**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, September 25, 2017**

**Spencer County Middle Media Center**

**BOARD MEMBERS PRESENT:**

Ms. Debbie Herndon, Board Chair

Ms. Janet Bonham, Vice Chair

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

**OTHERS PRESENT:** Superintendent Chuck Adams, Chuck Abell, Mark Thomas, Todd Russell, Curt Haun, Jim Oliver, Steve Rucker, Vicki Goodlett, Diana Thomas, Janet Allen, Pete Clevenger, John Shindlebower, Michele Barlow and others

**ORDER # 33**

**CALL TO ORDER**

The meeting was called to order at 6:31 p.m. by Ms. Debbie Herndon, Board Chair.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS**

Ms. Debbie Herndon read the Statement of Board Mission and welcomed visitors.

**ORDER #34**

**REVIEW AND ADOPT AGENDA**

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to approve the September 25, 2017 agenda as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**RECOGNITIONS**

**Going the Distance Award**

Ms. Melanie Mantle received the September 2017 Going the Distance Award.

**CITIZENS AND DELEGATIONS**

* No individuals addressed the Board of Education.

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

* **Academic Spotlight**: Ms. Annette King and Mr. Steven Rucker spotlighted “TES Tigers Beyond the Bell”.
* **Academic Report:** Mr. Chuck Abell shared a Kindergarten Readiness PowerPoint.
* **Superintendent’s Report**:
  + Assessment (K-Prep) embargoed until end of next week.
  + TES Construction Project/SCHS Proposal
    - TES Floors were discussed. Satisfaction has not been met on floors, and they are on the punch list.
    - Two options were reviewed for SCHS Proposal.
  + Standards-Based
  + Bus Purchase
  + Extra Service Scale
  + Staffing/Needs Assessment
  + Working Budget

**ORDER # 35**

**APPROVAL OF BOARD MINUTES: AUGUST 28, 2017, AUGUST 31, PUBLIC HEARING AND SPECIAL CALLED MEETING**

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the August 28 Regular Monthly Meeting and August 31 Public Hearing/Special Called Meeting Minutes as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 36**

**CONSTRUCTION INVOICES (BG-15310 NEW ELEMENTARY SCHOOL) INVOICES PENDING UP THROUGH SEPTEMBER 25, 2017)**

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the construction invoices (BG-15310 new elementary school) pending up through September 25, 2017 as presented (listed below):

1. Atlas $2,026.36
2. Norrenbrock $5,917.36
3. Stephens Pipe & Steel $8,062.10
4. CBC Specialties $1,570.00
5. Beyuk Graphic $1,413.00
6. Sherman Carter Barnhart $3,615.19
7. ZHCx $5,000.00
8. Community Playthings $4,267.00
9. Morel Construction $51,760.00

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 37**

**CHANGE ORDERS AND BG1’S PENDING UP THROUGH SEPTEMBER 25, 2017** – **NONE SUBMITTED**

**ORDER # 38**

**WORKING BUDGET 2017-2018**

Superintendent Chuck Adams and Ms. Vicki Goodlett provided a pie chart to help provide further knowledge of working budget.

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the Working Budget for 2017-2018 as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 39**

**STAFFING ALLOCATION ADJUSTMENT (TES)**

Superintendent Adams recommended another teaching position at TES based on student growth as part of the allocation. This position is expected to remain next year with the influx of anticipated kindergarten students due to current age restrictions as the primary reason it was rounded up as TES currently has two grade levels that have surpassed the .5 threshold, but not met the statutory obligation as a requirement.

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the TES Staffing Allocation adjustment as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 40**

**CONSTRUCTION PURCHASES**

With the creation of the ½ day preschool classroom, TES is in need of additional classroom furniture. The cost to purchase chairs and shelving from Community Playthings is $4,267.00 Mr. Rucker also requested an additional 45 tack boards for the school. The cost to purchase these items from Division X is $4,230. Quotes have been obtained from Graphics for Athletics to add color and visual appeal for the elementary students. The estimated cost is $12,000 plus the art set up design.

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to approve the preschool furniture purchase from construction funds as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 41**

**CONSTRUCTION PURCHASES**

**AMENDED MOTION**

Motion was amended to include approval for purchases for all items presented for TES as stated above.

