

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Livingston County

Date of Administrative Review (Entrance Conference Date): 10/17/2017

Date review results were provided to the School Food Authority: 10/18/2017

SFA/Sponsor CNIPS Number: 10082

Review Month: September

Onsite Review Date: 10/18/2017

Schools Reviewed: Livingston Central High School

Reviewers: Sarah Fackler

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

<input checked="" type="checkbox"/>	School Breakfast Program
<input checked="" type="checkbox"/>	National School Lunch Program
<input type="checkbox"/>	Fresh Fruit and Vegetable Program
<input checked="" type="checkbox"/>	Afterschool Snack
<input type="checkbox"/>	Special Milk Program
<input type="checkbox"/>	Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

<input checked="" type="checkbox"/>	Community Eligibility Provision
<input type="checkbox"/>	Special Provision 1
<input type="checkbox"/>	Special Provision 2
<input type="checkbox"/>	Special Provision 3
<input type="checkbox"/>	N/A

Review Findings

3. Were any findings identified during the review of this School Food Authority?

A. Program Access and Reimbursement		
YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certification and Benefit Issuance
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Counting and Claiming

Finding(s) and Commendation(s)

The SFA's meal counting and claiming procedures did not meet requirements as stated in USDA FNS- 270. Edit checks are being printed daily but a reason for over claim is not noted.

B. Meal Patterns and Nutritional Quality		
YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Components and Quantities
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Offer versus Serve
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis

Finding(s) and Commendation(s)

C. School Nutrition Environment		
YES	NO	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Food Safety
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Local School Wellness Policy
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Competitive Foods
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other

Finding(s) and Commendation(s)

The SFA did not meet the minimum requirements to meet the training standards in accordance with 7 CFR 210.3. Professional standard hours are not being tracked in accordance to USDA requirements.

The SFA did not meet food safety requirements in accordance 7 CFR 210.13(c). The following required elements are missing from the HACCP plan at all sites: (i) Standard operating procedures that are site specific; (ii) Menu items grouped according to process categories; (iii) Critical control points and critical limits; (iv) Monitoring procedures; (v) Corrective action procedures; (vi) Record keeping procedures; and (vii) Periodic program review and revision. The food safety plan did not have menu items listed by process approach.

The SFA did not meet the requirements of the Buy American Provision in accordance with 7 CFR 210.21 (d). The SFA does not have a procedure in place to monitor the vendor's performance of the Buy American Provision as written in their current contracts. World Horizon Tuna - Product of Thailand; La Choy Teriyaki Sauce - Product of Canada. No Country of Origin: Canned green beans; canned mixed greens; canned peas; canned salsa; canned apple sauce; canned pears.

The SFA did not ensure that facilities for the handling, storage, and distribution of purchased and donated foods are properly safeguarded against theft, spoilage, and other loss 7 CFR 210.13(d). La Choy teriyaki and soy sauce were not refrigerated after opening.

The SFA/LEA did not meet the minimum requirements for all foods and beverages sold in schools in accordance with 7 CFR 210.11 and/or state regulation 702 KAR 6:090. Simplot Tater tots sold during lunch are not smart snack compliant.

D. Civil Rights		
YES	NO	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Civil Rights

Finding(s) and Commendation(s)

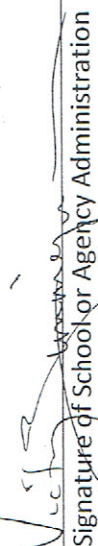

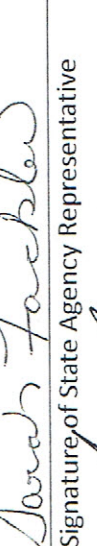
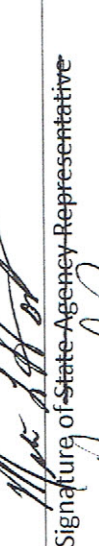

The SFA's does not follow the correct procedure for receiving and processing complaints alleging discrimination within FNS School Meal Programs. The SFA uses the district's policy for discriminations complaints instead of school food service discrimination policy. Corrected on-site during review.

Division of School and Community Nutrition

Administrative Review Exit Confirmation

Livingston County	School(s) Reviewed:
Name of School District	Livingston Central High School
10082	
SFA/Sponsor CNIPS Number	
September	
Review Month	
October 17-18, 2017	Reviewer(s):
On-Site Review Dates	Sarah Fackler

I certify that the preliminary review findings were discussed with me upon completion of the food service administrative review. I was given the opportunity to ask applicable questions and/or express concerns. In addition, I understand that a written report will be sent upon completion of a second party review by the Department of Education, Division of School and Community Nutrition and a written response may/will be required. I understand that additional technical assistance, findings, and fiscal action may be identified during the second party review.

	Date
Signature of School or Agency Administration	10/18/17
	Date
Signature of School Food Service Director	10/18/17
	Date
Signature of State Agency Representative	10/18/17
	Date
Signature of State Agency Representative	10/18/17
	Date
Signature of State Agency Representative	
	Date