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**SBDM Minutes**  
**September 20, 2017**  
**4:30 pm**  
**Regular Meeting**  
**SLES Conference Room**

- I. Call to order and roll call of members.
  - a. Members Present: Kristie Stanfield, Cortney Vasquez
  - b. Members Absent: Kim Hays, Alicia Paris, Crystal Jennings, Kathren Hayes
  - c. Visitors: Pam Garrett, Rebecca Fortner
  - d. Due to a lack of quorum, we were unable to conduct the business items on this agenda. We will continue this agenda at our next meeting.
  - e. We were able to conduct the scheduled consultation as per Policy 10 Consultation in Filling Vacancies
- II. Consider entering closed session for consultation on the special education assistant and Americorps openings
- III. Consider re-entering open session
- IV. Next steps:
  - a. Set up special education assistant interviews for September 25 with one interview at 10:00 AM and three interviews starting at 4:00 PM
- V. Next SBDM meeting day/time/location:
- VI. The regular meeting should take place on October 18 at 3:30 PM in office conference room
- VII. We may need a special-called meeting to cover business not completed at this meeting and for consultation on candidates for the Americorps positions. Parent members will be contacted to schedule a date convenient for them.
- VIII. Adjournment: The interview committee adjourned at 5:00 PM after the last scheduled candidate called to say she had decided not to interview after all. Ms. Dunning will make a recommendation to Mr. Zimmerman for hiring.

The following items will be covered at the next SBDM meeting:

- IX. Opening Business
  - a. Agenda Approval
  - b. Approval of minutes from SBDM meeting on August 16, 22, September 6, 13, 2017
  - c. Good News
  - d. Public comments
- X. Financial Reports:
  - a. SBDM: \$33,455.10
    - i. Move funds
      1. From copier code to Travel (split between lodging, meals, registration) - \$3000
    - ii. Required trainings for MAF grant
    - iii. Required KCM Conference in Lexington in March 2018: Kristie Stanfield, Susan Holt, Cortney Vasquez
  - b. ESS: \$12,527.51
    - i. All ESS funds are used for instructional assistant to provide tutoring for students
  - c. PL : \$2,,230.80 (All funds have been spent for MAF required trainings – 3 teachers)

## Draft

- d. Vulcan donation: \$2,500.00 + \$33.92 (used to pay part of bill for 3<sup>rd</sup> grade reading textbooks)
- e. PTO donation (playground): \$97.73
- f. Westat Healthy School Program: \$713.00

### XI. Class sizes

- a. Kindergarten:  $26 + 25 = 51$  total (2 are in resource most of the time)
- b. 1<sup>st</sup> grade:  $24 + 24 = 48$  total
- c. 1<sup>st</sup>/2<sup>nd</sup> Split: 6 first graders + 11 second graders = 17 total
- d. 2<sup>nd</sup> grade:  $25 + 25 = 50$  total
- e. 2<sup>nd</sup>/3<sup>rd</sup> grade: 10 second graders + 8 third graders = 18 total
- f. 3<sup>rd</sup> grade:  $26 + 26 = 52$  total
- g. 4<sup>th</sup> grade:  $25 + 26 = 51$  total
- h. 4<sup>th</sup>/5<sup>th</sup> grade: 8 fourth graders + 9 fifth graders = 17 total
- i. 5<sup>th</sup> grade:  $28 + 26 = 54$  total
- j. Have added a new 1<sup>st</sup> grade student

### XII. STAR Data

- a. Early Literacy
- b. Reading
- c. Math

### XIII. Announcements:

- a. Farm Bureau provided ice cream treats for all students today.
- b. We had pajama day and the board office purchased some items for a give-a-way today to promote high attendance
- c. October board meeting is at SLES 7PM on October 16– Students will be recognized for Live RED awards at the beginning of the meeting.