A motion was made Ms. Sandy Clevenger and Ms. Janet Bonham to approve TES purchases as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 42**

**REQUEST TO PURCHASE BUSES FOR THE 2018-2019 ACADEMIC YEAR**

Discussion took place regarding the number of buses to purchase/finance for 2018-2019 school year.

A motion was made by Ms. Sandy Clevenger and seconded by Dr. Lynn Shelburne to table until the October Board Meeting.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 43**

**SELECTION OF SCHS CAPITAL CONSTRUCTION PROPOSAL**

The Board reviewed two options for the SCHS Capital Construction Proposal. A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to go with Option 3 for the SCHS Capital Constructional Proposal.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 44**

**EXTRA SERVICE SALARY SCALE**

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to approve the Extra Service Salary Scale as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 45**

**APPROVE ADDITIONAL WORK HOURS TO TWO EXISTING TES NUTRITIONAL SERVICES POSITIONS**

Because of increased breakfast and lunches being served at TES, it’s requested that the Board of Education approve the following additional hours to two current four hour nutritional service positions at TES. The requested additional hours are ten (10) hours/week to a four hour position and seven and one-half (7 ½) hours to a four hour position.

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the increase in work hours to two existing TES nutritional service positions.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 46**

**SCMS OUTDOOR FACILITY WORK AND STORAGE BUILDING**

This project would be to bring in dirt and level the area beyond the football goal posts closest to the school. All dirt, equipment, and labor will be donated. This will allow for a dedicated practice field and a building to store practice equipment, sell concessions, and free up storage space in the middles school gym. Further, this would create another practice area for clubs, as the space between the SCES track would no longer be used by football. This will allow student athletics to dress, practice, and play at the same place, rather than three different locations.

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the outdoor facilities at SCMS as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 47**

**ACTION BY CONSENT ITEMS**

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Bart Stark to approve the Action by Consent Items as presented below.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

1. Orders of the Treasurer Reports
2. School Financial Reports (Monthly)
3. District Financial Reports
4. Invoices for Approval
   1. Chenoweth Law Office September 1-30, 2016
5. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Taylorsville Elementary** **Spencer County Elementary**

Christa Harley, Custodian Emily Ingram, A

Cheryl Thompson, Family Advocate – 21st Century Program Erin Crenshaw, Special Ed – LBD (.5) Rank 3

Evan Stilts, Student Worker

**Spencer County Middle School Spencer County High School**

Karley King, Student Worker John Odenback, Secretary

**Other Resignations**

Faye Goodlett, Sub Classified Teresa Hall, IA SCES Eff 9/2/17

Emily Ingram, Sub Classified Eva Goebel Custodian SCES 9/1/17

Eva Goebel, Sub Classified

Andrew Mullins, Sub Classified

Skylar Vest, Emergency Cert Sub Teacher, Rank 4 **Retirements**

Sarah Wheeler, Emergency Cert Sub Teacher Rank 4 Martha Crenshaw, Bookkeeper, SCMS 3/1/18

Amanda Stump, Bus Monitor

Amy McDonald, Student Worker **Transfers**

Katie Pinion, Student Worker Lisa Williams, Special Ed LBD (.5) SCES to TES

Jodie Buehner, Emergency Cert Sub Teacher, Rank 4

1. Field Trip Approvals (Overnight and Out-of-State)
   1. SCMS Dance Team – Sevierville, TN
   2. SCHS Baseball – Ft. Walton, FL
   3. TES Derby Dinner Playhouse
   4. SCES Huber’s Farm
2. Fundraiser Approvals

**Taylorsville Elementary**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| TES | WHAS Crusade Penny War | Nov 13-17, 2017 | ECE Students in the District | Students/Adults |

**SCMS Fundraisers**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Drama Comp Club | Pizza Cards | October 2017 | KTA VIP | Students/Adults |
| Lighthouse Team | Face Painting | Various dates | LHT Activities | Students |

**SCES Fundraisers**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SCES | Read-a-Thon | Spring | Instructional resources to support moving student achievement, to provide trade books which support thematic teaching and to support technology purchases that coincide with our school tech plan | Students/Adults |
| SCES PTA | Cookout for families during parent/teacher conferences | School Year | Instructional resources to support moving student achievement, to provide trade books which support thematic teaching and to support technology purchases that coincide with our school tech plan | Adults |

