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Phone (270) 928-3500

Fax (270) 928-3530

**SBDM Minutes  
October 18, 2017  
3:30 pm  
Regular Meeting  
SLES Conference Room**

- I. Call to order at 3:40PM and roll call of members.
  - a. Members Present: Kristie Stanfield, Joe Moneymaker, Crystal Jennings, Kim Hays
  - b. Members Absent: Alicia Paris, Kathren Hayes, Courtney Vasquez
- II. Opening Business
  - a. Agenda Approval- **Motion made by Kristie Stanfield and Second by Joe Moneymaker; Approved**
  - b. Approval of minutes from SBDM meeting on August 16, 22, September 6, 13, 20, and October 4, 2017- **Motion made by Kim Hays and Second by Kristie Stanfield; Approved by consensus**
  - c. Good News  
10 students recognized at board meeting, Staff live red award to Mrs. Lummus, A.R. tests for students are looking good in 2<sup>nd</sup> and 3<sup>rd</sup> grade, new schedule is going well and we have noticed some improvement on the progress monitoring.  
How are the new books working? Great and it has a lot of resources. Mr. Moneymaker and Mrs. Goss received a grant for STEM instruction; loving the simple solutions pilot program.
  - d. Public comments- **NONE**
- III. Financial Reports:
  - a. SBDM: \$ 28,442.70 (23,783.10 current balance)
    - i. Move funds
      - 1. Move \$2,000 from code 0444 Copier Rental to code 0120 for substitutes (MAF trainings)
      - 2. Move \$50 from code 0444 Copier Rental to code 0222 for Employer Medicare Contribution for substitutes
      - 3. Move \$60 from code 0444 Copier Rental to code 0231 for KTRS Employer Contribution
      - 4. Move \$2,000 code 0444 Copier Rental to code 0338 for required MAF trainings/registration fees
      - 5. Move \$1,000 code 0444 Copier Rental to codes for travel (lodging, mileage, meals) for MAF teachers travel to required math conference  
**Motion made by Joe Moneymaker Second Kim hays; Approved by consensus**
    - ii. Consider approval of funds for required trainings
      - 1. KCM Conference in Lexington in March 2018: Kristie Stanfield, Susan Holt, Cortney Vasquez – registration, lodging, subs, meals, mileage – approximately \$1200
      - 2. New SBDM member training for new teacher member – Joe Moneymaker – up to \$95  
**Motion made by Kim Hays, second by Crystal Jennings; Approved by consensus**
  - b. ESS: \$11,390.02
    - i. All ESS funds are used for instructional assistant to provide tutoring for students
  - c. PL : \$0 (All funds have been spent for MAF required trainings – 3 teachers)

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- d. 2016 Vulcan donation: \$0 (used to pay part of bill for 3<sup>rd</sup> grade reading textbooks)
- e. 2017 Vulcan donation: \$1,152.62 (earmarked to pay for the reading training in May)
- f. PTO donation (playground): \$97.73
- g. Westat Healthy School Program: \$713.00
- h. Title I funds (additional): \$4597.61 – Consider how to utilize these funds

**Discussion was held on possible usage of the funds. Discussion on the usage of consumable products and the desire to purchase simple solutions. Idea to increase the amount of math intervention materials that could be available to staff for planning, instruction, and interventions. Mr. Moneymaker discussed a desire to have classroom set of books- this would be Title I funds and the reminder was given that these funds are designed for struggling students.**

**Motion made by Joe Moneymaker to table the discussion, second by Kristie Stanfield; information will be gathered before the next meeting and discussion will resume;**

**Approved by consensus**

IV. Class sizes

- a. Kindergarten:  $26 + 25 = 51$  total (**3 over cap**)
- b. 1<sup>st</sup> grade:  $24 + 23 = 47$  total
- c. 1<sup>st</sup>/2<sup>nd</sup> Split: 6 first graders + 11 second graders = 17 total
- d. 2<sup>nd</sup> grade:  $26 + 26 = 52$  total (**4 over cap**)
- e. 2<sup>nd</sup>/3<sup>rd</sup> grade: 11 second graders + 8 third graders = 19 total
- f. 3<sup>rd</sup> grade:  $25 + 26 = 51$  total (**3 over cap**)
- g. 4<sup>th</sup> grade:  $25 + 27 = 52$  total
- h. 4<sup>th</sup>/5<sup>th</sup> grade: 8 fourth graders + 9 fifth graders = 17 total
- i. 5<sup>th</sup> grade:  $27 + 27 = 54$  total
- j. Primary = 237 total
- k. Intermediate = 123 total
- l. Total students K-5 = 360

**Discussion on numbers and capacity in the classrooms and if it is best to redistribute the students to better serve the students.**

**Suggestion by Kristie Stanfield to move 3 students from the 2<sup>nd</sup> grade classes to the 1<sup>st</sup>/2<sup>nd</sup> split and 1 to the 2<sup>nd</sup>/3<sup>rd</sup> split. This will bring the 2<sup>nd</sup> grade classes to cap and the 2 split classes to 20 each.**

**Suggestion by Joe Moneymaker Move 4 2<sup>nd</sup> graders to the 1<sup>st</sup>/2<sup>nd</sup> split and 3 3<sup>rd</sup> grade student to the 2<sup>nd</sup>/3<sup>rd</sup> split**

**Move 2 from 2<sup>nd</sup> to the 1<sup>st</sup> second split and 1 from 3<sup>rd</sup> grade to the 2<sup>nd</sup>/3<sup>rd</sup> split**

**Motion made by Joe Moneymaker and second by Kristie Stanfield to move 4 2<sup>nd</sup> graders to the 1<sup>st</sup>/2<sup>nd</sup> split and 3 3<sup>rd</sup> graders to the 2<sup>nd</sup>/3<sup>rd</sup> split bringing numbers to:**

- 1<sup>st</sup>/2<sup>nd</sup> Split: 6 first graders + 15 second graders = 21 total
- 2<sup>nd</sup> grade:  $24 + 24 = 48$  total (**@ cap**)
- 2<sup>nd</sup>/3<sup>rd</sup> grade: 11 second graders + 11 third graders = 22 total
- 3<sup>rd</sup> grade:  $24 + 24 = 48$  total (**@ cap**)

**Approved by consensus**

V. STAR Data

- a. Early Literacy
- b. Reading
- c. Math

**School-wide progress monitoring data was reviewed and each member had the opportunity to voice questions and concerns.**

**Reading is a target area this year and we are looking at intervention items.**

**Next school wide progress monitoring will be the first two weeks in December.**

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- VI. Consider the regular meeting schedule to find a better day/time to have a quorum  
**Wednesdays are the best for majority of members. 3:30pm start time. Motion by Crystal second by Kim Hays; Approved by consensus**
- VII. Announcements
- VIII. Next SBDM meeting- **Wednesday, 15, 2017, 3:30pm; SBDM Conference Rm.**
- IX. Adjournment **Motion by Kim Hays, Second Crystal Jennings; Approved by concensus.**