**M E M O R A N D U M**

**TO: Randy Poe, Superintendent Ed Massey, Chairperson Board Members**

**FROM: Jim Detwiler, Deputy Superintendent/CAO**

**DATE: October 30, 2017**

**RE: Textbook purchases**

**We respectfully request Board approval of textbook purchase plans for the following schools:**

Camp Ernst Middle School –Science, English, Math, Social Studies and Unified Arts Instructional Materials

**We have reviewed each textbook purchase request for purchases and they are within grant guidelines.**

**The Textbook Plan for each school listed above is available in the Learning Support**

**Services office for review.**

Jim Detwiler

Deputy Superintendent/CAO