

Dayton High School  
SBDM Minutes  
August 30, 2017

Principal Ryan Kellinghaus called the August 30<sup>th</sup> SBDM meeting to order at 4:00 pm in room 119. Members present included Ryan Kellinghaus, Angela Gonzalez, Erin Goetz, Angie Buschle, Steve Watson, and Julie Rubemeyer. Also present was Ron Kinmon, Scott Meyers, Rian Embry, Angie Boyers and Devona Watson.

Angela Gonzalez made a motion to accept the agenda. Angie Buschle seconded the motion. All members approved.

Julie Rubemeyer made a motion to accept the July 25<sup>th</sup> minutes. Angela Gonzalez seconded the motion. All members approved.

Mr. Kellinghaus discussed Robert's Rules of Order, and wondered if we need to implement them into our meetings. He also discussed how detailed the minutes of our meeting should be.

#### **Good News Items**

- Mr. Crutchleo has made a great impression on our students by showing up at various sporting events.
- The Open House showing the new front office and art room was a great success.
- Everyone loves the new Marquee and the capability of things we can do with it.
- The Solar Eclipse was a big hit. The students were very excited to go out with the glasses and witness the eclipse. We had comments from parents stating they were glad school was in session and how we educated the students on the eclipse.

#### **Public Comment**

- No public comment

#### **School Safety and Emergency Plan**

- Mr. Kinmon was here to share progress on updating our safety and emergency plan.
- The Emergency Plan will be completed by mid September and SBDM must then approve the plan.
- Mr. Kinmon discussed the new lockdown system and how it will work.
- Mr. Kellinghaus discussed doing a refresher course of Run Hide and Fight. New teachers may need to go through the full training.

#### **Student Achievement Report/Data**

- Mr. Kellinghaus is working with Casey Woods to get CERT, ALEKS and Reading Plus data imported into Infinite campus at the end of each quarter.
- He is meeting with PLC's and scheduled teacher presentations for the first two months of school and will review protocol and do gradebook setups for all teachers.
- The School Assessment data is currently embargoed and cannot be discussed yet.

## **School Improvement Plan**

- We will review our CSIP again in November and the 2018 CSIP will be developed by the end of December.

## **Budget Report**

- We discussed the Budget and how only three teachers had spent their \$70. They have until the end of September to spend this money.
- Linda brought up the cost of the yearly technical support for the school bookkeeping system and that each year there is an updated program. The cost of the support is \$300 a year and the update is \$295. Angie Buschle made a motion to add \$600 to Office Supplies to cover this cost. Julie Rubemeyer seconded the motion. All members approved.
- The cost of PLATO with the additional electives was discussed and where the money would come from.

## **Committee Reports**

- There are no Committee Reports this month. Next month will be the Special Education Committee.
- Discussed if everyone from the department comes or they have one teacher represent the department. If only one or the department head comes, they should be better prepared. This could be done in their PLC's.

## **Bylaw or Policy Review/ Readings/ Adoption**

### **Council By-Laws**

Sections of By-Laws need to be addressed. Section I and II were discussed. Julie Rubemeyer made a motion to approve Sections I and II. Steve Watson seconded the motion. All members approved.

### **Policy 1.01 Determination of the Curriculum Policy**

Change to:

- All teachers shall work within school and district professional learning communities to develop and submit curriculum aligned with the state standards by March 15<sup>th</sup> for all classes they teach. The curriculum shall include a timeline with units and big ideas, as well as unit/quarterly organizers with standards. The curriculum shall be organized, stored and submitted digitally to the principal and Director of Teaching and Learning quarterly. The curriculum will be reported to the school council for approval during the council's April meeting each year. All concerns from the school council related to the curriculum shall be referred to the Director of Teaching and Learning and principal, who will consult with teachers to make recommendations to the council for consideration.

It was decided that PLC's would be our Curriculum Committee.

Steve Watson made a motion to approve the first reading. Angie Buschle seconded the motion. All members approved.

