**Lincoln Trail Elementary**

SBDM Council

August 14, 2017 Meeting Minutes

Gena Jeffries, Chairperson, called the meeting of the School-Based-Decision-Making-Council of Lincoln Trail Elementary to order at 2:48pm in the school Media Center. Members present were Ahmad Almasarweh, Kristy Bacon, Lisa O’Brien, Emily Robbins and Jenny Schrock. Visitors present were Lincoln Trail Elementary Vice Principal, Kelly Miller, and FRC Coordinator, Jennifer Williams. A student from WKU was also in attendance for the meeting.

**Motion 17-01** to approve the agenda was made by Lisa O’Brien and seconded by Emily Robbins. Motion Carried.

**Motion 17-02** to approve the SBDM May meeting minutes was made by Lisa O’Brien and seconded by Kristy Bacon. Motion carried.

**Good News Report-** Ms. Jeffries reported the Beta students success over the summer at the National Convention held in Orlando, Florida. Ms. Jeffries also reported Kinder Camp this year was the highest turn out the school has had since having the camp. The first days of school went very smooth.

**Student Achievement-** It was noted the MAP Window begins August 21st.

**School Improvement Planning-** Goals of Writing is a CSIP targeted area of improvement for this school year.

**Program Review/Reports-** The council reviewed the School Accident and Enrollment reports.

**Budget-** The financial reports for the months of June and July were reviewed**.** Title I Budget 2017-18 was reviewed. **Motion 17-03** to approve the Title I Budget was made by Lisa O’Brien and seconded by Emily Robbins. Motion Carried. The council also reviewed and signed the Instructional Resources Plan.

**Readings/Approvals-** Site Base Member training dates were reviewed and those who have not completed the required training are scheduled. The council reviewed the school Safe Crisis Management Plan. **Motion 17-04** to approve the plan was made by Lisa O’Brien and seconded by Emily Robbins. Motion Carried.

**New Business-** The council were informed of the SBDM Meeting dates for the 2017-18 school year. Ms. Jeffries addressed the consult to hire for the 3rd grade teacher position.

**Upcoming Deadlines/Next Meeting-** PGES timeline specific dates coming soon. Parent Advisory Council meeting date scheduled.

**Adjournment- Motion 17-04** to adjourn the meeting was made by Kristy Bacon and seconded by Ahmad Almasarweh. Motion Carried. The meeting ended at 3:35p.m.