**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, August 28, 2017**

**Spencer County High Media Center**

**Board Members Present:**

Ms. Debbie Herndon, Board Chair

Ms. Janet Bonham, Vice Chair

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

**Others Present:** Superintendent Chuck Adams, Chuck Abell, Brandy Scott, Vicki Goodlett, Janet Allen, Jim Oliver, Mark Thomas, Diana Thomas, Curt Haun, Pete Clevenger, Todd Russell, John Shindlebower, Michele Barlow and others.

**ORDER #16**

**CALL TO ORDER**

The meeting was called to order at 6:31 p.m. by Ms. Debbie Herndon, Board Chair.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Ms. Debbie Herndon, Board Chair read the Statement of Board Mission and welcomed visitors.

**ORDER #17**

**REVIEW AND ADOPT AGENDA**

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the August 29, 2017 agenda as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**RECOGNITIONS**

**GOING THE DISTANCE AWARDS:**

Superintendent Chuck Adams recognized Michael Phillips with the August Going the Distance Award.

**CITIZENS AND DELEGATIONS**

Nobody addressed the Board.

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

**ACADEMIC SPOTLIGHT AND ACADEMIC REPORT**

Ms. Brandy Scott, “Work Ethic Certification

**SUPERINTENDENT’S REPORT**

* CCR and Soft Skills
* TES Construction Project: Justin McElfreshed a final Powerpoint of TES
* Revised BG1
* Tax Hearing – Set for August 31, 2017 at the New Taylorsville Elementary

**ACTION WITH DISCUSSION**

**ORDER #18**

**APPROVAL OF BOARD MINUTES**

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the July24, 2017 minutes as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #19**

**CONSTRUCTION INVOICES (BG-15310 NEW ELEMENTARY SCHOOL) INVOICES PENDING UP THROUGH AUGUST 28, 2017)**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to approve the construction invoices as presented below.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

* 1. Sherman Carter Barnhart $7,652.67
  2. American Engineers $5,851.16
  3. ZHCx $8,000.00
  4. City of Taylorsville $12,755.81
  5. Jones Contracting $ 30,151.99
  6. AT&T $17,363.81
  7. LG Fiber $65,000.00
  8. Core Data Comm $886.05
  9. Core Data Comm $ 1,527.12
  10. Core Data Comm $ 2,574.66
  11. Core Data Comm $1,919.28
  12. Core Data Comm $4,912.20
  13. CCS $15,125.00
  14. Morel Construction $315,450.35
  15. Atlas $81,249.57
  16. Blue Mountain $70,907.42
  17. Norrenbrock $2,813.00
  18. Dal Tile $312.70
  19. Louisville Tile $1,377.99
  20. Delta Services $60,537.00
  21. Action Flour Systems $33,690.00
  22. Armstrong World Ind $34,671.50
  23. CIM 69,000.00
  24. Beyuk Graphic $4,697.70
  25. Modernfold $24,888.00
  26. Roger Group $3,749.68
  27. Sherwin Williams $1,634.00
  28. School Specialty $130,734.00
  29. RSI $13,500.00
  30. C-It $4,3989.00

**ORDER #20**

**CHANGE ORDERS AND/OR BG-1’S – (PENDING UP THROUGH AUGUST 28, 2017)**

**Change Order 001 – DPO #2046 New Elementary**

This change order replaces the original purchase order with Dreamscapes for wallcovering to Chromatics as the vendor.

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the Change Order 001 – DPO #2046 as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #21**

**TEXTBOOK/INSTRUCTIONAL PURCHASING PLAN**

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the SBDM Textbook/Instructional resources purchasing plans for TES, SCES and SCMS as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #22**

**PRESCHOOL HALF DAY CLASSROOM ADDITION AT TES**

Currently the Preschool classrooms at TES are at max capacity (60 students) and the classrooms at SCES are near capacity. We have enough students on a Preschool wait list willing to pay tuition and potential students from screenings that will still to take place to create a half day classroom at TES. In adding this classroom we will need to create a 0.5 IECE certified teaching position and a 0.5 IA classified position.

