



To: Mr. Middleton, Superintendent
Ms. Malone, Chairperson of the Board
Members of Newport Board of Education

September 22 – October 18, 2017

Special Education Service Coordination

- College & Career Exploration. Met w/Linda Lane to register students scheduled to tour Carl D. Perkins Vocational Training Center on November 9, 2017. Students identified with mild to moderate disabilities 16 years of age and older will tour Carl D. Perkins campus in Thelma, KY. The C. Perkins Center provides several types of programs and services to help persons with disabilities achieve competitive integrated employment, and maximize daily living independence.
Click on <https://kcc.ky.gov/Vocational-Rehabilitation/cdpvtc/Documents/brochure.pdf> to learn more about their programs, student support services, on-staff medical care, therapies, and wrap-around services available to students enrolled.
 - Met with administrative staff of Newport Head Start to discuss student referral(s) for special education services. Scheduled ARC Meetings w/parents to begin the referral process.
 - Met with First Step Coordinators -Lisa Bolton & Nancy Schwartz to discuss medical evaluations, Family Service Plans, and progress reports of future 3 yr. olds scheduled to enroll to Newport within the next nine months (June 2018).
 - Attended ADA/SSI eligibility review meeting for a student that graduated with a diploma in May 2016.
 - Conducted one First-Step ARC meeting. First Step students are less than three years of age and will enroll to preschool by April 2018.
 - Met w/Adam Glass – Vocational Rehabilitation Counselor for Newport High School students. Discussed NHS vocational caseloads and student eligibility for agency services. Criteria students must meet for Voc. Rehab services:
 - On track to graduate during the 2017-18 school year
 - Parent permission for agency services
 - Seek supported employment opportunities (on-job training) after graduating from high school and/or
 - Plans to continue their education by enrolling to a community college, university, etc.
 - Met w/John Windslow – Northern Kentucky Education Cooperative's Low Incidence Consultant specializing in identifying educational needs of student's w/Autism diagnosis. Mr. Windslow will be supporting preschool teachers at NPS by providing student specific recommendations needed to promote school success.
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Special Education Programming Rates

- 504/ADA – 18 Students
- Special Education Services – 223 Students
- Phoenix Program – 7 Students
- Challenge Program – 2 Students
- Home School Students – 7 Students

Trainings/Events

- Twenty three students from NHS attended Josh Ship's (National Teen Motivational Speaker). Session Topic: Ensuring Success! A Disability Will Not Limit Your Potential. The event was hosted by Newport High School on September 25, 2017.

District Special Education/ADA Meetings

- Conducted Substitute Teacher Training – Restraint & Seclusion Training.
- Met with technology coordinator (Rusty Adams) to make ADA 504 forms/documents available in Infinite Campus for staff access.
- Met with NHS special education teachers to review & analyze state assessment data
- Participated in state CCR Instructional Workgroup Meeting via GoToMeeting. Focus of meeting was to develop & update the following KDE documents:
 - Course of Study for Alternative High School Diploma
 - Learning Stages Status Report for students on alternative diploma pathway
 - Career Clusters
 - ESAR & CWEC Updates
 - Reviewed *draft* Transition Readiness for student on alternative diploma pathway.
- Attended Map NWEA Workshops – How to utilize student specific assessment performance profiles to inform instructional needs of students and programming supports needed by staff.
- Attended Regional Director of Special Education Meeting. Discussed mandates from KDE, regional announcements, and upcoming professional learning opportunities.
- Attended Regional Service Program (Phoenix) Advisory Board Meeting.
 - Program updates
 - Enrollments by district
 - Community Involvement
 - Parent Involvement Activities
 - Facilities Report

Upcoming Trainings/Events/Meetings

- Restraint and Seclusion Training for substitute teachers - as needed
- KPREP & MAP Data Analysis Meeting Oct. 20, 2017. Meet w/NIS Sp. Ed. Teachers to discuss assessment results, programming & student specific needs.
- MAP Data Analysis Meeting Oct. 22, 2017. Meet w/NPS Sp. Ed. Teachers to discuss assessment results, programming & student specific needs.
- Meet w/Private School Plan Teachers (Special Education Teachers assigned to provide 3 hrs. of sp. ed. services to students enrolled to home school). Agenda Items: student progress reports, student attendance, parent contact log, and programming concerns. Oct. 23, 2017
- Special Education New Teacher Training – November 1, 2017
- Pre-school Special Education New Teacher Training – November 3, 2017

Respectfully Submitted,

Lisa Swanson
