M E M O R A N D U M

**TO: Board Members**

**FROM: Ed Massey**

**DATE: October 3, 2017**

**RE: National School Board Association Advocacy Institute Conference and Equity Symposium February 2018-Ed Massey**

**For the board to approve the travel and registration expenses for Ed Massey, board member to attend National School Board Association Advocacy Institute Conference and Equity Symposium February 3-6, 2018 Washington, DC. The estimated travel expenses will be $2900.00.**

**Mr. Massey expenses for the National NSBA Conference 2018 is paid due to his serving as past president. The expense e cost of the NSBA Advocacy Institute and Equity Symposium 2018 is in replacement of the cost to the National NSBA Conference.**

**I recommend that the board approves the travel expenses for Ed Massey to attend the NSBA Advocacy Institute and Equity Symposium, as presented.**