

School Field Trip Packet - Overnight/Greater than 100 miles with District Transportation

Organization: **Marion County Public Schools**Employee: **JOSEPH MATTINGLY**Assigned To: **User - teresa.preston**[Show History](#)[Remove Applicants or Employees](#)

NOTE: Field trip packets that require Board approval will only be approved at the first regular board meeting each month; if your trip does not require Board approval, please submit your forms three weeks prior to the trip.

School Professional Leave

PERSONNEL

03.125 AP.21

✳ Employee Name

Daniel Mattingly

✳ School/Work site

Marion County High School

✳ Date(s) of leave

Oct. 25-28

✳ Time of departure

01:00 pm

✳ Destination

Indianapolis, IN

✳ Purpose/Rationale for attending

National FFA Convention

✳ Number of students involved

17

✳ Substitute needed (please remember to enter your absence in Aesop, even if a substitute is not required.)

Yes

Number of days (Avg. \$100 a day)

2

Substitute code

MCHS FFA ACTIVITY A

✳ Registration

Yes

Registration cost

55

Registration code

MCHS FFA ACTIVITY

✳ Mileage

No

Number of miles

Number of days

✳ Lodging

Yes

Cost per night

135