

**RECORD OF BOARD PROCEEDINGS  
MINUTES FROM THE MEETING  
Ludlow, Kentucky, October 19, 2017**

The Ludlow Independent Board of Education met at the Conference Room  
525 Elm Street  
Ludlow, Kentucky 41016 at 7:00 PM, on October 19, 2017, with the following members present:

**Attendance Taken at 7:00 PM:**

Present Board Members:

Mr. Stephen Chapman  
Ms. Amy Hayden  
Ms. Judy Lantry  
Mr. William McMillen  
Ms. Cindy Powell

**1. Call to Order**

**1.1. Call to Order by Mr. Chapman**

Rationale:

Board President, Mr. Chapman, will call the meeting to order.

Discussion:

Others Present at the Meeting: Mike Borchers, Superintendent; Jenny McMillen, CCR Coordinator & Board Secretary; Vikki Wofford, Financial Analyst & Board Treasurer; Beth Ketzer, Director of Special Education; Jason Steffen, Elementary Principal; Travis Caudill, High School Principal; Trisha Scheyer, River City News; Mariah Green & China Dryer, College Students/Observation

**1.2. Pledge of Allegiance by Ms. Hayden**

Rationale:

Ms. Amy Hayden will lead the Pledge of Allegiance.

**2. Approval of Agenda**

Rationale:

It is recommended that the board approve the Agenda.

**Order #28 - Motion Passed:** Approval of the Agenda as presented passed with a motion by Mr. William McMillen and a second by Ms. Judy Lantry.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Judy Lantry	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

### **3. Recognition and Information Agenda**

Rationale:

These items are presented for recognition and information.

#### **3.1. Monthly Reports**

Rationale:

These items are presented for information only.

Discussion:

Mr. Borchers reviewed the monthly reports.

#### **3.2. Personnel**

Rationale:

In accordance with the provisions of KRS 160.390, personnel changes are reported to the Board of Education by the superintendent of schools. These items are presented for information only.

#### **3.3. Monthly Activities**

Rationale:

These items are presented for information only.

#### **3.4. Fundraising Requests**

Rationale:

These are presented for information only.

#### **3.5. Spotlight Item: Community Garden Project**

Rationale:

Ludlow's 21st CCLC Programs, SHINE and SOAR, have partnered with a number of groups to design, plan, grow, and maintain a Community Garden on the property of the Ludlow Senior Center. Leaders include the SHINE and SOAR Staff with Matt Williams (Councilman and Folk School Owner). Partners include Ludlow LiveWell, Ludlow Senior Center, and Ideal Supplies, Inc. Students will plan, build, plant, and maintain the garden. In the spring, when crops are ready, the produce will be available for members of the Senior Center to use personally, as well as use to cook/bake with the students. It's a Partnership of Generations!

Discussion:

Jenny McMillen explained the Community Garden Project, which is a 21st CCLC collaboration with the Ludlow Senior Center, LiveWell, and other area organizations.

#### **4. Consent Agenda**

Rationale:

It is recommended that the board approve the Consent Agenda.

**Order #29 - Motion Passed:** Approval of the Consent Agenda passed with a motion by Ms. Cindy Powell and a second by Ms. Judy Lantry.

Mr. Stephen Chapman      Yes

Ms. Amy Hayden          Yes

Ms. Judy Lantry          Yes

Mr. William McMillen      Yes

Ms. Cindy Powell          Yes

##### **4.1. Approval of Minutes**

##### **4.2. Monthly Bills**

Rationale:

It is recommended that the board approve payment of the monthly bills.

##### **4.3. Substitute Teacher**

Rationale:

Rick Hornsby, Substitute Teacher

It is recommended that the board approve adding the substitute to the district list.

##### **4.4. Facility Requests**

Rationale:

It is recommended that the board approve the Facility Requests.

#### **5. Discussion and Action Agenda**

##### **5.1. Tax Collection Update**

Discussion:

Mike Borchers and Vikki Wofford reported of their meeting with the Kenton County Sheriff's Office on tax collection. They learned a great deal about the process and expressed that our district is doing well with tax collection.

##### **5.2. Riverwalk**

Discussion:

Mr. Chapman and Mr. Borchers reported on their recent discussions and meetings regarding the Riverwalk Project.

### **5.3. State Test Scores**

Rationale:

KDE recently released the assessment results from the 2016-2017 school year. The accountability system is in a period of transition, so schools/districts were not assigned a label or overall score.

KDE encourages schools to dig into their data to look at specific areas, but an overall comparison to last year's scores is difficult due to the changes made to the Spring 2017 tests.

District and school leaders will work with both staffs to help celebrate achievements and identify areas of growth. A needs assessment will be conducted to develop specific goals as each school and the district work on their improvement plans for 2017-2018. Plans will be completed through November and December and shared at a future board meeting.

School / District Report Cards: <http://applications.education.ky.gov/SRC/>

Discussion:

Jenny McMillen, Jason Steffen, and Travis Caudill all reported on the state test scores that had been recently released. The school and district report cards were reviewed along with other comparison data.

### **6. Other Business**

Rationale:

Is there any other business to be brought before the board?

Discussion:

#### **6.1. Board**

Discussion:

No items presented.

#### **6.2. Faculty & Staff**

Discussion:

No items presented.

#### **6.3. Public**

Discussion:

No items presented.

### **7. Adjourn**

**Order #30 - Motion Passed:** Approval to adjourn the meeting at 8:21 PM passed with a motion by Ms. Amy Hayden and a second by Mr. William McMillen.

Mr. Stephen Chapman      Yes

Ms. Amy Hayden          Yes

Ms. Judy Lantry          Yes

Mr. William McMillen      Yes

Ms. Cindy Powell          Yes

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PRESIDENT

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SECRETARY