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to approve the Preschool Half Day Classroom as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #23**

**SCES TUTORS – INCREASE IN HOURS**

Currently, SCES has 3 tutors working in the ESS Daytime program. One tutor works 4 hours per day and two work 3 hours per day. We are requesting that the two tutors working 3 hours per day be increased to 3.75 for 165 days. Adequate funds are available in the ESS allocation for this request.

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the SCES extended school service contracts as defined,

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #24**

**REMAINING/RECLASSIFYING OF 0.5 ECE LITERACY POSITION AT SCES TO 0.5 ECE TEACHER (LBD CERTIFIED**)

With the way that the redistricting numbers fell, TES and SCES are currently close to their ECE cap. They also have multiple referral and eligibility meetings upcoming that would add to their current ECE numbers and put them at or over their ECE cap. We are asking that the 0.5 ECE Literacy Specialist position that is assigned to SCES, be renamed/ reclasssified to a 0.5 ECE teaching position at SCES.

This will have no impact on the budget as both classifications are paid from the certified pay scale.

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Bart Stark to approve the to shift the .5 ECE Literacy Specialist at TES to regular ECE teacher for caseload purposes.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #25**

**PURCHASE OF TWO SERVICE UTILITY VEHICLES**

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to purchase two service utility vehicles not to exceed a total $40,000.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #26**

**CONSTRUCTION PURCHASE**

The original request presented to the Board was for $9,337.50 of construction funds be used for purchasing technology wiring materials for the new TES facility. The actual cost for wiring materials came to $11,819.31. Requesting board approval to use construction funds for the additional $2,481.81.

A motion was made by Ms. Janet Bonham and seconded by Mr. Bart Stark to approve the additional expenditure of $2,481.81 to complete technology wiring at TES.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #27**

**CAMPBELLSVILLE UNIVERSITY MOA**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to approve the Campbellsville University MOA as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #28**

**ACTION BY CONSENT**

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the Action by Consent items below as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

1. Orders of the Treasurer Reports
2. School Financial Reports
3. District Financial Reports
4. Invoices for Approval - None
5. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Hillview Academy Taylorsville Elementary**

Keith Travis, IA Alison Rodriguez, Elementary Teacher, Rank 3

Kimberly Hood, IA

Jessica Gerber, IA – PASS

Jackson Shelley – Student Worker

Janet Allen, Receptionist

Michael Shannon, Custodian

**Spencer County Elementary**

Gary Kidwell, Interim Principal, Rank 1 **Spencer County Middle School**

Lisa Williams, Special Education, LBD (.5) Rank 2 Bethany Olson, English LA Rank 2

Lindsey Jaroszek, Special Education – MSD, Rank 3 Cassidy Davis, Student Worker

Miranda Foree, Family Adovcate 21st Century Program GBB

Lauren Lambdin, Student Worker

Sarah Patel, Cafeteria Worker

**Bear Care Program Other**

Anna Harley, Child Care Worker (.5) Michelle Morris, Sub Bus Driver

Holly Gaffin, Speech Language Pathologist

Elizabeth White, Bus Monitor

**Co-Op Student Program** Jacquelyn Huff, Bus Monitor

Logan Light, Maint. Program Denise Carter, Sub Bus Driver

Wendy Osbourne, Bus Monitor

Courtney Woolett, Bus Monitor

**Resignations**

Michelle Morris, Cafeteria Worker – SCES/Bus Monitor, eff 7/27/17

Kathie Massie, Sub Bus Driver, eff 8/1/17

Susan Hardin Stevens, Sub Bus Driver eff 8/2/17 **Retirement**

Ashley Hettinger, Cert Sub Teacher eff 8/16/17 Lynn Sherrard, Custodian TES eff 9/1/17