**SCHS Fundraisers**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Softball | Golf Scramble | 10-1-2017 | Equipment /Uniforms | Students/Adults |
| Beta | Halloween Party Tickets | Last of Sept. or  1st of Oct. 2017 | Raise money for Shop with a Cop Service Activity | Students/Adults |
| Yearbook | Yearbook T-shirts | Sept – May | Memory Cards for cameras, supplies for events | Students/Adults |
| 2018 Project Grad Boosters | Fun Factory Recyclables | Sept – May | Prizes and Main Event Fee | Students/Adults |
| FCA | Spirit wear | Oct – Nov. | Funds for Student Athletics and Student Members | Students/Adults |
| Choir | Spirit Wear | Sept – October | Black Dresses and Vests/Ties | Students/Adults |
| Choir | Lolly Pop Ghosts | October | Dresses and Tuxes | Students/Adults |
| Community Service Club | SCHS Got Talent | TBD | Support Student Activities | Students/Adults |
| Community Service Club | Color Run 5K  $5 Admission | TBD - Oct. | Support student activities | Students/Adults |
| Community  Service Club | Adopt a Hwy.  Trash Pick Up | 4x a year | Support student activities | ADULTS ONLY |
| Wrestling | Fan Cloths | November 2017 | Wrestling Supplies, Tournament Fees and Wrestling Banquet | Students/Adults |
| Baseball | Krispy Kreme | Oct – Nov | Florida Spring Break Trip | Students/Adults |
| Baseball | Little Caesars | January 2018 | Florida Spring Break Trip | Students/Adults |
| Baseball | Chili Supper & Action | March 10, 2018 | Team Equipment and Spring Break Trip | Students/Adults |
| Baseball Board Account | Field Banner Advertisement | Feb-April 2018 | Field Supplies and Florida Trip | Adults |
| Baseball | Spirit Wear | Feb-March ‘18 | Field Supplies | Students/Adults |
| BETA | Tervis Cups | End of Sept – school year | Supplies for events | Students/Adults |
| Boys Soccer | T-shirts | Sept – Oct. ‘18 | Boys Soccer | Students/Adults |

1. Fee Requests

Spencer County Middle School Fees:

|  |  |  |
| --- | --- | --- |
| SCMS Boys Basketball | $160 All DF/$150 6th Grade DLT | Player Fee – Travel suits, team shoes/leagues |

Spencer County High School Fees

|  |  |  |
| --- | --- | --- |
| Choir | $65 | Concert Attire Fee |
| Yearbook | $25 | Club Dues |
| Baseball | $400 | Florida Trip Fee |
| Baseball | $300 | Spirt Wear (Optional) |
| The Den | $10 | Club Dues |

1. Surplus Requests
   1. 2001 Dodge
   2. Great Dane 60 in mower
   3. Bus #721
   4. Second Steps Curriculum (VHS)
2. Grant Requests
   1. Farm Bureau Mini Grant TES & SCES
3. Approval of Annual Vendors (Model Procurement)
   1. Advanced Visionary Printing (2 Guys)
   2. Country Mart
   3. Bennett Hardware
   4. Autozone
   5. Radioshack
   6. Merriman Design Group
   7. Raben Tire Company, Inc.
   8. Taylorsville Hardware
   9. Formal Fashions, Inc.
   10. Graphics for Athletics
4. Maternity Leave Requests: Whitney Greenwell
5. 2017 KSBA Regional Meeting
6. Approval to Attend Legislative Meetings
7. SCHS State Mandated Civics Test

**COMMUNICATIONS**

* Board Members: N/A
* SCEA Update: Kay Pence, newly elected SCEA Update encouraged everyone to wear the #SCPride shirts and attend the Town Hall meeting with Representatives Higon and Tipton.
* Written Communication:

The following items under written communication were provided, but no discussion took place.

* + Attendance Report
  + Bus Maintenance Report
  + Building Inspections
  + SBDM Minutes
  + Local Field Trips
  + Open Records Requests
  + Health Office Visits (with Grant Update)

**DIALOGUE AND FUTURE AGENDA TOPICS: N/A**

**ORDER # 48**

**MOTION TO MAKE AGENDA PART OF THE OFFICAL BOARD MINTUES**

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne and to approve the agenda dated September 25, 2017 as part of the official board minutes.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 49**

**ADJOURN BOARD MEETING**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to adjourn the meeting at 8:12 p.m.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes