requested, as presented.

|  |  |  |  |
| --- | --- | --- | --- |
| **School** | **Date Of Trip** | **Location** | **Reason** |
| Conner High School | March 15-17, 2018 | Indianapolis, IN | National Choir Festival |
| Cooper High School | January 26-28, 2018 | Washington DC | National Student Leadership Conference |
| Goodridge Elementary | November 21, 2017 | NKU BB&T | Educational |
| Ryle High School | Nov-Dec, 2017 | Various locations | Football Playoff Games |

**IX.T. Conner High School Chamber Choir Festival Agreement**

The board approved the Conner High School Chamber Choir Festival Agreement to travel to the 2018 Music for All National Festival, in Indiana, as presented.

**IX.U. BG-1 Application Boone County Area Technology Center Ventilation System**

The board approved the BG-1 Application Boone County Area Technology Center Ventilation System, as presented.

**IX.V. Boone County High School Costume Agreement- Costume Gallery**

The board approved the Boone County High School Costume Agreement with Costume Gallery, as presented.

**IX.W. Approval of Contract Closeout BG-4 Stephens Elementary - Chiller Replacement BG#15-278**

The board approved the Contract Closeout BG-4 Stephens Elementary - Chiller Replacement BG#15-278, as presented.

**IX.X. Approval of Contract Closeout BG-4 Conner High School Portable Classrooms BG#16-160**

The board approved the Contract Closeout BG-4 Conner High School Portable Classrooms BG#16-160, as presented.

**IX.Y. Approval of Final Project Closeout BG-5 Stephens Elementary Chiller Replacement BG#15-278**

The board approved the Final Project Closeout BG-5 Stephens Elementary Chiller Replacement BG#15-278, as presented.

**IX.Z. Approval of Final Project Closeout BG-5 Conner High School Portable Classrooms BG#16-160**

The board approved the Final Project Closeout BG-5 Conner High School Portable Classrooms BG#16-160, as presented.

**IX.AA. Approval of Contract Closeout BG-4 Collins Elementary Portable Classrooms BG#16-205**

The board approved the Contract Closeout BG-4 Collins Elementary Portable Classrooms BG#16-205, as presented.

**IX.BB. Approval of Final Project Closeout BG-5 Collins Elementary Portable Classrooms BG#16-205**

The board approved the Final Project Closeout BG-5 Collins Elementary Portable Classrooms BG#16-205, as presented.

**IX.CC. Approval of Final Project Closeout BG-5 Florence Elementary Site Expansion (Phase 1 & 2) BG#15-304**

The board approved the Final Project Closeout BG-5 Florence Elementary Site Expansion (Phase 1 & 2) BG#15-304, as presented.

**IX.DD. Approval of Contract Closeout BG-4 Jones Middle School Boiler BG#17-169**

The board approved the Contract Closeout BG-4 Jones Middle School Boiler BG#17-169, as presented.

**IX.EE. Approval of Final Project Closeout BG-5 Jones Middle School Boiler BG#17-169**

The board approved the Final Project Closeout BG-5 Jones Middle School Boiler BG#17-169, as presented.

**IX.FF. Approval of Contract Closeout BG-4 New Haven Renovations BG#15-303**

The board approved the Contract Closeout BG-4 New Haven Renovations BG#15-303, as presented.

**IX.GG. Approval of Final Project Closeout BG-5 New Haven Elementary Renovations BG#15-303**

The board approved the Final Project Closeout BG-5 New Haven Elementary Renovations BG#15-303, as presented.

**IX.HH. Boone County High School Group Sale Contract with NKY University Beauty and the Beast Performance**

The board approved the Boone County High School Group Sale Contract with NKY University Beauty and the Beast Performance, as presented.

**IX.II. Bus Request-Hebron Baptist Church**

The board approved the Bus Request for Hebron Baptist Church, as presented.

**IX.JJ. Design Development Drawings, BG-2 and BG-3 Ignite Institute BG#17-279**

The board approved the Design Development Drawings, BG-2 and BG-3 Ignite Institute BG#17-279, as presented.

**IX.KK. Schematic Design/Design Development Drawings, BG-2 and BG-3 Stephens Campus Bus Garage/Facility Management -Generators BG#17-280**

The board approved the Schematic Design/Design Development Drawings, BG-2 and BG-3 Stephens Campus Bus Garage/Facility Management -Generators BG#17-280, as presented.

**IX.LL. Change Order #3 Conner Middle School HVAC Phase 2 BG#16-172**

The board approved the Change Order #3 Conner Middle School HVAC Phase 2 BG#16-172 with the addition of $23,257, as presented.

**IX.MM. Sales Campaigns**

The board approved the Sales Campaigns, as presented.

**IX.NN. Shorten Day Approval**

The board approved the Shorten Day for four students for medical needs, as presented.

