

MEMORANDUM

TO: Randy Poe, Superintendent
Ed Massey, Chairperson
Board Members

FROM: James Detwiler, Deputy Superintendent/CAO
Linda L. Black, Director of Elementary Teaching & Learning

DATE: August 11, 2017

RE: Textbook Purchases

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We respectfully request Board approval of textbook purchase plans for the following schools:

Florence Elementary-ELA

Supplemental Materials for Core Instruction: Second Steps for K-5 kits, Social Studies Text Heinemann, Writing Trait Crates and Thinking Maps for critical thinking.

We have reviewed each textbook purchase request for purchases and they are within grant guidelines.

The Textbook Plan for each school listed above is available in the Learning Support Services office for review.

James Detwiler
Deputy Superintendent/CAO

Linda L. Black
Director of Elementary Teaching and learning