

**RECORD OF BOARD PROCEEDINGS  
MINUTES FROM THE MEETING  
Ludlow, Kentucky, August 17, 2017**

The Ludlow Independent Board of Education met at the Conference Room  
525 Elm Street  
Ludlow, Kentucky 41016 at 7:00 PM, on August 17, 2017, with the following members present:

**Attendance Taken at 7:00 PM:**

Present Board Members:

Mr. Stephen Chapman  
Ms. Judy Lantry  
Mr. William McMillen  
Ms. Cindy Powell

Absent Board Members:

Ms. Amy Hayden

**1. Call to Order**

**1.1. Call to Order by Mr. Steve Chapman**

Rationale:

Board President, Mr. Steve Chapman, will call the meeting to order.

Discussion:

Others Present at the Meeting: Mike Borchers, Superintendent; Jenny McMillen, CCR Coordinator and Board Secretary; Vikki Wofford, Financial Analyst and Board Secretary; Jason Steffen, Elementary Principal; Travis Caudill, High School Principal; Beth Ketzer, Director of Special Education & Preschool; Trisha Scheyer, River City News

**1.2. Pledge of Allegiance by Mr. Bill McMillen**

Rationale:

Mr. Bill McMillen will lead the Pledge of Allegiance.

**2. Approval of Agenda**

Rationale:

It is recommended that the board approve the Agenda.

**Order #10 - Motion Passed:** Approval of the Agenda as presented passed with a motion by Ms. Cindy Powell and a second by Mr. William McMillen.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Absent
Ms. Judy Lantry	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

### **3. Recognition and Information Agenda**

#### **3.1. Fall KSBA Regional School Board Meeting**

Rationale:

The KSBA Fall Regional Meeting will be Tuesday, October 3rd, 2017 at Receptions in Erlanger. There will be appetizers and refreshments at 5:30 p.m., followed by a buffet dinner at 6:00 p.m. and the meeting beginning at approximately 6:45.

This item is presented for information.

#### **3.2. Monthly Reports**

Rationale:

These items are presented for information.

Discussion:

Mr. Borchers and Ms. Wofford reviewed parts of the monthly financial reports.

#### **3.3. Personnel**

Rationale:

In accordance with the provisions of KRS 160.390, personnel changes are reported to the Board of Education by the superintendent of schools.

### **4. Consent Agenda**

Rationale:

It is recommended that the board approve the Consent Agenda.

**Order #11 - Motion Passed:** Approval of the Consent Agenda passed with a motion by Ms. Judy Lantry and a second by Mr. William McMillen.

Mr. Stephen Chapman      Yes

Ms. Amy Hayden            Absent

Ms. Judy Lantry            Yes

Mr. William McMillen      Yes

Ms. Cindy Powell          Yes

#### **4.1. Approval of Minutes**

Rationale:

It is recommended that the board approve the minutes of the July regular meeting.

#### **4.2. Monthly Bills**

Rationale:

It is recommended that the board approve the payment of Monthly Bills.

Discussion:

Mr. Borchers and Ms. Wofford reviewed the warrant report and credit card summary.

#### **4.3. Transportation Carriers**

Rationale:

It is recommended that the board approve the Transportation Carriers for the 2017-18 school year.

#### **4.4. Field Trip Destinations**

Rationale:

It is recommended that the board approve the Field Trip Destinations for the 2017-18 school year.

#### **4.5. Data Security and Breach Notification Best Practice Acknowledgement**

Rationale:

It is recommended that the board approve the Data Security and Breach Notification Best Practices for the 2017-2018 school year.

#### **4.6. Facility Requests**

Rationale:

It is recommended that the board approve the attached facility requests.

### **5. Discussion and Action Agenda**

#### **5.1. Tax Rate Approval**

Rationale:

It is recommended that the board approve the 4% increased tax rates of 90.7 cents for real estate and 90.7 cents for personal property per \$100 valuation and 0.1 cents for exonerations and the 74.6 cent motor vehicle rate for 2017-2018.

**Order #12 - Motion Passed:** Approval of the 4% increased tax rates of 90.7 cents for real estate and 90.7 cents for personal property per \$100 valuation and 0.1 cents for exonerations and the 74.6 cent motor vehicle rate for 2017-2018 passed with a motion by Mr. William McMillen and a second by Ms. Judy Lantry.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Absent
Ms. Judy Lantry	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

## 5.2. District Assurances

Rationale:

It is recommended that the board approve the District Assurances.

**Order #13 - Motion Passed:** Approval of the District Assurances passed with a motion by Ms. Cindy Powell and a second by Ms. Judy Lantry.

Mr. Stephen Chapman      Yes

Ms. Amy Hayden          Absent

Ms. Judy Lantry          Yes

Mr. William McMillen      Yes

Ms. Cindy Powell          Yes

## 5.3. Emergency Certification for Math/Science Teacher

Rationale:

A qualified Math/Science Teacher was not found during our search. Therefore, the board is required to approve the application for emergency certification for Micah Montecalvo.

**Order #14 - Motion Passed:** Approval of the Certification Application (CA-4F) for Micah Montecalvo passed with a motion by Mr. William McMillen and a second by Ms. Judy Lantry.

Mr. Stephen Chapman      Yes

Ms. Amy Hayden          Absent

Ms. Judy Lantry          Yes

Mr. William McMillen      Yes

Ms. Cindy Powell          Yes

## 6. Other Business

### 6.1. Board

Discussion:

Mr. Borchers presented information about the dismissal change for August 21, 2017 due to the eclipse. He sought input from the board members and those present. Information will be shared with families on Friday, August 18th regarding the change to the end of day. Mr. Chapman gave the board an update on the meeting regarding the River Walk project.

### 6.2. Faculty & Staff

Discussion:

Ms. Ketzer gave an update on the preschool program. Numbers are strong for the program, with even more waiting on enrollment and screenings.

### 6.3. Public

Discussion:

No items presented.

**7. Adjourn**

Rationale:

It is recommended that the board adjourn the meeting.

**Order #15 - Motion Passed:** Approval of the adjournment of the meeting at 7:47 PM passed with a motion by Ms. Cindy Powell and a second by Ms. Judy Lantry.

Mr. Stephen Chapman      Yes

Ms. Amy Hayden          Absent

Ms. Judy Lantry          Yes

Mr. William McMillen      Yes

Ms. Cindy Powell          Yes

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PRESIDENT

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SECRETARY