

1.03

School-Related Student Trip Request Form

SUBMIT THIS FORM TWO (2) WEEKS PRIOR TO THE TRIP.

SCHOOL Spencer County FACULTY MEMBER(S) SPONSORING TRIP Lindsey Jaroszek

TYPE OF TRIP (CHECK ONE):

- ☒ Classroom Field Trip ☐ Class Trip (i.e., junior, senior), specify _____
☐ Organization/Club Trip, specify _____ ☐ Other (athletic, band, if applicable) _____

DESTINATION Gallrein Farms ADDRESS 1029 Vigo Rd PHONE 633-4849
☐ Out of State ☒ Out of County ☐ Within County Shelbyville, KY 40065
☐ Overnight: give name, address, phone of lodging _____

DATE(S) OF TRIP Oct. 27, 2017 DEPARTURE TIME 9:00 RETURN TIME 3:00
PURPOSE/EDUCATIONAL VALUE Cultural learning with social skills and practice with money
SOURCE OF FUNDING FOR TRIP Ask parents then Special Ed funds

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO:

☐ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☐ OTHER, SPECIFY _____

NUMBER OF STUDENTS 9 FACULTY SPONSORS 5 OTHER CHAPERONES _____

TOTAL # OF PARTICIPANTS 14

MODE OF TRANSPORTATION

IS DISTRICT TRANSPORTATION NEEDED? ☐ NO ☒ YES, SEE PROCEDURE 09.36 AP.212.

☐ CERTIFICATED COMMON CARRIER; SPECIFY Special Education Bus WHAS
☐ PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S) _____ vans
(Free)

SUPERVISION (Attach list of names of adults accompanying students on trip.)

Have all chaperones undergone the required records AOC check and been designated by the principal/designee to supervise students? ☐ YES ☐ NO

Lindsey Jaroszek
Signature of Faculty Sponsor

Sep. 20, 2017
Date

Trip has been ☒ approved ☐ disapproved. Reason for disapproval _____

[Signature]
Signature of Superintendent/Designee

10-6-17
Date

For overnight and/or out-of-state trips, approval of the superintendent and/or Board may be required by policy 09.36.

FIELD TRIP CHARGES

\$.93 per mile

Regular hourly rate for driver, plus overtime if driver's hours exceed 40 per week

Meals provided by sponsor: ☐ Yes ☐ No

Admission to event provided by sponsor: ☐ Yes ☐ No

Send copy to lunchroom: ☐ Yes ☐ No

Bus limits: 2 persons per seat

Overnight lodging: Single room

Driver time starts 15 min. before departure and ends 15 min. after arrival

Driver requested: 1. _____ 2. _____ Number of buses requested: _____

Instructional Plan for Field Study/Special Event Learning Experience

Teacher: Lindsey Jaraszek

Class: MSD class

Date: Oct. 27, 2017

Class Size: 9 kids 5 adults

Instruction Plan

PRE Activities

Holiday culture Halloween
history on background of Halloween/Jack-o-lantern

POST Activities

pumpkin painting
talk with students about their traditions/culture
for Halloween

Reading/Writing/Math/Science/Social Studies/Arts and Humanities Strategies (Use any that apply)

Reading/Writing
Math-money

Choose one post-assessment of learning activity:

- ☐ Open Response Prompt: _____
- ☒ Student Product: Painting pumpkins - Halloween Story
- ☐ Performance Event: _____
- ☐ Writing for Authentic Audience: _____

Adaptations or Special Strategies (if applicable)

hands on activities with real experiences