Virginia Higdon, Emergency Certified Sub Teacher eff 8/16/17

1. Field Trip Approvals (Overnight and Out-of-State)
   1. FFA Dairy Team – Pennsylvania
   2. SCHS Universal Studios, Orlando, FL
   3. SCHS Dance Team – Gatlinburg, TN
   4. SCHS FFA Dairy – Wisconsin
   5. TES Derby Dinner Playhouse
2. Fundraiser Approvals

Spencer County High School

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Yearbook Club | Old Yearbook Sales | School Year | Supplies and needed material for current yearbook club | Students/Parents |
| Yearbook Club | Yearbook Ads | School Year | To lower cost of new yearbook | Students/Parents |
| Educators Rising | Club T-Shirts | School Year | Events and Purchase supplies | Students/Parents |
| Class of 2021  Project Grad | Kroger Cards | School Year | 2021 Project Graduation | Students/Parents |
| Choir/Band | Winter Formal | December 15 | Orlando Trip  Bus, Hotel, Performance Fee Food, Shirts Etc | Students/Parents |
| FCA | Dairy Queen Night | One Night in September 2017 | Funds for FCA Student Athletes and members | Students/Parents |
| FCA | Victory Dinner | Dec or January | Funds for FCA Student Athletes and members | Students/Parents |
| FCA | Advertising on FCA Banner | September | Funds for FCA Student Athletes and members | Students/Parents |
| Bass Fishing | Fishing Tournament | September and October | Fuel to travel to tournaments | Students/Parents |
| Boys Basketball | Chic-Fil-A Calendar Cards | Sept – October | Basketball Program | Students/Parents |
| Boys Basketball | Dodgeball Tourn | Sept – October | Florida Trip and Spirit Wear | Students/Parents |
| Archery | Shoot-A-Thon | Sep 11, Sept 23 | Archery Equip | Students/Parents |
| FBLA | Country Meats | Aug – May | Assist Various Activities for club meetings and competitive events | Students/Parents |
| Golf Boys and Girls | Team Hole Sponsors – Team Entry Fee | Sept 10, 2017 | Golf Teams | Students/Parents |
| Booster  Project Grad 2018 | Bunco | Fall – Spring | Project Grad | Students/Parents |
| Booster Project Grad 2018 | Yard Sale | School Year | Project Grad | Students/Parents |
| Booster Project Grad 2018 | Cow Patty Bingo | Fall 2017 | Project Grad | Students/Parents |
| Dance /Class of 2021 | Pumpkins | Sept/Oct | Dance Expenses  And Project Grad | Students/Parents |
| Dance | Papa John Booth | Sept – May | Dance Expenses | ADULTS ONLY |
| Band | Krispy Kreme | November 2017 | Trips, Competitions, and other band expenses | Students/Parents |
| Band | Kroger Rewards | School Year | Instruments, equipment, music, trip expenses and fees | Students/Parents |
| Band Club | Pancake Breakfast | Feb 2018 | Trips, Competitions, and other expenses | Students/Parents |
| Band | Cake Auction | Dec. 14, 2017 | Instruments, music, equipment, trip expenses | Students/Parents |
| Band | Texas Roadhouse | Oct-Nov. 2017 | Instruments, music, equipment, trip expenses | Students/Parents |
| Band/Choir Club | Gate Admission to Combined Concert | October 2017 | Trip Expenses, Competitions, and other choir/band expenses | Students/Parents |

Spencer County Middle School

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| GROUP | FUNDRAISER | DATES | PURPOSE | WORKING |
| 7TH Grade  DC Trip | Hat Day | School Year | Snacks and T-shirts for DC Trip | Students |
| PTSO | Kroger Cards | School Year | Funds for students/teachers | Students and Parents |
| PTSO | Spirit Wear | Oct-Dec. 2017 | Funds for students/teachers | Students and Parents |

