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**SBDM Minutes  
November 27, 2017  
3:15 pm  
Special-called Meeting  
SLES Conference Room**

- I. Call to order and roll call of members.
  - a. 3:21pm Called to order
  - b. Present- Kristie Stanfield, Cortney Vasquez, Kim Hays, Joe Moneymaker
- II. Opening Business
  - a. Agenda Approval
    - i. Motion- Kim Hays, Second- Kristie Stanfield, Approved by consensus
  - b. Approval of minutes from SBDM meeting on October 18, 2017
    - i. Motion-Kristie Stanfield, Second- Joe Moneymaker, Approved by consensus
  - c. Good News
    - i. Black Friday shopping was great!
    - ii. Mr. Moneymaker cooked a turkey and it was edible.
    - iii. STAR testing starts next week.
    - iv. Moosical next week on Dec. 5<sup>th</sup> at 6:30 PM
    - v. KEA SBDM training for new teacher member is next week at no cost to school.
  - d. Public comments-None
- III. Financial Reports:
  - a. SBDM: \$ 21,306.50
    - i. SBDM Carry-forward funds allocation/budget - \$14,444.45
      - 1. Allocate \$5110 (Copier0444)
      - 2. Allocate \$3000 (Supple. Bks/ study guides 0643)
      - 3. Discussion commenced over the allocation of the remainder of funds.
        - a. Allocate \$1000 to Art supplies
        - b. Allocate \$3000 of the funds to the (Library books line 0641)
        - c. SBDM decided to remit the remainder of the funds to the (other Miscellaneous Expenses Line 0899) - \$3,334.45
  - b. KMEA Conference
    - i. Feb. 7-10: Louisville, KY - \$130 registration, plus hotel and meals
      - 1. Motion made by Kim Hays to allocate funds, Second by Joe Moneymaker; Approved by consensus
  - c. ESS: \$10,252.53
    - i. All ESS funds are used for instructional assistant to provide tutoring for students
  - d. PL : \$0 (All funds have been spent for MAF required trainings – 3 teachers)
  - e. 2017 Vulcan donation: \$1,152.62 (earmarked to pay for the reading training in May)
  - f. PTO donation (playground): \$97.73
  - g. Westat Healthy School Program: \$713.00
  - h. Title I funds: \$99,826.84– Earmarked for 2017-2018 staffing
  - i. Instructional Resource Materials - \$12,961.00
    - i. Consider approval for spending this fund
      - 1. Lexia Core 5 – subscription renewal for 1 year - \$5,965.86 (NLES sharing cost and paying the other \$2,916.64)
      - 2. Reading Plus - \$2750 (NLES sharing cost for 100 seats)

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3. BrainPop & BrainPop Jr.
    4. Journeys for K, 4<sup>th</sup>, 5<sup>th</sup>
    5. Other
  - ii. Discussion over the elimination of Reading plus, consulted with intermediate ELA teacher and consensus was established.
    1. Motion made by Joe Moneyemaker, Second by Cortney Vasquez to renew the Lexia subscription and cancel the Reading plus subscription when it expires 12/31/17, Approved by consensus
    2. SBDM suggests the usage of Moby Max for all of the students who advance beyond the Lexia Core program.
  - j. Motion made by Kim Hays, Second by Kristie Stanfield to approve the budget report and allocations; Approved by consensus
- IV. eProve Assurances & CSIP- Tabled due to lack of information from the State Department, assurances are not available to complete at this time.
- V. Consultation for hiring AmeriCorps tutor
  - a. Consider entering closed session to discuss new applicants
    - i. Motion made to enter closed session by Kristie Stanfield, Second by Kim Hays; Approved by consensus
  - b. Re-enter open session
    - i. Motion made to reenter Open session by Kim Hays, Second by Cortney Vasquez; Re-enter open session
  - c. Next steps
    - i. Date set for interviews
    - ii. Interview question and discussion on what is the most important information for consideration for the position.
- VI. Announcements
  - a. PTO mtg. tonight at 5:00pm
- VII. Next SBDM meeting day/time/location
  - a. Interviews on December 4<sup>th</sup> starting at 3:15 PM. No December mtg. unless something comes up requiring a special-called meeting.
  - b. January 17, 2018 at 3:30pm
- VIII. Motion made to adjourn Kristie Stanfield Second by Joe Moneyemaker; Approved by consensus