### **Policy 1.03 High School Credits Earned During 8<sup>th</sup> Grade Policy**

Change to:

1. Students in the eighth grade who demonstrate readiness to take Algebra 1, based on CERT data, math grades and teacher recommendations, will receive a high school math elective credit as long as they receive an 80% or above. Eighth grade students who are commended for Algebra 1 will be notified by June 15<sup>th</sup>. Failing to receive a grade of 80% or higher will result in the student having to take Algebra 1 as a Freshman.
2. Students in the eighth grade who demonstrate readiness to take Spanish 1, based on CERT data, English grades and teacher recommendations, will receive a high school Spanish credit as long as they receive an 80% or above. Eighth grade students who are recommended for Spanish 1 will be notified by June 15<sup>th</sup>. Failing to receive a grade of 80% or higher will result in the student having to take Spanish 1 in high school, if they choose to take Spanish 1 in high school.
3. Students in the eighth grade who demonstrate readiness to take high school band, based on band grades and teacher recommendations, will receive a high school band credit as long as they receive an 80% or above.

State Law says you must have an 80% or higher. We need to send new agreements home to let parents know of the change.

Angela Gonzalez made a motion to approve the first reading. Steve Watson seconded the motion. All members approved.

Angie Buschle made a motion to extend the meeting. Erin Goetz seconded the motion. All members approved.

#### **Policy 1.04 Writing/Communications Program Policy**

We will review this policy next month.

#### **Policy 1.05 Weighing of Classes Policy.**

It was decided to hold this change until the September meeting to see if we can go back and bump up the GPA for all previous years.

#### **Policy 3.01 Student Assignment Policy**

Change to:

1. Take out the assignments shall be posted in the entrance foyer of the school for public viewing in conjunction with the school council meeting agenda.
2. Add "guidance counselor or principal" to the last sentence where it reads....."Parents who wish to seek a change in the assignment of their child shall confer with the guidance counselor of principal, who shall have the authority to consider the request."

Erin Goetz made a motion to approve the first reading. Angie Buschle seconded the motion. All members approved.

#### **Policy 8.06 Requirements for participating in graduation ceremonies as valedictorian or salutatorian.**

Change to:

1. The students must be regularly enrolled in Dayton High School for their entire Senior year. (interpretation of attendance as a regularly enrolled student is at the discretion of the principal.)
2. The student must have completed 4 full years of high school.

3. Take out "the student must meet the attendance requirements set forth by policy 8.04"
4. The student must have completed all required academic credits (25).
5. The Valedictorian will be the graduating senior with the highest class rank, as determined in policy 8.07.
6. The Salutatorian will be the graduating senior with the second highest class rank, as determined in policy 8.07.

Erin Goetz made a motion to approve the first reading. Angie Buschle seconded the motion. All members approved.

### **Policy 8.07 GPA and Class Rank**

Change to:

Where it reads "GPA and class rank will be calculated....strike out class rank and add GPA will be calculated on a 4.0 scale and class rank will be determined using the 100 point scale for final transcript grads, including weighted course grades."

Angie Buschle made a motion to table this until the September meeting. Angela Gonzalez seconded the motion. All members approved.

### **Old Business**

- All SBDM Council members have completed the required training.

### **New Business**

- We need a Vice Chairperson for SBDM to act as chairperson in the absence of the chairperson.

Julie Rubemeyer made a motion to elect Angie Buschle as the Vice Chairperson. Steve Watson seconded the motion. All members approved.

- All members said they are receiving KASC emails.
- The interviews for the Library Instructional Assistant will be scheduled for Thursday, September 7<sup>th</sup>.
- The Minority Election will be on the September Agenda.
- The SBDM Website has been updated.

### **Upcoming Deadlines**

- There are no urgent deadlines.
- The Public accountability results will be released in September.
- September 15<sup>th</sup> the SBDM should get the school board allocations for staffing and professional development.
- Adjustments in school board allocation for materials and supplies based on the increase or decrease in enrollment should be provided to SBDM during the second school month.
- October 1<sup>st</sup> the School profile report is due to be signed by the council.

### **Adjournment**

Erin Goetz made a motion to adjourn the meeting. Julie Rubemeyer seconded the motion. All members approved. Mr. Kellinghaus adjourned the meeting at 6:35 pm.