## South Livingston Elementary School

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## SBDM MINUTES Interview Committee September 6, 2017 3:30 pm Special-called Meeting SLES Conference Room

- I. Call to order and roll call of members.
  - a. Present: Becky Dunning, Kristie Stanfield, Crystal Jennings
- II. Opening Business
  - a. Agenda Review
- III. Consider entering closed session for interviews for Administrative Assistant position
  - a. Motion to enter closed session for interviews: Kristie Stanfield
  - b. 2<sup>nd</sup>: Crystal Jennings
  - c. Motion passed by consensus
- IV. Re-enter open session
  - a. Motion to re-enter open session: Kristie Stanfield
  - b. 2<sup>nd</sup>: Crystal Jennings
  - c. Motion passed by consensus
- V. Next steps in hiring processes: Ms. Dunning will make a recommendation to the superintendent and call all candidates interviewed.
- VI. Announcements: None
- VII. Next SBDM meeting day/time/location: Second round of interviews for Preschool Assistant on Sept. 13, 2017 at 3:30 PM in office conference room (interview committee will comprise any of the following who may attend: SBDM members, Tammy Sayle, Meagan Brasher, Lynda Dennis)
- VIII. Adjournment
  - a. Motion to adjourn: Crystal Jennings
  - b. 2<sup>nd</sup>: Kristie Stanfield
  - c. Motion passed by consensus