**IX.OO. Memorandum of Understanding between the Boone County Schools and The Success by 6 Partners**

The board approved the Memorandum of Understanding between the Boone County Schools and The Success by 6 Partners, as presented.

**IX.PP. Northern Kentucky Health Department Dental Prevention Program**

The board approved the Northern Kentucky Health Department Dental Prevention Program, as presented.

**IX.QQ. School Smiles On-Site Dental Program- Yealey Elementary**

The board approved the School Smiles On-Site Dental Program for Yealey Elementary, as presented.

**IX.RR. School Smiles On-Site Dental Program- Burlington Elem.**

The board approved the School Smiles On-Site Dental Program at Burlington Elem., as presented.

**IX.SS. Memorandum of Agreement between Mental Health America of Northern Kentucky and Southwest Ohio and the Boone County Schools -CES and OES**

The board approved the Memorandum of Agreement between Mental Health America of Northern Kentucky and Southwest Ohio and the Boone County Schools - Collins Elementary and Ockerman Elementary, as presented.

**IX.TT. Letter of Agreement between Boone County Schools and The National Council for Behavioral Health**

The board approved the Letter of Agreement between Boone County Schools and The National Council for Behavioral Health, as presented.

**IX.UU. Memorandum of Understanding between Good Shepard Lutheran Church and Boone County Schools-Whiz Kid Program -OES**

The board approved the Memorandum of Understanding between Good Shepard Lutheran Church and Boone County Schools for Ockerman Elementary, as presented.

**IX.VV. Memorandum of Understanding between First Church of Christ and Boone County Schools Whiz Kid Program - BES**

The board approved the Memorandum of Understanding between First Church of Christ and Boone County Schools Whiz Kid Program - BES, as presented.

**IX.WW. Bike Safety Rodeo Program -CES**

The board approved the Bike Safety Rodeo Program at Collins Elementary, as presented.

**IX.XX. Big Smiles Dental Program Collins Elementary**

The board approved the Big Smiles Dental Program Collins Elementary, as presented.

**IX.YY. Free Store Food Bank - Power Pack Program at Collins Elementary**

The board approved the Free Store Food Bank Power Pack program at Collins Elementary

**IX.ZZ. Contract for Boone County High School Swim Team-Usage of Swim Pool at Scott High**

The board approved the Contract for Boone County High School Swim Team usage of swimming pool at Scott High School , as presented.

**IX. AAA. Home Builders Association of Northern Kentucky and Boone County Board of Education Building Lease for 2751 Circleport Drive, Erlanger**

The board approved the Home Builders Association of Northern Kentucky and Boone County Board of Education Building Lease for 2751 Circleport Drive, Erlanger, as presented.

**IX. BBB. Memorandum of Understanding Between New Beginning Family Services and The Boone County Schools**

The board approved the Memorandum of Understanding between New Beginning Family Services and The Boone County Schools, as presented.

**IX. CCC. Interagency Agreement Between MEBS and Associates and the Boone County Schools**

The board approved the Interagency Agreement Between MEBS and Associates and the Boone County Schools , as presented.

**IX. DDD. Memorandum of Agreement Between Bluegrass Behavior Health and The Boone County Schools**

The board approved the Memorandum of Agreement Between Bluegrass Behavior Health and The Boone County Schools, as presented.

**IX. EEE. Kentucky Special Session Release Day for Employees to Attend Rally on Pension Bill and Bus Rental for Transportation to Frankfort**

The board approved the Kentucky Special Session Release Day for Employees to Attend Rally on Pension Bill and Bus Rental for Transportation to Frankfort by BCEA, as presented.

**IX. FFF. MOU Districts of Innovation Agreement between KDE and Boone County Board of Education**

The board approved the MOU Districts of Innovation Agreement between KDE and Boone County Board of Education, as presented.

**IX. GGG. Receptions Inc. Conner High School Football Banquet Contract**

The board approved the Receptions Inc. Conner High School Football Banquet Contract, as presented.

**X. RECOMMENDED ACTION - OLD BUSINESS**

**X.A. No Old Business**

**XI. RECOMMENDED ACTION - NEW BUSINESS**

**XI.A. 2018-2019 and 2019-2020 School Calendars**

Dr. Randy Poe, Superintendent, recommended the board approve the First Reading of the 2018-2019 and 2019-2020 School Calendars, as presented.

1. A motion was made by Bonnie Rickert, seconded by Matt McIntire, to approve the consent agenda the First Reading of the 2018-2019 and 2019-2020 School Calendar, as presented. Matt McIntire, Maria Brown, Bonnie Rickert and Ed Massey voted, “aye” MOTION: The motion passed 4-0.

Dr. Poe stated this is the First Reading of the recommendation of the calendar committee and with the new law concerning school calendars the Second Reading will not have the 2019-2020, with the new law the 2019-2020 will not be on the second reading. School calendars must be presented with a first and second reading every year.

