# ROOF MANAGEMENT PROGRAM



**Dawson Springs Board of Education** 118 East Arcadia Ave **Dawson Springs, KY** 

*RAY NOLAN ROOFING COMPANY, INC.* Owensboro/Louisville, KY

### ROOF MANAGEMENT AGREEMENT

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#### **COMPONENTS OF ROOF MANAGEMENT PROGRAM**

Phase I. SITE VISIT/ROOF ANALYSIS/WRITTEN REPORT

Phase II. PREVENTIVE ROOF MAINTENANCE

Phase III. EMERGENCY ROOF PLAN

#### Phase I. SITE VISIT / ROOF ANALYSIS / WRITTEN REPORT (Done Twice per Year)

A. Please see Stephenson Murphy Group Proposal

#### **Phase II.** PREVENTATIVE ROOF MAINTENANCE (Done Twice per Year)

If any preventative maintenance or repair is required, our staff shall implement the repair at the time of analysis. The analysis shall be performed twice a year. This effort, if required, shall be documented in the written report. The added cost of this service shall be billed as an added time and material invoice. Materials shall be billed @ cost + 25% mark up. Labor shall be billed @ \$65.00/man hour. The cost of PREVENTATIVE ROOF MAINTENANCE shall be guaranteed not to exceed an allocation of \$5,700 per year based on the authorization date. If required, the Preventative Roof Maintenance work shall be billed at the time the work is performed. If the work should exceed the above amount in a given year, then further written authorization shall be established with the owner before performing the work. The above allocation shall be replenished by the owner each year on the authorization date. All repairs done by Ray Nolan will be inspected by Stephenson Murphy Group.

#### **Phase III.** EMERGENCY ROOF REPAIR (If Required)

If an emergency should occur under this Roof Management Agreement, you and your staff shall have 24 hours access to the Ray Nolan Roofing Co., Inc. for repair response. Emergency roof repairs are billed separately from the allocation listed in Phase II Preventative Roof Maintenance. The schedule of fees for the Emergency Roof Repair service shall be derived by the following schedule:

## **ROOF MANAGEMENT AGREEMENT**

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Phase III. (Cont.)			
<u>TIME</u> :	Straight Time M-F 8AM-4:30PM	Time & a Half Sat. and/or over 8 hrs days	<u>Double Time</u> Sun & Holidays
<b>ROOFER RATE</b> :	\$65.00/Hr	\$97.50/Hr	\$130.00/Hr
ADDITIONAL CHA	RGES :		
Truck			
Kettle, Tools & Equipment \$60.00/Day			
Materials			
Subcontractors Cost plus 15% Mark-up.			
Travel Time 1 Hour round trip for each man.			
Unemployme	overhead, profit, small toont Tax, Workman's Compincluded in the above.	ols, consumer expenda ensation, Insurance, We	ble, F.I.C.A., State & Federal elfare Fund, and Miscellaneous
This is a 1-year ROOF MANAGEMENT AGREEMENT from the date of initial authorization. This agreement shall be renewed & reinvoiced at the authorization date. Either party can terminate this agreemen with 30 days written notification.			
<u>AUTHORIZATIO</u>	<u>N</u> :		
Company:			
Name:			
Signature:			
Title:		Date:	
Company:			
Name:			
Signature:			

Title: \_\_\_\_\_ Date: \_\_\_\_\_