

Sebastian Middle School  
SBDM Council  
Regular Meeting  
Minutes  
Wednesday, August 9, 2017  
4:00 p.m.  
SMS Conference Room

I. Opening Business

- The meeting was called to order at 4:01 p.m.
- All members were present with the exception of Boyd Griffith. Dixie Combs was also in attendance.
- JoDean Howard made a motion to approve the agenda. Cathy McCune seconded and all members were in favor.
- JoDean Howard made a motion to approve the minutes from the last meeting. Heather Banks seconded and all members were in favor.

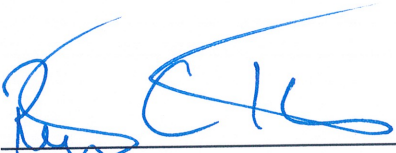
II. Student Improvement

- Dixie Combs asked that the council approve the student assembly: "Life With A Record", with Carl Varney, UNITE on Sept. 12. Mr. Varney will be presenting to all 7<sup>th</sup> graders through Mr. Deaton's class.
- Mr. Hamilton asked that the council approve posting of the Archery Coach position. Cathy McCune made a motion to approve both Life with a Record workshop and posting of Archery position. JoDean Howard seconded the motion and all members were in favor.
- Mr. Hamilton informed the council that teachers attended four days of Shipley and Cooperative Learning training. Mr. Hamilton also commended the teachers on the work that went on during training.
- Dixie Combs addressed the council on behalf of 21<sup>st</sup> CCLC Director. Mrs. Jamie Smith is still concerned that the Site Coordinator position has not been posted. It was recommended by the District that she "sub out" the position, but the concerns are that 1. The position is listed in the improvement plan and if not hired, can potentially harm the district in receiving additional 21<sup>st</sup> CCLC funding and 2. That the Site Coordinator will be responsible for all aspects of programming including scheduling, accessing the building after school hours and first response to emergencies, when Mrs. Smith is out of the building for trainings. Mrs. Smith feels that a substitute cannot hold such responsibility.

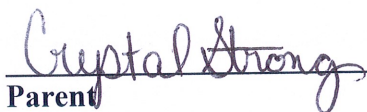
III. School Improvement

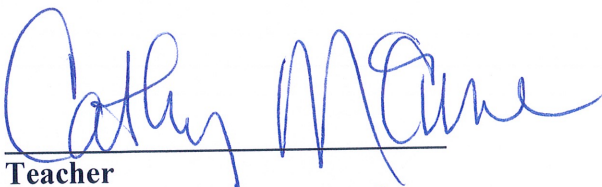
- The council reviewed the current MUNIS budget report and noted funding amounts. So far, purchases have included classroom supplies.
- The council reviewed the Emergency Management Plan. Mr. Hamilton reminded the council that a copy is kept at school and district office. This document is not open for public viewing. The council agreed to approve the plan, pending clarification for releasing from a bomb threat, with a motion from Heather Banks and a second from Cathy McCune. All members were in favor.

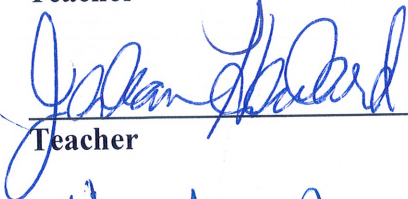
- The council reviewed the 2017-18 Master Schedule. Heather Banks made a motion to approve the schedule as presented and JoDean Howard seconded. All members were in favor.
  - Mr. Hamilton informed the council that the Student Handbook has been sent out to students via Google Classroom. Mr. Hamilton will update the lunch and daily schedule to match master schedule. Heather Banks made a motion to approve the schedules, pending noted changes. JoDean Howard seconded and all members were in favor.
  - The council was informed that School Picture Day is August 22. Since this will take place during instructional time, Heather Banks made a motion to approve school pictures. Cathy McCune seconded the motion and all members were in favor.
- IV. Council Concerns – Mr. Hamilton addressed the concern of having students only complete test re-takes in 21<sup>st</sup> CCLC, made into a Policy. He made the recommendation to leave it at teacher discretion.
- V. Open Public Forum – No member of the public present.
- VI. Plus Delta – The council engaged in a Plus/Delta exercise.
- VII. Next meeting is Wednesday, September 13, 2017 at 4:00 p.m.
- VIII. Cathy McCune made a motion to adjourn. Heather Banks seconded the motion and all members were in favor.

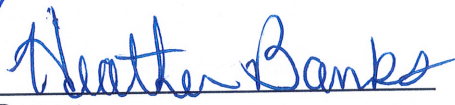
  
Principal

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Teacher

  
Parent

  
Teacher

  
Teacher

  
Parent