**XI.B. Bus Purchase**

Dr. Randy Poe, Superintendent, recommended the board to approve the bus purchase order of 20 buses in the amount of $1,906,597.44, as presented.

1. A motion was made by Matt McIntire, seconded by Maria Brown, to approve the bus purchase of 20 buses in the amount of $1,906,597.44, as presented. Matt McIntire, Maria Brown, Bonnie Rickert and Ed Massey voted, “aye” MOTION: The motion passed 4-0.

**XI.C. Redistricting for Ballyshannon Middle School Recommendation**

Dr. Randy Poe, Superintendent, recommended the board approve a recommendation of either Scenario A or Scenario B for the Redistricting of Ballyshannon Middle School, as presented.

1. A motion was made by Maria Brown, seconded by Matt McIntire, to approve a recommendation of either Scenario A or Scenario B for the redistricting of Ballyshannon Middle School, as presented. Matt McIntire, Maria Brown, Bonnie Rickert and Ed Massey voted, “aye” MOTION: The motion passed 4-0.

Ed Massey discussed in length the long process of the redistricting committee and introduced the committee. He stated in both scenario in A and B there was some clean-up work done for those few residents that we needed fix because it made sense too. The committee heard all the comments from the public forums, emails, letters etc. and took those into consideration. The only difference between A and B is the inclusion of North Orleans and French Quarter in B Scenario. Two recommendations were brought to the board, since only two board members were on the committee and wanted all board members to see the proposals after public comments and know how important this is to the community. Because of the build out around Ballyshannon this will no doubt be brought to the board again in a few years. Mr. Massey also discussed the socio economic impact on OMS and it was minimal. Maria Brown, committee member discussed the concerns of what we will do when Ballyshannon fills up, without being able to predict the future, but this will for now give relief to the schools that are crowded. The board members discussed.

Ed Massey, as a committee member, recommended the board to approve Scenario B, which included neighborhoods of Orleans North and French Quarter into the Ballyshannon Middle School and to include 7th graders the opportunity to got to 8th grade in their current school with parents providing transportation, as presented.

1. A motion was made by Maria Brown, seconded by Matt McIntire, to approve Scenario B, which included neighborhoods of Orleans North and French Quarter, into Ballyshannon Middle School and to include 7th graders the opportunity to go to 8th grade in their current school with parents providing transportation, as presented. Matt McIntire, Maria Brown, Bonnie Rickert and Ed Massey voted, “aye” MOTION: The motion passed 4-0.

**XII. SUPERINTENDENT'S REPORT**

* Ms. Lisa Goetz, Finance/Payroll Administrator, reported on the districts Veritime Implementation. Ms. Goetz, reported the automated payroll system is now in placed throughout the district with the exception of the Transportation Department. Ms. Goetz, explained the efficiency of this electronic process, from crucial reports being generated within minutes to the accuracy of time recorded.
* Mrs. Erika Bowles, Longbranch Elementary Principal, reported to the board on The Leader in Me Program, A Full School Transformation Model. Mrs. Bowles gave a powerpoint presentation and a handout on the program to the board. Mrs. Bowles described the program from before the implementation to the successes after the program has been underway. Mrs. Bowles gave a detailed report on The Leader In Me framework, the breakdown of the past two years success and the start of the 3rd year program of aligning academics and empowering instruction at the school. Longbranch has now completed their application for Lighthouse Status in the program and invited everyone to the Longbranch Leadership Day 2017 on Wednesday, November 15 from 9-10:30 am.
* Dr. Poe announced November 13-17, 2017 is American Education Week. Dr. Poe thanked all the staff support in the district for the tremendous job they do every day for our students.

**XIII. INFORMATION, PROPOSALS, COMMUNICATIONS**

XIII.A. Human Resource Actions

XIII.B. Worker's Compensation Claims

XIII.C. Overtime Report

XIII.D. Construction Status Report

XIII.E. Energy Management Report

Ed Massey and Dr. Poe spoke and updated the board and audience on the Pension Plan reforms.

**XIV. AUDIENCE OF CITIZENS**

The following College Education Majors introduced themselves to the board: From NKU - Emily McWain, Brittany Houston, Jessica Sander, Katelyn Henderson, and Amani Ah.

**XV. CLOSED EXECUTIVE SESSION PER KRS 61.810**

XV.A. No closed session

**XVI. ADJOURN**

1. A motion was made by Maria Brown, seconded by Bonnie Rickert, to adjourn the meeting. Ed Massey, Bonnie Rickert, and Matt McIntire voted, “aye” MOTION: The motion passed 4-0.

Meeting was adjourned at approximately 9:14 pm

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Ed Massey/Chairperson

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Karen Evans/Secretary