

South Livingston Elementary School

BECKY DUNNING, PRINCIPAL
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**SBDM Minutes
August 16, 2017
4:30 pm
Special-called Meeting
SLES Conference Room**

- I. Call to order and roll call of members.
 - a. Members Present: Becky Dunning, Kristie Stanfield, Kim Hays, Alicia Paris, Crystal Jennings
 - b. Absent: Cortney Vasquez, Kathren Hayes
 - c. Visitors: None
- II. Opening Business
 - a. Agenda Review
 - b. Approval of minutes from SBDM special-called meetings on July 19, August 14, 2017
 - i. Motion to approve minutes from July 19 and August 14: Kristie Stanfield
 - ii. 2nd: Alicia Paris
 - iii. Motion passed by consensus
 - c. Good News
 - i. STAR testing is going well.
 - ii. Mrs. Hays reported that a very kind parent bought extra school supplies for her class.
 - iii. Third grade received their new reading textbooks.
 - d. Public comments
 - i. None
- III. Election of SBDM Vice-Chair and SBDM Secretary
 - a. Motion for Kristie Stanfield to be Vice-Chair and Geco Ross to be Secretary: Crystal Jennings
 - b. 2nd: Kim Hays
 - c. Motion passed by consensus
- IV. Set monthly day/time for regular SBDM meetings
 - a. Motion for regular monthly meetings to take place on the meetings to take place on the third Wednesdays each month at 3:30 PM in the office conference room: Kristie Stanfield
 - b. 2nd: Alicia Paris
 - c. Motion passed by consensus
- V. SBDM Materials/Binders
 - a. Each member received a binder with SBDM documents such as By-Laws, Policies, budget, agendas, minutes, etc.
- VI. *Your Duty Under the Law and Managing Government Records :*

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- a. Documents – each member received a copy of these documents and the documents were discussed in brief.
- b. Proof of Receipt – forms were signed by all members present
- VII. Student Free Speech and Religious Liberty Rights document
 - a. Each member received a copy of this document and it was discussed in brief.
- VIII. Financial Reports:
 - a. SBDM: \$ 35,904.00
 - i. Purchase requests: None
 - b. ESS: 13,665.00 (used to pay for daytime ESS tutor)
 - c. 2016-2017 PL (Professional Learning): \$1,781.49
 - d. 2017-2018 PL (Professional Learning): \$3,250.00
 - e. 2015 Vulcan donation: \$33.92
 - f. 2016 Vulcan donation: \$2,500.00
 - i. Motion to reallocate the Vulcan funds to pay for the remaining bill for the new reading textbooks for third grade: Alicia Paris
 - ii. 2nd: Kim Hays
 - iii. Motion passed by consensus
 - g. PTO donation (playground): \$97.73
 - h. Westat Healthy School Program: \$713.00
 - i. Motion to accept the budget reports as presented: Crystal Jennings
 - j. 2nd: Kim Hays
 - k. Motion passed by consensus
- IX. Purchase “Wish List” of priorities: discussion
 - a. Simple Solutions
 - b. Journeys Reading for K, 4th & 5th?
 - c. Math textbooks
 - d. iReady
 - e. Other: possible intervention programs
- X. Review/revise Policy 14 Parent Involvement Policy & Learning Compact
 - a. Motion to approve Policy 14 with no revisions: Alicia Paris
 - b. 2nd: Kristie Stanfield
 - c. Motion passed by consensus
- XI. Emergency Operations Procedures (EOP) review – was updated to reflect staffing changes
 - a. Motion to accept the revised EOP: Kim Hays
 - b. 2nd: Crystal Jennings
 - c. Motion passed by consensus
- XII. Policy: Supervision of Students
 - a. Motion to approve Supervision of Students Policy with no revisions: Kim Hays
 - b. 2nd: Crystal Jennings
 - c. Motion passed by consensus
- XIII. Class sizes
 - a. K = 48 (25 + 23)
 - b. 1st = 53 (23 + 24 + 6)
 - c. 2nd = 70 (11 + 24 + 25 + 10)
 - d. 3rd = 59 (8 + 26 + 25)

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- e. 4th = 57 (26 + 23 + 8)
- f. 5th = 65 (9 + 28 + 28)
- g. Motion to leave as is unless classes continue to grow in number: Kristie Stanfield
- h. 2nd: Cortney Vasquez
- i. Motion passed by consensus
- XIV. School Space Plan
 - a. Ms. Dunning presented the current school space plan to the council. There is one empty classroom that may be used for a data room for PLC meetings.
- XV. By-Laws review/update
 - a. Motion to table this item until next meeting: Kim Hays
 - b. 2nd: Alicia Paris
 - c. Motion passed by consensus
- XVI. Air Evac consideration for approval
 - a. Motion to allow Air Evac to present program to staff: Kristie Stanfield
 - b. 2nd: Cortney Vasquez
 - c. Motion passed by consensus
- XVII. Public comments
 - a. None
- XVIII. Announcements:
 - a. STAR testing is underway. Data will be reviewed and RtI groups adjusted.
- XIX. Next SBDM meeting day/time/location:
- XX. Adjournment:
 - a. Motion to adjourn: Cortney Vasquez
 - b. 2nd: Kristie Stanfield
 - c. Meeting adjourned by consensus