

**Request to Place an Item on the Agenda**Name: Jennifer PopeAddress: 806 S. Main St., Elkton, KY 42220Telephone number: 270-265-2506Name of school children attend, if applicable: —Group represented: TCHSCheck if request was submitted to: ☒ Superintendent ☒ Board ChairpersonConferred with following administrators (names): Jennifer PopeDescription of Issue: Surplus of items from consumer science lab:- Frigidaire electric range (oven door broken)- Frigidaire gas range (gas connection has been disconnected from the classroom)Specific Action Requested: seeking permission to surplus/sell items.Check if you are: ☐ Board Member ☒ District Employee ☐ Community Member

All requests for items to be placed on the agenda must be submitted to the Superintendent prior to the Board meeting as specified in Board Policy 01.45. Items submitted shall require prior approval of the Superintendent.

Review/Revised: 3/13/06