Lincoln Trail Elementary

**Site-Based-Decision-Making-Council**

Meeting Minutes

Monday, May 8, 2017

Gena Jeffries, Chairperson, called the meeting of the School-Based-Decision-Making-Council of Lincoln Trail Elementary to order at 2:49p.m. in the schools Media Center. Members present were Kristy Bacon, Jeanifer Carroll, Lisa Jaggers, and Emily Robbins. Board office visitor, Linda Reed, was present.

**Motion 16-37** to approve the agenda was made by Kristy Bacon and seconded by Emily Robbins. Motion Carried.

**Motion 16-38** to approve the April 2017 SBDM meeting minutes was made by Jeanifer Carroll and seconded by Emily Robbins.

**Good News Report-** K-Prep is complete except for make-up testing. Testing went well and no issues to report. Ms. Jeffries also reported one of our first grade teachers received a grant for swivel stools.

**Program Review/Reports/ PBIS Data**- K-3 Program Review Assurances School Level was reviewed and signed by the council. School Accident and Enrollment Reports for the month of April were reviewed along with the PBIS Data.

**Budgets-** The council reviewed the monthly budget reports. **Motion 16-39** to approve the 2017-18 Activity Funds Budgets was made by Lisa Jaggers and seconded by Jeanifer Carroll. **Motion 16-40** to approve the 2017-18 Principal’s Combined Budget was made by Emily Robbins and seconded by Kristy Bacon.

**Upcoming Deadlines/New Business-** SBDM Members reviewed the Membership Requirements and training dates. It was also noted the elections for the two new members for the 2017018 SBDM Council of Lincoln Trail Elementary are teacher, Jenny Schrock and parent member Ahmad Almasarweh. Ms. Jeffries informed the council the next SBDM tentative meeting will be on Monday, June 12 at 3pm. Location TBD.

**Consult to Hire-** Ms. Jeffries informed the council of her recommendation to hire teacher Kelly Blair and Instructional Assistant Betty Kim.

**PTA-** Informed the council for Teacher Appreciation Week, PTA, would bring Chick Filet.

**Adjournment-**  **Motion 16-41** to adjourn was made by Kristy Bacon and seconded by Emily Robbins. Motion Carried. Meeting ended at 3:28 p.m.