**Lincoln Trail Elementary**

SBDM Council

September 11, 2017 Meeting Minutes

Gena Jeffries, Chairperson, called the meeting of the School-Based-Decision-Making-Council of Lincoln Trail Elementary to order at 2:45pm in the schools Conference Room. Members present were Ahmad Almasarweh, Lisa O’Brien, and Emily Robbins. Visitors present were Lincoln Trail Elementary Vice Principal, Kelly Miller, and Linda Reed from central office. **Motion 17-05** to approve the agenda was made by Emily Robbins and seconded by Lisa O’Brien. Motion Carried.

**Motion 17-06** to approve the SBDM May meeting minutes was made by Lisa O’Brien and seconded by Emily Robbins. Motion Carried.

**Good News Report-** Ms. Jeffries reported the school’s Academic and Vex Teams have begun to practice after school.

**Student Achievement-** It was noted the MAP student dashboard is available for teachers to access and helpful when writing student growth goals.

**School Improvement Planning**- It was reported the CSIP Goals due beginning Oct. 1st. The council members viewed the six objectives of the “missing piece” rating and gave their feedback.

**Reports -** The council viewed the School Accident and Enrollment reports. Ms. Jeffries reported the schools Safety Committee established a consistency in procedures for all after school clubs, meetings, rehearsals or practices. Going forward, any student staying after school for extracurricular must have a note sent from home every day the student stays after school.

**Budget-** The financial reports for the month of August.

**Upcoming Deadlines/New Business-** It was noted of the remaining SBDM member required training dates. Ms. Jeffries informed the council of the Professional Growth Goals is September 30th.

**On-Going Learning-** The next Professional Learning Day will be October 9th.

**New Business Items**/ **Adjournment- The** next SBDM meeting will be Monday, October 9th in the schools Media Center at 2:45pm. **Motion 17-07** to adjourn the meeting was made by Mr. Alamasarweh and seconded by Lisa O’Brien.Motion Carried. The meeting ended at 3:35pm.