T.K. Stone SBDM Meeting September 21, 2017 Minutes

Agenda

1. **Call to Order**
2. **Opening Business**
   1. Approval of Agenda
   2. Minutes from August
   3. Public Comment
3. **Old Business**
   1. Financial statement
   2. Update TELL survey
   3. Emergency plan / updated
   4. Policy 3.07
   5. Social Media policy
   6. Dress Code
4. **New Business**
   1. Student Recognition / Koori Machi
   2. ITBS / 6th grade
   3. After School Homework Help Update (ESS)
   4. State Testing Results / Released Sept 25 & 28
   5. Review of By Laws
   6. Review of Policy 5.03
   7. PBIS Rewards September 29
   8. Progress Monitoring
5. **Personnel**
   1. ESS
   2. VEX
   3. Kuna

Present: Dawne Swank, Derek Pfeiffer, Toni Perry, Sheryl Hamilton, Heather Paulsen, Bob Ryan, Shawn Sizemore, and Katie Davis.

Meeting called to order at 3:47. Heather Paulsen made a motion to approve the agenda, Toni Perry seconded this motion. After reviewing the minutes from previous meetings, Shawn Sizemore made a motion to accept the minutes from July and August and Toni Perry seconded.

In old business questions about what different funds were used for from last meeting were answered and further clarifying questions were answered. Dawne Swank explained what the memorial fund was used for and that she is looking into being able to use that money in other ways and that she is looking into getting rid of accounts that have a balance of $0. Sheryl Hamilton made a motion to approve the financial statement and Derek Pfeiffer seconded.

In the update on the TELL survey, Dawne addressed the concern of lack of space of TK and that she was in discussions with Karla Buckingham at Morningside on how to best use the shared rooms and to see if getting back property that use to be TK was an option.

Dawne Swank shared that the Emergency plan for TK was updated as discussed in last meeting, by having Saundra Dailey as the reunification coordinator and to add Andy Moberly.

The placement policy for classes, SBDM policy 3.07, is still being looked at by the honors teachers at TK as they work on what is the best for all involved. It will be back on the agenda for review in the future.

It was shared that the Social media policy can only be for athletes and club members. Dawne Swank shared the current document in the first read, where minor edits were made so it would apply to athletes and club members and to name it TK Stone Middle School Social Media Policy for Extracurricular Activities.

The suggestions from last meeting for revising the dress code were reviewed. The question of what is cleavage was addressed to try and make the dress code clearer. As per our bylaws the dress code is being turned over to the learning environment committee for teachers to review and discuss. The suggestions from the council are being sent as talking points on the dress code.

In New Business it was shared that Mary Bell was the student of the month. Also the exchange students from Koori Machi gave presentations on Japanese culture to a few classes during their stay with TK students during the week of September 18th. Additionally 2 TKS students, Olivia Paulsen and Bethany Gocking, will be sharing the coveted Clara in the Nutcracker this year.

Dawne Swank shared with the committee that the ITBS test for our 6th graders will take place next week. The ITBS is a norm referenced test that is used to identify Gifted and Talented students and used other items such as scheduling.

After School Homework (ESS) help is up and running with approximately 30 students that are there based on teacher recommendations to help meet their needs. The goal is to eventually open up the program to include students who voluntarily choose to stay after school to work on homework and other school work.

The results from last year’s KPREP are still embargoed until September 25th when they will be shared with the faculty and September 28 when they will be made public. Shawn Sizemore asked if parents received the results and the teachers shared how this has happened in the past.

The SBDM Council by-laws were looked at and several edits were suggested. In article IV section D #14 annually review CATS data on its students performance, change it to “Annually review state test data on its students performance” and omit #16 adopt a plan to ensure that each student makes progress towards Kentucky’s Learner Goals. Under Article V section C in #3 students were omitted from committee membership. #4 Committee memberships will be offered online through the district not later than September 1, and notifying teachers and parents of their committee appointment by October 15. 5. Committee shall elect a chairperson no later than November 1.

The TK cell phone policy was addressed. Dawne Swank shared that she was not comfortable with confiscating a phone for 5 days as concerns have been brought up that students might need the phones after school for communication with parents. A proposal of having the students check in the phone in the office when they arrive and check out the phone at the end of school for 3 days for the 2nd incident with the incident being entered a the student receiving an after school detention. A proposal of having the students check in the phone in the office when they arrive and check out the phone at the end of school for 6 days for the 3rd incident with the incident being entered a the student receiving 1 day of ISD. Finally there was a proposal of the cell phone being confiscated for 3 days for the 4th incident instead of for the remainder of the year.

The first PBIS rewards will be head on September 29, students are signing up for their choices this week and Dawne Swank shared that the students are excited about this.

Dawne Swank shared that she had met with teachers about a system of progress monitoring for students with IEPs where the teachers meet with Special Education Teachers every other Thursday to update on student progress towards goals.

Andy Moberly has been hired for ESS and KUNA. The individual who was going to do VEX backed out and we are still looking for a VEX coordinator.

Toni Perry made a motion to adjourn, Bob Ryan seconded, and all agreed and the meeting was adjourned at 5:15.

Draft minutes