6.50 per student admission
$330 for 2 buses

School-Related Student Trip Request Form

SUBMIT THIS FORM TWO (2) WEEKS PRIOR TO THE TRIP.

SCHOOL _TES_   FACULTY MEMBER(S) SPONSORING TRIP _Sheich, Scrogham, White, Harrelson_

TYPE OF TRIP (CHECK ONE):

☑ Classroom Field Trip   ☐ Class Trip (i.e., junior, senior), specify _____

☐ Organization/Club Trip, specify _____   ☐ Other (athletic, band, if applicable)

DESTINATION _Keystone Cinemas_ ADDRESS _220 Armstrong Ln. Mt. Washington, KY_ PHONE _502-538-7701_

☐ Out of State ☑ Out of County ☐ Within County

☐ Overnight: give name, address, phone of lodging _____

DATE(S) OF TRIP _12-11-17_   DEPARTURE TIME _9 am_   RETURN TIME _3:00 pm_

PURPOSE/EDUCATIONAL VALUE _RL 4.7 Connections between text and a visual presentation; reflection between the two; leadership responsibilities_

SOURCE OF FUNDING FOR TRIP _Students_

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY. _Will be eating @ Waterford Park on the way home for lunch._

BILL TRIP EXPENSES TO:

☐ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☐ OTHER, SPECIFY _____

NUMBER OF STUDENTS _111_ FACULTY SPONSORS _6_ OTHER CHAPERONES _____

TOTAL # OF PARTICIPANTS _117_

MODE OF TRANSPORTATION

IS DISTRICT TRANSPORTATION NEEDED? ☐ NO   ☑ YES, SEE PROCEDURE 09.36 AP.212.

☐ CERTIFICATED COMMON CARRIER; SPECIFY _____

☐ PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S) _____

SUPERVISION (Attach list of names of adults accompanying students on trip.)

Have all chaperones undergone the required records AOC check and been designated by the principal/designee to supervise students?   ☐ YES ☐ NO

Simon Scrogham   _11-16-17_

_____   _____
Signature of Faculty Sponsor   Date

Trip has been ☐ approved ☐ disapproved. Reason for disapproval _____
_____   _____
Signature of Superintendent/Designee   Date

For overnight and/or out-of-state trips, approval of the superintendent and/or Board may be required by policy 09.36.

FIELD TRIP CHARGES

$.93 per mile _34 miles round trip_

Regular hourly rate for driver, plus overtime if driver's hours exceed 40 per week

Admission to event provided by sponsor: ☐ Yes ☑ No

Overnight lodging : Single room

Driver time starts 15 min. before departure and ends 15 min. after arrival

Driver requested: 1. _____   2. _____

Meals provided by sponsor: ☐ Yes ☑ No

Send copy to lunchroom: ☑ Yes ☐ No

Bus limits: 2 persons per seat

Number of buses requested: _2_