



College of Education and Human Services
Nunn Drive
Highland Heights, Kentucky 41099
www.nku.edu
<http://coehs.nku.edu/>

To: Dr. Randy Poe, Superintendent
Mrs. Lisa Resing, Principal
From: Dr. Tammie Sherry, Assistant Professor of Literacy Education
RE: Partnership between Florence Elementary and NKU
Date: July 11, 2017

**Memorandum of Agreement
NKU Partnership with Boone County Schools/Florence Elementary**

The Northern Kentucky University Department of Teacher Education desires to continue our partnership with Florence Elementary School in the Boone County Schools. The partnership agreement would continue our embedded presence in the school for an additional two academic years (2017-18 & 2018-19). NKU teacher candidates will continue to be in the classrooms to assist teachers and provide a more in depth look at effective practices and models of teaching and learning. Specifically, NKU courses EDU 302 (Teaching Reading), EDU 310 (Teaching Language Arts), EDU 314 (Classroom Management), and EDU 390 (Elementary Field Experience I) will continue to meet on site at Florence Elementary and include time each day for students to work alongside teachers in the classroom. This approach has proven a positive way to monitor teacher candidate progress through frequent feedback and evaluation between the university faculty and Florence Elementary faculty.

Additionally, I will continue to work with the leadership team at Florence Elementary and Boone County Schools district level personnel to provide literacy professional development. This will continue to be negotiated as specific school and district needs arise that are in accordance with district curriculum directives. I will also continue to serve on school and district committees as an advisory member.

A draft of our agreed responsibilities is included below and was generated through informal discussions with the faculty and principal of Florence Elementary, as well as input from Dr. Cynthia Reed, Dean of the NKU College of Education and Human Services, and Dr. Roland Sintos Coloma, Chair of the Department of Teacher Education.

Respectfully submitted for your consideration,

Tammie Sherry, Ed.D.
Northern Kentucky University
College of Education & Human Services
Department of Teacher Education
Sherryt1@nku.edu
859-801-5219

Responsibilities of Northern Kentucky University:


- a) Ensure all NKU students have completed PBIS, Volunteer training, and any other trainings deemed necessary by the school district.
- b) Ensure CERT training is completed by university supervisor housed in the school. (T. Sherry)
- c) Establish a daily time that NKU students are in the classrooms in accordance with the school's master schedule.
- d) Provide readings and coursework related to the unique demographic context of Florence Elementary.
- e) University supervisor, Tammie Sherry, will aid in the literacy professional development needs of Florence Elementary (not to exceed two faculty meetings per semester and/or one three-hour session during a district PD day).
- f) University supervisor will maintain a consistent presence in the classrooms to support NKU students as well as Florence Elementary faculty and K-5 students.
- g) Provide opportunities during the field experience for NKU students to attend planning and work sessions with RtI and special education teachers.
- h) Encourage NKU students to become involved in school community events to interact with families.

Responsibilities of Boone County Schools and Florence Elementary School:

- a) Secure a physical space in Florence Elementary for a minimum of 2 years (2017-18 and 2018-19 school years), inclusive of fall and spring semesters.
- b) Florence Elementary administration/faculty agree to provide a classroom placement for EDU 302/310/314/390 students. The total number will typically be no more than 30 students.
- c) Florence Elementary administration will aid in the selection and recruitment of school-based clinical educators (previously called cooperating teachers) who are deemed 'effective' by the district.
- d) Florence Elementary teachers will provide feedback regarding the elementary program with the university supervisor as members of the Elementary Advisory Committee.
- e) Florence Elementary administration/faculty will share expertise on special topics during course time (arranged individually).

Mutual Responsibilities:

- a) Data sharing on measurable impacts on K-5 learning.
- b) Collaborative research on school-university partnerships.

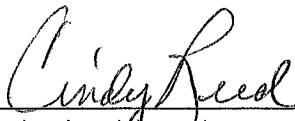

Sue Ott Rowlands
Provost & Executive Vice President
of Academic Affairs, NKU

Date

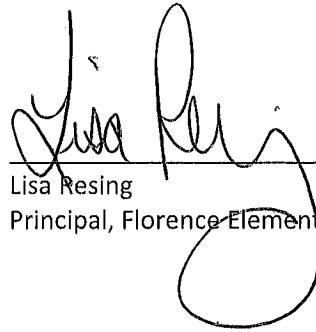
Randy Poe

Superintendent, Boone County Schools

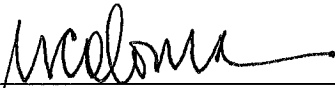
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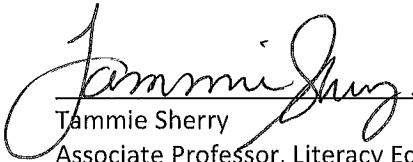
Cynthia (Cindy) Reed _____ Date
Dean, NKU College of Education
& Human Services, NKU



Lisa Resing _____ Date
Principal, Florence Elementary School



Roland Sintos Coloma _____ Date
Chair, Department of Teacher Education, NKU



Tammie Sherry _____ Date
Associate Professor, Literacy Education, NKU