Taylorsville Elementary

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 2nd Grade | Donors of Lenovo Tablets | Sept – March  2018 | To obtain technology for students to participate in school wide/recommended applications (Dreambox, Lexia, etc) | Students/Adults |

1. Fee Requests

|  |  |  |
| --- | --- | --- |
| 8th Grade | $16.00 | Actor’s Theatre – Dracula |
| 8th Grade | $17.50 | Frazier Museum, Louisville Science Center |

|  |  |  |
| --- | --- | --- |
| Boys Soccer | $16 | Matching Socks |
| Girls Soccer | $100 | Pride Pack Fee |
| Band Club | $25 | UK Band Day |
| Band Club | $15 | UL Band Day Fee |
| Band Club | $30 | Solo & Ensemble |
| Band Club | $200 | All State Band Participation |
| Band Club | $40 | All State Audition Fee |
| Band Club | $35 | All District Band Folder Fee |
| Band Club | $25 | All District Band Audition Fee |
| Band Club | $60 | Spirit Wear |
| Band Club | $550 | Band Trip – Universal Studios, Orlando |
| Yearbook | $25 | Club Due |

1. Surplus Items

|  |  |  |
| --- | --- | --- |
| **Item** | **Qty** | **Reason for Surplus** |
| 1992 Nissan Truck Mini | 1 | Poor Condition |
| 32 X 24 Portable Building  W/restrooms | 1 | Poor Condition |

1. Grant Requests - None
2. Approval of Annual Vendors (Model Procurement)

|  |  |
| --- | --- |
| 4imprint, Inc | Kile Signs, LLC |
| Advanced Document Solutions | Lila J Athletic Wear, LLC |
| Alliant Intergrators, Inc | Louisville Tractor, Inc |
| Bardstown Sporting Goods | Mason Valley Turf-Sod |
| Blaine Window Hardware, Inc | Masters' Supply, Inc |
| Bleachers and Seats | Medicaleshop, Inc |
| Boone’s Electric Manufacturing | Neill-LaVielle Supply Co |
| Bumblebee Team Sports | Perfect Fit, LLC |
| Carey Sign Co, LLC | Plum Creek Rentals |
| CAS Air Co, Inc | Print Text USA |
| CED Construction Group | Rose Brand Wipers, Inc |
| Countrywide Lawn Equipment | Samuel French, Inc |
| Digital Promotions | Simplex Grinnell |
| Dragon Lady Creations | Swimville USA |
| Forklift Systems, Inc | Teachers Pay Teachers |
| Gatterdam Industrial Services (GIS) | Unity School Bus Parts, Inc |
| GTM Sportswear | UpTop Awards & Apparel |
| J.W. Pepper & Son, Inc | USA Image Technologies |
| Jack's Small Engines & Generator Service, LLC | Valley Apparel & Signs, LLC |
| John Industrial Equipment Distribuition, LLC | Whayne Supply Co |
| Jones School Supply Company, Inc | Truck Parts & Service |
| Uhl Truck Sales |  |

1. Maternity Leave Requests: N/A

COMMUNICATIONS

* Board Members – No Discussion took place.
* SCEA: Janet Allen gave an oral report
* Written Communication Discussion – no discussion took place.
  + Attendance Report – N/A
  + Bus Maintenance Report
  + Building Inspections
  + SBDM Minutes
  + Local Field Trips
  + Open Records Requests

**DIALOGUE AND FUTURE AGENDA TOPICS**

\*Sandy Clevenger would like approval to attend legislative meetings on the Sept agenda.

**ORDER #29**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINTUES**

A motion was made by Ms. Janet Bonham and seconded by Mr. Bart Stark to make the agenda dated August 28, 2017 part of the official board minutes

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #30**

**ADJOURN BOARD MEETING**

A motion was made by Ms. Janet Bonham and seconded by Mr. Bart Stark to adjourn the meeting at 7:25 p.m.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

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**Ms. Debbie Herndon, Board Chair**

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**Mr. Chuck Adams, Superintendent/Secretary**