

Lincoln Elementary School
SBDMC Meeting Minutes
October 19, 2017 @ 4:00pm

Members Present: Mrs. Dragan, Mr. Cabrera, Mr. Clifton, Ms. Geiman, and Mrs. Tucker

Guests: Mr. Chenot, Mr. Wolf, Ms. Levy, NKU Practicum student

Opening Business

A. Tentative Agenda Approval:

Mr. Clifton made a motion to accept the agenda for the meeting and Mr. Cabrera seconded the motion.

B. Minutes:

The meeting minutes from September were reviewed. Ms. Geiman made a motion to accept the Sept. meeting minutes and Mrs. Tucker seconded the motion.

C. Good News Report:

- Mumkin sale was a huge success we raised over \$5,000. Thank you Connie.
- Many field trips have been scheduled taken
- Camp Joy fundraisers continue
- Extracurricular activities have been very successful for the 1st quarter
- Girls on the Run practice 5K on Oct. 26th

D. Public Comment: None

Student Achievement Report

A. State Test Results-Mr. Wolf

Mr. Wolf shared how to access our school report card and school state test data.

B. Fall AIMSweb Reports

Review the AIMSweb reports

School Improvement Planning

1. Committee Team Updates:

- Curriculum Team- Discussed the process of developing of the writing plan
- PBIS/Core Life Team- Discussed incentives and basic school Swiss reports
- Instructional Strategies Team-Shared the CSIP tools and data analysis being used

2. Upcoming CSIP Planning-November 6th Professional Learning Day

Budget

A. SBDM Budget Report

- We purchased the Discovery Program and the program will start on Nov. 1st.
- Request to give each academic club (Robotics, Student Council, STLP, Gardening, Drama, Chess, Chorus, and Academic Team) \$200 in their activity account totaling \$1,600. Mr. Cabrera made a motion to approve and Ms. Geiman seconded the motion.
- Parent Portal for Grade Cam has already have been purchased.
- Request to purchase 100 cases of paper @ \$25.50 per case. Mr. Clifton made a motion to approve and Mr. Cabrera second the motion.
- Request to purchase hot eliminate 8 rolls @ 29.95 a roll. Mr. Clifton made a motion to approve and Mr. Cabrera second the motion.
- Library Budget Request- Mr. Cabrera made a motion to approve 5% of the budget for library and Mrs. Tucker second the motion.

New Business

A. Policy Development- Parental Involvement Policy- Using the KASC sample policy, council members began drafting this policy.

Mr. Cabrera made a motion to accept the 1st reading of the *Title I Parental Involvement Policy* and Mrs. Tucker seconded the motion.

B. Emergency School Safety Plan- Final Approval –

We will discuss the process of active shooter protocol at an upcoming staff/professional learning day. Mrs. Tucker made a motion to accept the Emergency Safety Plan and Ms. Geiman seconded the motion

C. Current LES Enrollment-Grade level breakdown-494 students

D. Fundraising Approvals/ Fundraising Schedules

Request for World's Finest Chocolate Bars, Pie Sale, Spirit Wear, Paper Eggs in the Baskets, Spring Musical, and Spring Plant Sale,

Adjournment:

A motion to adjourn this meeting was made by Ms. Geiman and seconded by Mrs. Tucker.

The date of the next SBDM meeting in the Lincoln Media Center is Thursday, November 16th, 2017 at 4:00 pm.